

**CORPORATION OF THE COUNTY OF PERTH**

**BY-LAW NUMBER 3233-2011**

**A By-Law of the Municipal Corporation of the County of Perth establishing Remuneration for Council in their capacity as members of Perth County Council**

**WHEREAS** Section 283 of the *Municipal Act, 2001*, S.O. 2001 c.25, as amended provides for the passing of by-laws for the paying of remuneration and expenses to members of Council;

**AND WHEREAS** it is expedient to establish criteria for remuneration eligibility that applies to duties and responsibilities of Council,

**THEREFORE, THE COUNCIL OF THE CORPORATION OF THE COUNTY OF PERTH HEREBY ENACTS AS FOLLOWS:**

**THAT** the Warden's Honorarium for the responsibilities of Head of County Council, for attendance at twenty-two (22) regular sessions of County Council and for attendance at all social or public functions as County Warden be:

2011 \$ 20,329.44

**THAT** Council members' honorarium for their responsibilities as County Councillors and for attending twenty-two (22) regular sessions of County Council be:

2011 \$ 7,891.37

**THAT** the per diem for meeting attendance shall be the full day rate of \$ 152.37 for other meetings over 4 hours and the half day rate of \$ 100.65 for meetings under 4 hours.

**THAT** Members of County Council who are absent for more than one meeting in the current year, for other than illness or bereavement, shall have his/her remuneration adjusted by the full day rate or half day rate as applicable.

**THAT** the Warden and each member of County Council appointed to Committees or Boards be paid the full day rate or half day rate as applicable.

**THAT** the Warden and each member of County Council attending the inaugural meetings or any other special meetings called pursuant to the Council Procedural By-law be paid the full day rate or half day rate as applicable.

**THAT** when a meeting is adjacent to another meeting (including a Council meeting) it will count as an additional meeting when there is a formal agenda, and the meeting time is a minimum of thirty minutes in length.

**THAT** when there are two (2) committee meetings in a day, members will be compensated as follows:

1. When one meeting is over four (4) hours – Full Day Rate
2. If both meetings are under four (4) hours – Half Day Rate for each meeting.

**THAT** the Warden attend all public functions when requested, and if deemed warranted, or if unable to attend, that the Warden delegate someone to represent him/her. Mileage and out of pocket expenses will be reimbursed.

**THAT** the Warden's spouse/companion be reimbursed for any transportation and registration costs when accompanying the Warden to conventions and/or municipal functions. Where a spouse/companion accompanies a council member, their expenses are not reimbursed.

**THAT** each member of County Council be reimbursed the per kilometer rate established by County policy when using their personal vehicle to attend council sessions, duly appointed committee or board meetings or any other pre-approved County business such as professional development workshops, seminars, conferences, or representing Warden at public events.

**THAT** reimbursement be provided to members of Council to a maximum amount of \$4,000.00 per year for attendance at professional development events, seminars and conferences and that reimbursement be provided to the Warden to a maximum amount of \$6,000.00. In the event a Councillor or the Warden exceeds the maximum amount, that Councillor or Warden will be personally responsible for the over expenditure. The maximum amount will include transportation, meals, registration and meeting rates (Full Day or Half Day Rates as applicable).

**THAT** except for eligible meal allowances, reimbursement only be provided for actual expenses incurred and receipts must be submitted with expense claims. Expense claims must be completed and signed by the Councillor. Allowable expenses include registration fees, meals, accommodation, mileage, parking and transportation including economy air fare and all ground transportation. In determining the method of travel, consideration will be given to the cost to the municipality and time lost. The full day (over 4 hours) or half day rate (under 4 hours) will be paid for travel to and from professional development events when travel occurs the day prior and the day after the event.

**THAT** the meal allowance of \$55.00 per day apply only in those situations where the registration package does not include pre-paid meals. The daily rate is comprised of an allowance for breakfast of \$10.00, lunch of \$15.00 and dinner of \$30.00.

**THAT** attendance at out of Province events must be approved by Council prior to registration.

**THAT** all honorariums and per diems be indexed annually as established by County policy.

**THAT** by-law 3156-2009 and 3186-2010 be repealed.

All rates set out in this by-law shall be effective January 1, 2011

This by-law shall come into force upon the final passing thereof.

Read a first and second time this 17<sup>th</sup> day of February, 2011.

Read a third time and finally passed this 17<sup>th</sup> day of February, 2011.

“JULIE BEHRNS”

“KERRI ANN O’ROURKE”

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Julie Behrns, Warden

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Kerri Ann O’Rourke, County Clerk