

**Accessibility Advisory Committee
MINUTES**

**Date: Tuesday, April 10, 2012 pm
Location: Perth East Municipal Building**

Members Present: Chairperson, Janice Klages (West Perth)
Marion Sage (North Perth)
Ethel Sage (North Perth)
Judy Givens (North Perth)
Judy Nafziger (Perth East)
Therese Brodhagen (West Perth)
Mary McLagan (West Perth)
Dennis Manarey (South Perth)
Councillor, Rhonda Ehgoetz

Members Absent: N/A

Staff Present: Mary Anne Melanson, Accessibility Coordinator

1. CALL TO ORDER

Janice Klages, Chairperson called the meeting to order at 2:04 pm.

Welcome back to Perth South Member Dennis Manarey.

2. DECLARATIONS OF PECUNIARY INTEREST and general nature thereof

No Disclosures Stated.

3. ADDITION TO AGENDA/ADOPTION

5.5 Banner-Janice Klages

5.6 Hockey Challenge

6.4 Plowing Match-Mary McLagan

6.5 Meeting info packages & accommodations-Mary Anne Melanson

Additions to agenda as amended

Moved by Dennis Manarey

Seconded by Judy Nafziger

Carried

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4. ADOPTION OF PREVIOUS MINUTES

Point of order that the prior meeting was chaired by Janice Klages after Appointment –Judy Nafziger

Moved by Judy Givens
Seconded by Marion Sage

Carried

5. BUSINESS FROM PREVIOUS MINUTES

5.1 Joint Accessibility Plan

The final draft Plan document is to be presented to County and Member Municipality councils for approval and adoption.

Moved by Judy Givens
Seconded by Dennis Manarey

Carried

5.2 Website

There was a group discussion on County and member municipality websites. Are the sites easy to find and/or navigate, is information readily available and up-to-date etc.?

A suggestion was made from a member to having common information all in one site, not separately on each municipality site. Link all information relevant to Perth County, St. Marys and Stratford together.

Members would like to continue this conversation ongoing once all have had the opportunity to review the noted sites fully.

5.3 AAC Networks

Members encouraged this contact with other AACs on regular basis, and request to open PCAAC meetings up to others as well. The public meeting schedule has been posted on the County website and invitation to attend when possible has been extended to the neighboring AAC groups.

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Shared update from Stratford hosted AAC meeting in March 2012. Discussed the participation in a collaborative event “Communities in Motion” Accessibility Fair in 2013 hosted by Perth County, Stratford and St. Marys AAC.

Attendance invitation to another pre-planning meeting on April 17, 2012 has been extended. Members are to confirm attendance with Mary Anne Melanson who will also attend on behalf of PCAAC.

Moved by Judy Nafziger

Seconded by Dennis Manarey

THAT the PCAAC to focus full committee efforts on the 2013 event in a collaborative effort with neighboring AACs;

Carried

5.4 Spring Awareness Event

Options for acknowledgment of Accessibility Awareness Week for 2012 discussed. The PCAAC would like to make a request to invite the County Warden to be part of a “Wheels day-Inaccessibility experienced by a person in a chair” to help launch the upcoming week. Possible events to consider might be Emergency SWEEP Day and/or Municipal Night in April 2012. AC has been asked to write the letter.

The Awareness event will get greater detail through press releases, radio interviews etc. The PCAAC will also provide information brochures to be available at the LINC Fair May 12, 2012 in Stratford, ON.

Moved by Dennis Manarey

Seconded by Marion Sage

Carried

5.5 Banner

Therese Brodhagen created options for the banner which were displayed and the chosen design was selected. Colour options, font styles and sizes and layout were discussed. The banner has the potential to be used at community events, displays, on floats etc. It was agreed that the colour should be eye catching yet enough level of contrast for vision loss and color blindness. Janice Klages has done initial research with a Sun Signs regarding sizes, costs, and various services offered.

Moved by Rhonda Ehgoetz

Seconded by Mary McLagan

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THAT the Chair will get further information on company recommended size and design specifics based on suggested usage. Final decision on sign order to be made at next meeting on June 26th 2012.

Carried

5.6 Hockey Challenge

Information provided to confirm that both teams have been contacted and confirmed their attendance at the event. The arena has been booked for Dec. 1, 2012 from 7-9pm. Pictures from last year's event and ideas for boosting the event (i.e. Optimist Club Youth Skate) to be gathered and brought to next meeting for discussion.

6. NEW BUSINESS

6.1 Archives

AC provided information to PCAAC regarding the status and direction of the Enabling Fund Grant Project Stratford-Perth Archives. Details serve as information.

6.2 Member Municipality Accessibility Network (MMAN)

Updates on quarterly meetings between AC and Member municipality representatives were provided. The MMAN are provided information, communication and resources from/to the PCAAC, and the Perth County initiatives made towards accessibility. Details serve as information.

6.3 Accessible Taxi Cabs

Information was provided on an upcoming consultative task for the PCAAC regarding determination of the proportion of on-demand accessible taxi cabs in Perth County. Updates on existing services in member municipalities were given by some members. Further background information, i.e. Transportation Study will be provided to PCAAC for future discussions and consideration. Details serve as information.

6.4 International Plowing Match 2013

PCAAC member indicated interest in a booth at the Plowing Match. Inquiry needs to be made as to costs, inclusion into County tent and how volunteers could be included? Mary McLagan offered to contact Huron AAC contact-Glen

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Machlan to ask if they would like to assist with this event. Details serve as information at this time.

6.5 Meeting Information Packages and Accommodations

Meeting packages are being distributed electronically approximately 1 week in advance of the meeting and members are provided with hard copies at the meeting. This practice of distribution will continue. Individual accommodations are to be brought to the AC attention in advance if alternative formats are required. North Perth Members packages are to be sent to Municipal staff who will forward according to distribution set-up.

7. NEXT MEETING

The next Accessibility Advisory Committee meeting will be on Tuesday, June 26, 2012 at 2pm at the Perth East Municipal Building.

12. ADJOURNMENT

Moved By Therese Brodhagen
Seconded By Judy Givens

THAT the Accessibility Advisory Committee adjourned at 4:14 pm;

Carried

Janice Klages, Chair

Mary Anne Melanson,
Accessibility Coordinator and
Recorder