



## **Perth County Accessibility Advisory Committee Minutes**

**Date: Tuesday, June 26th, 2012 pm**

**Location: Perth East Municipal Building**

**Members Present:** Chairperson, Janice Klages (West Perth)  
Marion Sage (North Perth)  
Ethel Sage (North Perth)  
Judy Nafziger (Perth East)  
Therese Brodhagen (West Perth)  
Mary McLagan (West Perth)  
Dennis Manarey (South Perth)  
Councillor, Rhonda Ehgoetz

**Members Absent:** Judy Givens (North Perth)

**Staff Present:** Mary Anne Melanson, Accessibility Coordinator

### **1. CALL TO ORDER**

With quorum present, but in absence of the Chairperson, the secretary called the meeting to order at 2:09pm

### **2. DECLARATIONS OF PECUNIARY INTEREST and general nature thereof**

No Disclosures Stated.

### **3. ADDITION TO AGENDA/ADOPTION**

5.8 Community Involvement at Hockey Challenge  
6.5 Election of Vice Chair

Additions to agenda as amended

Moved by Judy Nafziger  
Seconded by Mary McLagan  
**Carried**

#### **4. ADOPTION OF PREVIOUS MINUTES**

Moved by Therese Brodhagen  
Seconded by Ethel Sage

That the minutes of April 10, 2012 Accessibility Advisory Committee be approved.  
**Carried**

#### **5. BUSINESS FROM PREVIOUS MINUTES**

5.1 County and member municipality websites

All members to review the various websites for accessibility features. Reference sheet provided to provide accessible guidelines to consider. Members to bring back observations and comments to next meeting.

**All in favor**

5.2 AAC Networking

Update provided to the status of networking of St. Marys, Stratford and Perth County AACs regarding a spring 2013 Accessibility Awareness event. Committee formed to plan accessibility fair "Community in Motion". The space (Stratford Rotary Complex) has been booked and available for June 1, 2013. Current planning focus is the determination of potential speakers/presenters and vendors.

Discussion on potential speakers such as Margaret Trudeau-Bipolar Disorder and Mental Health, greater awareness needed for 'invisible' disabilities. Inquiry and suggestion into potential hours for the fair being 10am-4pm. Members to be notified of future meetings and voluntary involvement is welcome but not obligatory. Details serve as information.

The Chairperson joined the meeting and the role was fulfilled.

**All in Favor**

### 5.3 Accessibility Awareness Event

Discussion on success of Council presentation, County Building display table and radio interview. Committee members support similar or related activities for future years. Details serve as information to full committee.

**All in Favor**

### 5.4 Banner

Presented and discussed options for a committee banner. Decision made on vendor-Tree Frog, 1-vertical stand banner, and 2-horizontal weather coated banner.

Members to present ideas on tag lines for the group. Finished samples to be brought back to the next meeting to allow confirmation of order decision. Contact to Huron AAC will occur to inquire into their sign and message, "Huron AAC-Not all disabilities are visible"

Motion by Dennis Manarey  
Seconded by Therese Brodhagen  
**Carried**

### 5.5. Badges

Committee members to have name tags made within budget to professionally represent the group while in the community. They will include Perth County logo, committee, name and member identification. Cost options to be researched and discussed between chair and Staff secretary.

Motion by Marion Sage  
Seconded by Ethel Sage  
**Carried**

### 5.6 Accessible Taxi Cabs

Updates and discussion around the availability and need for on-demand accessible taxi services in our communities.

A task force is being created that takes the discussion of the transportation Study in Perth-Huron a step further. The groups agreed that having representation in the task force would be beneficial to representing the AAC, persons with disabilities AAC and the task at hand. The group agreed to get more information, get involved on the task force and providing regular updates

**All in favor**

## 5.7 Plowing Match 2013

Updates provided to AAC that there will be opportunity for the group to be part of the Perth County tent or display areas. Staff contact is the Director of Planning who has offered updates when possible. Currently, the Plowing Match committee is focused on the 2012 event this September.

Contact has been made to the Huron AAC Chair and staff liaison. Huron are very interested in a partnership role rather than assisting the Perth County & the AAC. To be discussed when further information is available. Details serve information.

## 5.8 Community Involvement (General & Events)

Discussion on involving community groups such as Optimist Club in a public skate prior to the Hockey Challenge event –December 2012. Skate could be 30 minutes prior to the game start of 730pm. Conversation in group of having more than one team as the challengers for the Cdn. Amputee Team, check with Monkton team out of courtesy first. Communication to go out to community service clubs in Mornington, Ellis, Sebringville, Mitchell, Downie and Monkton requesting support of the pre-event skate. Schools will also be provided flyers and advertisements of events.

Motion by Judy Nafziger  
Seconded by Rhonda Eghoetz

THAT contact will occur with community to request support and involvement in events.  
**Carried**

## 6. NEW BUSINESS/CORRESPONDENCE

### 6.1 Draft Policy

The mentioned document was introduced and reviewed. AAC was asked for input and feedback in development stage. No concerns or questions at this time. Details serve as information.

### 6.2 IASR Project Plan

The mentioned document was introduced and reviewed. The key points were discussed and explained. AAC were asked if in agreement to allow chair to endorse the Project Charter “living document” as the working plan for the project and detailed information on Perth County activity in Accessibility.

Motion Judy Nafziger  
Seconded by Dennis Manarey

THAT the group agrees to have the AAC Chair endorse the IASR Project Charter as a “living” work plan.

**Carried**

### 6.3 AAC Terms of Reference

Group discussion surrounding the conditions of the schedule of meetings within the current AAC Terms of Reference. The group notes the complexity of the IASR and the areas to be addressed in the next 2 years, and the need to meet more regularly than bi-monthly to quarterly is recognized. Suggestions made through discussion to add 30 minutes to the existing meeting times (130-4pm) and consider an annual schedule of 8-10 meetings per year. The groups will consider if they can commit to the time change considered during ongoing participation and clarification will be determined about the potential changes to be made to the Terms of reference.

Details serve as information.

### 6.4 Seniors Month and Events

There are various events in the community that are part of Seniors Month-June and the group is asked to consider in future their support and promotion of these events. It is noted that these events are another venue for awareness of the AAC and Accessibility. Specific events will be discussed when they are upcoming and determine the role if any of the AAC.

Details serve as information.

### 6.5 Election of Vice Chair

The group recognized the need to have a Vice Chair elected to cover for the Chair when/if they were unavailable to fulfill their duties. Suggestion was made that the past chair present would step in to be Vice Chair when/if required. During this calendar year, (2012) the AAC vice Chair will be Marion Sage, in her absence it will be the Past Chair before her, etc.

Motion Rhonda Eghoetz  
Seconded by Dennis Manarey

THAT the past Chair present will serve as Vice Chair when/if required.

**Carried**

## 7. NEXT MEETING

The next Accessibility Advisory Committee meeting will be held on Tuesday, September 25, 2012 at 130pm.

## **8. AJOURNAMENT**

Moved by Ethel Sage  
Seconded by Therese Brodhagen

THAT the Accessibility Advisory Committee adjourned at 4:09pm.  
**Carried**

DRAFT