

**Perth County Accessibility Advisory Committee
Minutes**

Tuesday September 25, 2012, 2:00PM

Perth East Municipal Building, 25 Mill Street East, Milverton

Members Present: Janice Klages, Chair, Judy Givens, Ethel Sage,
Marion Sage, Dennis Manarey, Judy Nafziger,
Mary McLagan, Councillor Rhonda Ehgoetz,

Members Absent: Therese Brodhagen

Staff Present: Ann McKnight Duralia, Manager of Human Resources;
Recording Secretary

1. **CALL TO ORDER**

The Chairperson, Janice Klages called the meeting to Order and verified quorum was present at 2:00 pm.

2. **Declarations of Pecuniary Interest**

No disclosures made.

3. **Addition to Agenda/Adoption**

Resolution Number: AAC-01-12

Moved By Judy Givens

Seconded By Dennis Manarey

THAT the agenda for April 25, 2012 be approved as circulated;

Carried.

4. **Adoption of Previous Minutes**

4.1 Perth County Accessibility Advisory Committee (AAC),
June 26, 2012

Resolution Number: AAC-02-12

Moved By Marian Sage

Seconded By Mary McLagan

THAT the minutes of the June 25, 2012 meeting of the Perth
County AAC, be approved with the following amendments:

The minutes referred to a 1:30 pm start time, the meeting was
scheduled to start at 2:00 pm;

Carried.

5. Business from Previous Minutes

5.1 The AAC Committee was asked to submit Reference Sheets making note of their specific comments on the website accessibility. None had been submitted. The AAC Committee commented that they find the County of Perth website user friendly and easy to access information. A comment was made that the lower tier Municipality websites are not as user friendly.

5.2 Committee Banner from Tree Frog (1-vertical/2-horizontal)
Resolution AAC-03-12

Moved By Dennis Manarey

Seconded By Marian Sage

THAT the HR Manager proceed with ordering the banner from Tree Frog within the following guidelines:

- Yellow Background with dark letters for contrast
- Include Wheelchair logo
- Perth County Accessibility Advisory Committee – largest font
- Include Perth County logo
- Include tagline “Every voice counts”

Carried.

5.3 Committee Name Tags – Janice Klages handed out name tags for all committee members.

5.4 Accessible Taxi Cab Task Force. Ann McKnight Duralia provided an update from North Perth and Perth East, both advise that they are drafting a By-Law for their respective Councils to consider.

5.5 Terms of Reference – An updated Terms of Reference document was reviewed.

Resolution AAC-04-12

Moved by Dennis Manarey

Seconded by Ethel Sage

THAT the Accessibility Advisory Committee Terms of Reference recommend to Council that amendments to the Accessibility Advisory Committee Terms of Reference be adopted, with the understanding that Council must still approve budget recommendations to hold up to a maximum of ten (10) meetings annually, including any extra-curricular meetings.

Carried.

5.6 Discussion of International Day for Persons with Disabilities – Hockey Game – Tasks were divided among Committee members to prepare for December 1st Hockey Game. All will report back at next meeting.

6. New Business/Correspondence

6.1 Accessibility Co-ordinator Position – The HR Manager provided an update on the recruitment for a new Accessibility Co-ordinator. Interviews are tentatively scheduled for October 5th and 10th.

Committee members expressed disappointment that a permanent position was not approved by County Council.

6.2 The amended Integrated Accessibility Standards (Reg. 191/11) and Design of Public Spaces Standards for the Built Environment were circulated. Members were encouraged to forward any feedback to the HR Manager prior to October 1st.

7. Next Meeting

7.1 Tuesday, November 6th @ 1:30 PM, Perth East Municipal Building – Milverton

8. **Adjournment**

8.1 Resolution AAC-05-12

Moved By Judy Givens

Seconded By Marian Sage

THAT the meeting be adjourned at 4:15 PM.



Chair: Janice McLagan

Secretary: Ann McKnight Duralia,
Manager of Human Resources