



**PERTH COUNTY ACCESSIBILITY ADVISORY COMMITTEE
MINUTES**

November 6, 2012, 2:00PM

Perth East Council Chambers, 25 Mill Street East, Milverton

Members Present: Chairperson, Janice Klages, Judy Givens, Ethel Sage, Marion Sage, Dennis Manarey, Judy Nafziger, Mary McLagen, Therese Brodhagen, Perth County Councillor Rhonda Ehgoetz

Members Absent: None

Staff Present: Julia Opie, Accessibility Coordinator; Kerri Ann O'Rourke, County Clerk(Recording Secretary)

1. CALL TO ORDER

Chairperson Klages called the meeting to order and verified quorum was present. The Chairperson introduced and welcomed Julia Opie the new Perth County Accessibility Coordinator. The Chair made note that Kerri Ann O'Rourke, County Clerk would be assisting with minute taking at this meeting.

2. CONFIRMATION OF THE AGENDA

Resolution Number AAC-06-12

Moved By Judy Nafziger

Seconded By Dennis Manarey

THAT the agenda for November 6, 2012 be approved, with the following additions,

Addition:

8.2 Stratford Accessibility Committee – Bonnie Henderson

8.3 Adopting Pictograms/Icons;

Carried.

3. DISCLOSURE OF PECUNIARY INTEREST and general nature thereof

No disclosures made.

4. ADOPTION OF PREVIOUS MINUTES

**4.1 Perth County Accessibility Advisory Committee – September 25/12
Regular Minutes**

Resolution Number AAC-07-12

Moved By Rhonda Ehgoetz

Seconded By Marion Sage

THAT the minutes of the September 25, 2012 meeting of the Perth County Accessibility Advisory Committee be approved with the following amendments:

Item 5.4 should indicate that North Perth and West Perth have taxi cabs;

Carried.

5. DELEGATIONS – no delegations



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6. REPORTS

6.1 Banners

Julia Opie displayed the banners purchased for public events. Julia Opie was directed to research the application of Braille to the banners in the future.

Guest Bonnie Henderson inquired if the banners could be utilized at the Stratford Disability Week event planned for the Stratford Rotary Complex during the week of November 30th to December 7th, 2012.

Julia was directed to communicate with the Stratford Accessibility Advisory Committee to arrange the placement of the banners at the Stratford Accessibility Advisory Committee event as they are in use on December 1st for the annual hockey game in Milverton.

6.2 Terms of Reference

Julia Opie presented the Committee with a final draft of the Committee Terms of Reference. The following amendments were noted:

1. Meetings will be held on the 4th Tuesday of the month for which they are scheduled;

The total number of meetings per year is dependent on the adoption of the 2013 operating budget by Perth County Council. The Terms of Reference must be approved by Perth County Council.

Resolution Number AAC-08-12

Moved By Judy Nafziger

Seconded By Dennis Manarey

THAT Perth County Accessibility Advisory Committee recommend to Perth County Council that the Terms of Reference dated November, 2012 be approved;

Carried.

6.3 International Day for Persons with Disabilities – Hockey Game – Review “TO DO” List

Chairperson Klages reviewed the previously approved “TO DO” list making the following updates and notes:

1. Rhonda Ehgoetz – noted that all items which she was assigned had been completed
2. Dennis Manarey – informed the Committee that he was in receipt of a donation (\$100) from the Downie Optimist Club; Dennis is in contact with Stratford Mayor Dan Matheson and is in the process of confirming his attendance (and Steve Miller, NHL) at a guest Referee. Dennis will confirm their attendance with the Chair and Julie Opie.
3. Julia Opie/Ann McKnight Duralia – Julie circulated event posters to all members for circulation throughout the community. It was noted that there have been posters circulated to local schools etc. It was noted

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that the School Board will place public notices on their website that will be viewed board wide.

4. Judy/Janice – noted that they have door staff and discussed the tracking of receipts at the door of the event;
5. Janice – Has made arrangements for a singer for the National Anthem
6. Judy has confirmed that the Warden of Perth County will drop the puck. The MP and MPP have not confirmed their attendance to date.
7. Judy Nafziger- confirmed that mobile sign has been booked (for edge of Milverton) and that the first page Milverton Shoppportunities (week of November 17th) has been reserved for an event advertisement.
8. Julia – Will ensure area Accessibility Advisory Committees has been notified of this event and send a poster to the Stratford Accessibility Advisory Committee.
9. It was noted that Julia Opie will not be in attendance at the event. Ann McKnight Duralia will be the staff person in attendance.

A discussion occurred regarding the distribution of hockey game revenues to the two hockey teams. It was decided that the distribution method will be decided after the event is over and net revenues are known. A special meeting may be called in December, 2012. Julia Opie will confirm with members after determining availability of funds.

7. **CORRESPONDENCE –**

- 7.1 Outstanding Achievement Award for Volunteerism in Ontario
The Committee made note of the Correspondence item.

8. **OTHER BUSINESS**

8.1 **Priorities for the New Accessibility Coordintor**

Julia Opie informed the Committee that the two main immediate priorities are the completion of the Annual Report (to be submitted to the Ministry) and the completion of the Multi-Year Plan. Julia noted that she will be attending a meeting with Mary Anne Melanson and Ann McKnight Duralia to confirm the status of the Plan and Report. Both items are due by the end of December, 2012. Julia will obtain a copy of the Stratford Plan developed by a consultant and recently adopted by Council.

8.2 **Stratford Accessibility Committee – Bonnie Henderson**

Bonnie Henderson, Councillor for the City of Stratford and member of the Accessibility Advisory Committee attended to discuss the ‘Community in Motion’ event with the Accessibility Advisory Committee. The event is community Accessibility Fair planned for June 1, 2013 (10am-4pm) at the Rotary Complex in Stratford. The Stratford Committee is in the process of developing an event plan and determining the budget necessary (mostly advertising). The intent of the Fair is to offer local business an opportunity to introduce their accessible services to the Stratford & Perth County community. Committee hopes to have City transit



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buses available to bring attendees to the Fair and plan to host it every second year.

The Stratford Accessibility Committee is intending to send invitations to potential vendors by the end of November, 2012.

Julia Opie was directed to research any Perth County operating budget funds allocated to this event and provide the Committee with a report at the next meeting.

8.3 Adopting Pictograms/Icons

Julia Opie circulated samples of pictograms/icons that the County of Perth could adopt as visual identification of accessibility services offered. The Committee reviewed for information purposes only.

9. CLOSED MEETING – no closed session

10. REPORTING OUT FROM CLOSED MEETING - none

11. NEXT MEETING

Monday December 4, 2012 at 1:30PM – Tentative - For the purpose of allocating Hockey Game revenues. Julia Opie will research budget availability for this meeting and inform Committee members.

Tuesday January 22, 2013 at 1:30PM – Regular Meeting

12. ADJOURNMENT

Resolution Number AAC-09-12

Moved By Judy Givens

Seconded By Therese Brodhagen

THAT the meeting adjourn at 3:00PM;

Carried.

Janice Klages, Chairperson

Kerri Ann O'Rourke, County Clerk