



**Perth County Accessibility Advisory Committee
Minutes**

**May 21, 2013, 1:30 PM
Perth East Council Chambers, 25 Mill Street East, Milverton**

Members Present: Chairperson, Dennis Manarey, Janice Klages, Judy Nafziger, Mary McLagan, Judy Givens, Perth County Councillor Rhonda Ehgoetz

Members Absent: Marion Sage, Ethel Sage

Staff Present: Julia Opie, Accessibility Coordinator (Recording Secretary)

1. CALL TO ORDER

Chairperson Manarey called the meeting to order and verified quorum was present.

2. CONFIRMATION OF THE AGENDA

Resolution Number AAC-05-13-01

Moved By Judy Nafziger

Seconded By Judy Givens

THAT the agenda for May 21, 2013 be approved, with the following addition:

7.0 Number of Meetings

Carried.

3. DISCLOSURE OF PECUNIARY INTEREST and general nature thereof

No disclosures made.

4. ADOPTION OF PREVIOUS MINUTES

4.1 Perth County Accessibility Advisory Committee – April 23, 2013

Regular Minutes

Resolution Number AAC-05-13-02

Moved By Rhonda Ehgoetz

Seconded By Mary McLagan

THAT the minutes of the April 23, 2013 meeting of the Perth County Accessibility Advisory Committee be approved.

Carried.

5. PRESENTATIONS – None.

6. DELEGATIONS – no delegations



**Perth County Accessibility Advisory Committee
Minutes**

7. REPORTS

7.0 Number of Meetings

There was a discussion regarding the Terms of reference and clarification regarding the number of meetings and special events and the budget available. An updated budget will be brought to the next meeting.

7.1 Site Plan Control Deadlines – Tim Horton’s Mitchell

Mark Swallow from the County Planning department shared with Julia Opie the site plan for the Tim Horton’s in Mitchell, illustrating a change in location of the ramp and accessible parking spaces from the front of the building to the side entrance, which eliminates a 90 degree turn for wheelchairs. No indication was given regarding the actual entranceway, which is a two-door configuration and a 90 degree turn.

Resolution Number AAC-05-13-03

Moved By Mary McLagan

Seconded By Judy Nafziger

THAT Perth County Accessibility Advisory Committee accepts this report as information.

Carried.

7.2 Community in Motion Accessibility Fair

There are approximately 46 tables confirmed for the June 1, 2013 community in Motion Accessibility Fair that is to run at the Rotary Complex in Stratford, so the full hall will be used. Posters have been dropped off at businesses downtown Stratford, an Event created on Facebook and shared. An event has been created on County and Lower tier websites. An email was sent to all County Councilors and Staff at the County, encouraging them to “like” the Perth County Accessibility Facebook page, and to “Join” and “Share” the event.

The Exhibitor Guide is being created by Julia Opie, and Bonnie Henderson and Julia Opie will be working on a map of the Exhibitors.

Some members of the AAC have indicated that they will be able to volunteer at the event.

Resolution Number AAC-05-13-04

Moved By Judy Givens

Seconded By Mary McLagan

THAT Perth County Accessibility Advisory Committee accepts this report as information.



Perth County Accessibility Advisory Committee Minutes

Carried.

7.3 International Plowing Match

Perth County Councillor Rhonda Ehgoetz organized the purchase of a bench on April 24th for \$125. The IPM Committee will decide where the bench is located.

Resolution Number AAC-05-13-05

Moved By Judy Givens

Seconded By Judy Nafziger

THAT Perth County Accessibility Advisory Committee accepts this report as information and that there will be a discussion about the placement of the bench at the next AAC meeting.

Carried.

7.4 Marketing Products for Events

The Perth County Accessibility Advisory Committee is looking for a small, inexpensive item that can be handed out at various events.

Two quotations have been received for a business card size magnifier that would have the Perth County logo on it. Since the logo is three colour, the per item rate is quite high. Discussion revolved around not using the logo and only having Perth County Accessibility Advisory Committee and an email address on the item to save money.

Resolution Number AAC-05-13-06

Moved By Judy Nafziger

Seconded By Mary McLagan

THAT Perth County Accessibility Advisory Committee orders 500 x 1-colour Business Card Magnifiers from Maple Leaf Promotions.

Carried.

7.5 International Day for Persons with Disabilities – 3 December 2013

A decision needs to be made regarding a similar event (Amputee Hockey) for 2013 or a different event.

Julia Opie checked the UN Enable website to find out what the theme will be for the 2013 International Day for Persons with Disabilities. No decision has been made at this time.



Perth County Accessibility Advisory Committee Minutes

Members discussed various ideas, and decided to not pursue a calendar project involving students in the Avon-Maitland District School Board (AMDSB) and the Huron-Perth Catholic District School Board.

A new idea was discussed which would involve Grade 6 students in the four Lower Tiers of the AMDSB, whereby students would choose a disability that they would have to adjust to while at school on December 3, 2013. Video Conferencing with participating schools was discussed. AAC members would be involved in their respective community. Julia to look into this further, and members to continue to consider other ideas while awaiting news on a theme from the UN.

Resolution Number AAC-05-13-07

Moved By Judy Givens

Seconded By Mary McLagan

THAT Perth County Accessibility Advisory Committee continues to research other types of events for the International Day for Persons with Disabilities while awaiting the theme to be announced by UN Enable.

Carried.

7.6 Coordinator's Report

1. Roberts Rules of Order – Copies provided for everyone's binders.

2. AAC Terms of Reference: The amended AAC Terms of Reference were submitted to County Council for approval at the May 9, 2013 meeting. County Council received and adopted the AAC Terms of Reference.

3. AODA Training Requirement for 2013: Julia is continuing to work with Steve Drake in the County IT Department to create online training for the Accessibility Standards. Two training sessions for new employees at the County of Perth have been completed to date using the online module for Customer Service.

4. AAC Forum – Burlington, Ontario – May 9, 2013

Julia gave an overview of the speakers and topics from the AAC Forum in Burlington. Discussion revolved around portable sidewalk ramps. Julia to look into cost of these ramps and the possibility of sharing this information with Business Associations in the County.



**Perth County Accessibility Advisory Committee
Minutes**

5. West Perth Sidewalk/Patio Policy – CAO Will Jaques forwarded the draft West Perth Sidewalk/Patio Policy for the AAC to review and send comments. Several comments were received and a response was sent back to West Perth by their deadline.

6. City of Stratford – The City has decided to hire a consultant to help them meet the requirements under the AODA, so my services will not be required.

Resolution Number AAC-05-13-08

Moved By Janice Klages

Seconded By Rhonda Ehgoetz

THAT Perth County Accessibility Advisory Committee accepts this report as information.

Carried.

- 8. CORRESPONDENCE** – A thank you card was received from the Monkton Lady Wildcats hockey team for including them in the Hockey Challenge against the Canadian Amputee Hockey Team last December.

9. OTHER BUSINESS

- 10. CLOSED MEETING** – no closed session

- 11. REPORTING OUT FROM CLOSED MEETING** – none

12. NEXT MEETINGS

The following meeting date has been established, to be held at the Perth East Council Chambers, 25 Mill Street East, Milverton, ON at 1:30 p.m.:
June 25th.

13. ADJOURNMENT

Resolution Number AAC-05-13-09

Moved By Janice Klages

Seconded By Judy Givens

THAT the meeting adjourn at 3:50 PM;

Carried.

Dennis Manarey, Chairperson

Julia Opie, Accessibility Coordinator