



**Perth County Accessibility Advisory Committee  
Minutes**

**October 22, 2013, 1:30 PM  
Perth East Council Chambers, 25 Mill Street East, Milverton**

**Members Present:** Chairperson, Dennis Manarey, Janice Klages, Judy Nafziger, Mary McLagan, Ethel Sage, Judy Givens

**Members Absent:** Shannon Palmer, Perth County Councillor Rhonda Ehgoetz

**Staff Present:** Julia Opie, Accessibility Coordinator (Recording Secretary)

**1. CALL TO ORDER**

Chairperson Manarey called the meeting to order and verified quorum was present.

**2. CONFIRMATION OF THE AGENDA**

**Resolution Number AAC-10-13-09**

Moved By Judy Nafziger

Seconded By Judy Givens

THAT the agenda for October 22, 2013 be approved.

Carried.

**3. DISCLOSURE OF PECUNIARY INTEREST and general nature thereof**

No disclosures made.

**4. ADOPTION OF PREVIOUS MINUTES**

**Perth County Accessibility Advisory Committee – October 1, 2013**

**Regular Minutes**

**Resolution Number AAC-10-13-10**

Moved By Mary McLagan

Seconded By Janice Klages

THAT the minutes of the October 1, 2013 meeting of the Perth County Accessibility Advisory Committee be approved.

Carried.

**5. PRESENTATIONS – None.**

**6. DELEGATIONS – no delegations**



## Perth County Accessibility Advisory Committee Minutes

### 7. REPORTS

#### 7.0 International Day for Persons with Disabilities – 3 December 2013

UN Enable has chosen the following theme for the 2013 International Day for Persons with Disabilities. Theme: “Break barriers, open doors: for an inclusive society for all”.

An information package has been sent to the Learning Services Staff at all of the Avon Maitland District School Board schools as well as to the twelve new “Learning for All” Coaches across the board. The Coaches are all excited to support this initiative.

Police checks are not required for this one day event.

Julia is waiting to get more details about the day, including which schools, and how the AACs would be involved.

There was a question about insurance requirements when students are using “borrowed” wheelchairs. Julia will look into this.

#### **Resolution Number AAC-10-13-011**

Moved By Judy Nafziger

Seconded By Janice Klages

THAT the Perth County Accessibility Advisory Committee continues to work with the AMDSB and interested parties in order to plan an event for International Day for Persons with Disabilities on December 3, 2013.

Carried.

#### 7.1 Accessible Public Washrooms Perth County

A Perth County Public Washrooms Committee was formed consisting of members from North Perth, Stratford and St. Marys, and the County of Perth.

The Perth County AAC came up with some suggestions for a checklist of acceptable accessibility criteria for public washrooms. The plan is to have the data collected and available by January 2014, so that the information can then be mapped and sent to the various municipalities and tourism agencies within the County for distribution, whether through websites or hard copy.

The Perth County Public/Accessible Washrooms Committee decided that due to time and resource constraints, the collection of data should be broken down into three stages:



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1. Municipal Public/Accessible Washrooms
2. Business Washrooms
3. Trails

The AAC suggested including the following criteria when establishing whether a washroom is accessible:

1. Grab Bar(s)
2. Level Access to the building and washroom
3. Wide Doorway – check minimum width in Ontario Building Code (OBC)
4. Electronic Access for person in a wheelchair – at an appropriate height
5. Appropriate Toilet height – as outlined in OBC
6. Wheel under sink (to wash hands)

Julia is to look into a grant for a summer student for 2014 to collect data from Businesses and for Trails.

### **Resolution Number AAC-10-13-12**

Moved By Janice Klages

Seconded By Ethel Sage

THAT the Perth County Accessibility Advisory Committee continue to give input on Accessible Public Washroom criteria for the Accessible Public Washrooms Project.

Carried.

### **7.3 Coordinator's Report**

Julia updated the AAC on the budget, training on the Integrated Accessibility Standards Regulation (IASR) and Site Plan Reviews.

### **Resolution Number AAC-10-13-13**

Moved By Judy Givens

Seconded By Janice Klages

THAT Julia Opie contacts the Chief Building Officials, Planners and Facilities Managers and invites them to the November 26, 2013 meeting. The goal will be to establish a Site Plan Review Working Group, which will include representatives from the Lower Tiers, County and members from the AAC to:

1. Establish a Terms of Reference for a Site plan Review Sub-Committee
2. Develop County of Perth Site Plan Review Guidelines.

Carried.

### **Resolution Number AAC-10-13-14**

Moved By Judy Nafziger



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Seconded By Mary McLagan

THAT Perth County Accessibility Advisory Committee accepts this report as information.

Carried.

**8. TRAINING**

Integrated Accessibility Standards Regulation (IASR) – Information and Communications Standard. All members of the AAC completed this training.

**9. MEMBER CONCERNS - None**

**10. CORRESPONDENCE - None**

**11. CLOSED MEETING – no closed session**

**12. REPORTING OUT FROM CLOSED MEETING – none**

**13. NEXT MEETINGS**

The next meeting is to be held on November 26, 2013 at the Perth East Council Chambers, 25 Mill Street East, Milverton, ON at 1:30 p.m.

**14. ADJOURNMENT**

**Resolution Number AAC-10-13-15**

Moved By Judy Nafziger

Seconded By Judy Givens

THAT the meeting adjourn at 3:30 PM;

Carried.

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Dennis Manarey, Chairperson

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Julia Opie, Accessibility Coordinator