



**Perth County Accessibility Advisory Committee  
Minutes**

**February 25, 2014, 1:30 PM  
Perth East Council Chambers, 25 Mill Street East, Milverton**

**Members Present:** Chair, Janice Klages, Dennis Manarey, Judy Nafziger, Ethel Sage, Perth County Councillor Rhonda Ehgoetz

**Members Absent:** Mary McLagan, Judy Givens, Shannon Palmer

**Staff Present:** Julia Opie, Accessibility Coordinator (Recording Secretary), Christel Hollinger Ivanyshyn (Community Emergency Management Coordinator, Perth County)

**1. CALL TO ORDER**

Chairperson Klages called the meeting to order and verified quorum was present.

**2. CONFIRMATION OF THE AGENDA**

**Resolution Number AAC-02-14-01**

Moved By Rhonda Ehgoetz

Seconded By Dennis Manarey

THAT the agenda for February 25, 2014 be approved.

Carried.

**3. DISCLOSURE OF PECUNIARY INTEREST and general nature thereof**

No disclosures made.

**4. ADOPTION OF PREVIOUS MINUTES**

**Perth County Accessibility Advisory Committee – January 28, 2014**

**Regular Minutes**

**Resolution Number AAC-02-14-02**

Moved By Dennis Manarey

Seconded By Ethel Sage

THAT the minutes of the January 28, 2014 meeting of the Perth County Accessibility Advisory Committee be approved, with the following amendments:

Under the CALL TO ORDER, remove, “The Accessibility Coordinator requested that the members of the Committee cast a vote by a show of hands.” Also remove, “With member Janice Klages receiving a majority of votes cast”, since Janice Klages was the only candidate.

Carried.

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**5. PRESENTATIONS – “Vulnerable Populations in an Emergency”, Christel Hollinger Ivanyshyn, Community Emergency Management Coordinator, Perth County**

Contact: Christel Hollinger Ivanyshyn  
Emergency Management Coordinator  
Phone: 519-301-3586  
Email: [civanyshyn@perthcounty.ca](mailto:civanyshyn@perthcounty.ca)

Christel spoke about:

- Emergency Preparedness including electricity backups using batteries and generators
- Alternate means of communication during an emergency.
- The importance of checking in on your neighbors during an emergency, if possible
- Vulnerable population includes low-income population since they might not be able to be self-sustaining over a period of time during an emergency
- Warming centers are different from an evacuation shelter
- Vulnerable Persons Registry (VPR), and the challenges of putting something like this in place

Document shared with the committee: “Emergency Preparedness Guide for People with Disabilities/Special Needs”, published by the Ontario Government

**6. DELEGATIONS – no delegations**

**7. REPORTS**

**7.0 Site Plan Reviews Update**

A draft of the Perth County Site Plan Control guidelines has been created and passed on to the Chief Building Officials for feedback. The majority of the guidelines are in line with the legislation. The lower tiers have been notified that the development of a procedure for sharing site plans needs to be established.

**Resolution Number AAC-02-14-03**

Moved By Shannon Palmer

Seconded By Dennis Manarey

THAT the Perth County Accessibility Advisory Committee accepts this report as information.

Carried.

## Perth County Accessibility Advisory Committee Minutes

### 7.1 Perth County Public Washrooms Map Project

The Perth County Public/Accessible Washrooms Committee is continuing to work on creating a database of Public/Accessible Washrooms throughout the county in order to create a Perth County Public Washrooms Map.

Need more website expertise, as well as App development expertise in order to complete this project. The Committee is considering contacting Stratford Central Secondary School or university of Waterloo to see whether students could help.

#### **Resolution Number AAC-02-14-04**

Moved By Dennis Manarey

Seconded By Ethel Sage

THAT the Perth County Accessibility Advisory Committee accepts this report as information.

Carried.

### 7.2 Community in Motion Accessibility Fair

Sub-committees have been created to take care of Exhibitors, transportation, Advertising and volunteers.

Quadro Communications has donated a web address and associated emails for two years, which allows the committee to streamline communications [www.communityinmotion.ca](http://www.communityinmotion.ca) At this point there is only a poster at this web address since there isn't a budget for creating a website.

The AAC gave suggestions for advertising the event, including hanging posters at seniors complexes, nursing homes, Kiwanis Centre, Pyramid Centre, share with Service clubs, including the Kiwanis club and the Rotary Club. Also get the information on the electronic sign in Mitchell and the Cable TV channel in Mitchell. Mention Supporting Independent Lifestyle in communications.

#### **Resolution Number AAC-02-14-05**

Moved By Rhonda Ehgoetz

Seconded By Judy Nafziger

THAT Perth County Accessibility Advisory Committee accepts this report as information.

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**7.3 Coordinator's Report**

Accessible Documents training for staff is the next training required to ensure that documents are created in an accessible format, and that existing templates are changed so that they too are in accessible formats. Julia is to develop training based on materials collected and purchased.

The County of Perth and the four lower tiers must complete an annual status report based on the requirements and goals set out in the Joint Multi-year Accessibility plan. Julia is awaiting reports from all of the lower tiers in order to complete this report.

**Resolution Number AAC-02-14-06**

Moved By Rhonda Ehgoetz

Seconded By Judy Nafziger

THAT Perth County Accessibility Advisory Committee accepts this report as information.

Carried.

**8. TRAINING**

Ontario Human rights Code as it pertains to Persons with Disabilities (Absent: Judy Givens, Shannon Palmer, Mary McLagan and Janice Klages)

**9. MEMBER CONCERNS - None**

**10. CORRESPONDENCE - None**

**11. CLOSED MEETING – no closed session**

**12. REPORTING OUT FROM CLOSED MEETING – none**

**13. NEXT MEETINGS**

The next meeting is to be held on March 25, 2014 at the Perth East Council Chambers, 25 Mill Street East, Milverton, ON at 1:30 p.m.

**14. ADJOURNMENT**

**Resolution Number AAC-02-14-07**

Moved By Judy Nafziger

Seconded By Ethel Sage



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THAT the meeting adjourn at 3:45 PM;

Carried.

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Janice Klages, Chairperson

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Julia Opie, Accessibility Coordinator

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