



**Perth County Accessibility Advisory Committee
Minutes**

**April 22, 2014, 1:30 PM
Perth East Council Chambers, 25 Mill Street East, Milverton**

Members Present: Acting Chair, Dennis Manarey, Judy Nafziger, Judy Givens, Ethel Sage, Mary McLagan, Shannon Palmer, Perth County Councillor Rhonda Ehgoetz

Members Absent: Janice Klages

Staff Present: Julia Opie, Accessibility Coordinator (Recording Secretary)

1. CALL TO ORDER

Chairperson Manarey called the meeting to order and verified quorum was present.

2. CONFIRMATION OF THE AGENDA

Resolution Number AAC-03-14-01

Moved By Judy Nafziger

Seconded By Mary McLagan

THAT the agenda for March 25, 2014 be approved.

Carried.

3. DISCLOSURE OF PECUNIARY INTEREST and general nature thereof

No disclosures made.

4. ADOPTION OF PREVIOUS MINUTES

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Resolution Number AAC-04-14-02

Moved By Shannon Palmer

Seconded By Rhonda Ehgoetz

THAT the minutes of the March 25, 2014 meeting of the Perth County Accessibility Advisory Committee be approved.

Carried.

5. DELEGATIONS – no delegations

6. REPORTS



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6.0 Site Plan Reviews

1. Final updates to the Perth County Accessibility Guidelines manual are required based on the Design of Public Spaces Standard and the recent changes in January to the Ontario Building Code. Once they are completed, the draft will be sent to the CBOs for feedback.
2. Perth County Archives Building: All of the recommendations made by Stephen Cornwell and the AAC were implemented by the CBO, and a final draft was received. Upon review, it was determined that only a slight change to the width of the Accessible Spaces was needed, based on the Design of Public Spaces Standard.

Resolution Number AAC-04-14-03

Moved By Ethel Sage

Seconded By Shannon Palmer

THAT the Perth County Accessibility Advisory Committee accepts this report as information.

Carried.

6.1 Perth County Public Washrooms Map Project

1. All of the data has been collected and transferred into a series of spreadsheets and uploaded into Google Maps. The accessibility data has not been linked yet.
2. Perth County GIS Technician Brian Lee discovered a free program that the County currently uses called "esri" has a new software for mapping that fits perfectly for this project. It is more user friendly, more visually pleasing and more compatible for mobile devices. As a result, Brian has been working on moving the information from the Google Maps software to "esri". The two Perth County IT experts have worked out how to host the accessibility data on a Google data account and have this linked to the "esri" map. This new software requires photos of each location, so this is the next step. This project is close to completion, so decisions need to be made regarding media rollout.



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Resolution Number AAC-04-14-04

Moved By Judy Givens

Seconded By Shannon Palmer

THAT the Perth County Accessibility Advisory Committee accepts this report as information and promotes a media rollout of this project at the Community in Motion Accessibility Fair on May 24, 2014, in order to increase awareness of the Perth County Public Washrooms Map and the Perth County Joint Accessibility Advisory Committee.

Carried.

6.2 Community in Motion Accessibility Fair

- We have almost 30 registrations at this point. (48 last year)
- Decisions have been made for advertising in papers and on radio, as well as lawn signs.
- All of the County, City and Town Councilors have been invited, and the event has been posted on a number of online event boards and calendars.
- The poster is ready and has been posted in many locations, but still need more posted across the County.
- Many Churches have been contacted and asked to put the event in their bulletins.
- Accessibility Advisory Committee members are encouraged to volunteer for the day of the event.

Resolution Number AAC-04-14-05

Moved By Ethel Sage

Seconded By Mary McLagan

THAT Perth County Accessibility Advisory Committee accepts this report as information.

6.3 Coordinator's Report

Two separate reviews of Ontario's accessibility laws are currently underway:

- a) An independent review of the Accessibility for Ontarians with Disabilities Act, examining Ontario's progress towards achieving the goals for accessibility set out in the AODA and its standards. There are a series of



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public consultations being held between March 18 and April 22, 2014, and written submissions will be accepted until June 1, 2014.

b) A review of the Customer Service Standard, including recommendations for the following amendments:

- Class structure of organizations based on the number of employees;
- Policies, practices and procedures;
- Service animals;
- Support persons;
- Training;
- Feedback processes; and
- Notice of availability and format of documents

Julia expanded on the implications of the above changes.

To provide individuals and organizations with additional time to submit feedback, the deadline for providing public comment on the proposed changes to the Customer Service Standard has been extended from April 16, 2014 to **May 22, 2014**.

Resolution Number AAC-04-14-06

Moved By Shannon Palmer

Seconded By Judy Nafziger

THAT Perth County Accessibility Advisory Committee accepts this report as information.

Carried.

7. **MEMBER CONCERNS** – There was some discussion about the use of portable ramps by the City of Stratford businesses to increase access. This project was initiated by the City of Stratford AAC. The ramps are to be supplied at no cost to businesses, but business owners must agree to sign off on responsibility for any associated risk with their use. The program is part of the nationwide StopGap Foundation which has drafted guidelines for participating communities. The Stratford program would be supported through donations for materials and the wooden ramps would be constructed at St. Michael Catholic Secondary School. The ramps must still be approved by Stratford City Council for use on Municipal Property.



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8. CORRESPONDENCE - None

9. CLOSED MEETING – no closed session

10. REPORTING OUT FROM CLOSED MEETING – none

11. NEXT MEETINGS

The next meeting is to be held on May 27, 2014 at the Perth East Council Chambers, 25 Mill Street East, Milverton, ON at 1:30 p.m.

12. ADJOURNMENT

Resolution Number AAC-04-14-07

Moved By Judy Givens

Seconded By Judy Nafziger

THAT the meeting adjourn at 2:50 PM;

Carried.

Dennis Manarey, Acting Chairperson

Julia Opie, Accessibility Coordinator