

## Perth County Accessibility Advisory Committee Minutes

March 12, 2015 1:30 PM

Perth East Council Chambers, 25 Mill Street East, Milverton

**Members Present:** Chair, Dennis Manarey, Judy Nafziger, Mary McLagan, Iris Ukrainyc, Shannon Palmer, Perth County Councillor Rhonda Ehgoetz

**Members Absent:** Janice Klages, Judy Givens

**Staff Present:** Julia Opie, Accessibility Coordinator (Recording Secretary)

1. **CALL TO ORDER**

Chairperson Manarey called the meeting to order and verified quorum was present.

Carried.

2. **CONFIRMATION OF THE AGENDA**

**Resolution Number AAC-03-15-01**

Moved By Shannon Palmer

Seconded By Judy Nafziger

THAT the agenda for March 12, 2015 be approved with the following changes and additions:

4.0 Should read: Minutes of January 27, 2015 meeting (not 2014)

7.6 Courthouse Issue

Carried.

3. **DISCLOSURE OF PECUNIARY INTEREST and general nature thereof**

No disclosures made.

4. **ADOPTION OF PREVIOUS MINUTES**

**Perth County Accessibility Advisory Committee – January 27, 2015  
Regular Minutes**

**Resolution Number AAC-03-15-02**

Moved By Iris Ukrainyc

Seconded By Rhonda Ehgoetz

**THAT** the minutes of the January 27, 2015 meeting of the Perth County Accessibility Advisory Committee be approved.

Carried.

5. **PRESENTATIONS:** None

6. **DELEGATIONS:** None

7. **REPORTS**

**7.1 Site Plan Design Guidelines Update**

**Resolution Number AAC-03-15-03**

Moved By Shannon Palmer

Seconded By Iris Ukrainyc

**THAT** the Perth County Accessibility Advisory Committee directs the Accessibility Coordinator to draft a letter to each of the Lower Tiers as a formal request, asking that the AAC become part of the site plan review process for the facilities outlined under the Duties of Council as part of the AODA, specifically:

**Duty of council**

(5) The council shall seek advice from the committee on the accessibility for persons with disabilities to a building, structure or premises, or part of a building, structure or premises,

(a) that the council purchases, constructs or significantly renovates;

(b) for which the council enters into a new lease; or

(c) that a person provides as municipal capital facilities under an agreement entered into with the council in accordance with section 110 of the *Municipal Act, 2001* or section 252 of the *City of Toronto Act, 2006*. 2005, c. 11, s. 29 (5); 2006, c. 32, Sched. C, s. 1.

Further, **THAT** information on each of the areas identified in Section 41(7) of the Planning Act is requested of the applicant and shared with the AAC;

Further, **THAT** Site Plans are to be sent in an electronic format to the Accessibility Coordinator, who will forward on to the AAC, with a maximum turnaround review timeline of seven business(7) days.

Carried.

## 7.2 Site Plan Reviews

### Resolution Number AAC-03-15-04

Moved By Iris Ukrainyc

Seconded By Judy Nafziger

**THAT** the Perth County Accessibility Advisory Committee accepts this report as information.

Carried.

## 7.3 Home Shows – Listowel & Stratford

### Resolution Number AAC-03-15-05

Moved By Shannon Palmer

Seconded By Mary McLagan

**THAT** the Perth County Accessibility Advisory Committee registers for the Listowel Home & Lifestyle Show and sets up a booth with a rotating roster of volunteers over the three day show; and

**THAT** the Perth County Accessibility Coordinator forward the Exhibitor Package for the Listowel Home & Lifestyle Show to Exhibitors from the Community in Motion Events that would cater to Independent Living; and

**THAT** the Perth County Accessibility Coordinator registers for the Stratford Spring Home Show (March 27-29, 2015), sharing the booth fee with the City of Stratford AAC, and sets up a roster of volunteers from both AACs.

Carried.

### 7.3.1 Door Prize: Garden of Gifts Promotion for Listowel Home Show

#### Resolution Number AAC-03-15-06

Moved By Iris Ukrainyc

Seconded By Shannon Palmer

**THAT** the Perth County Accessibility Coordinator purchases a gift to donate to the “Garden of Gifts” at the Listowel Home and Garden Show, with a value up to \$50.

Carried.

#### **7.4 AODA 10<sup>th</sup> Anniversary Celebrations**

##### **Resolution Number AAC 03-15-07**

Moved by Shannon Palmer

Seconded by Iris Ikrainyc

**THAT** the Perth County Accessibility Advisory Committee approves attending the Fergus AODA 10<sup>th</sup> Anniversary Celebrations, and agrees to carpool with an estimated cost of \$200; and

**THAT** the Perth County Accessibility Advisory Committee reviews the AODA 10<sup>th</sup> Anniversary Celebration Toolkit once received, in order to explore ideas for National Access Awareness Week.

Carried.

#### **7.5 Coordinator's Report**

##### **Resolution Number AAC-03-15-08**

Moved by Shannon Palmer

Seconded by Judy Nafziger

**THAT** the Perth County Accessibility Advisory Committee accepts this report as information.

Carried.

#### **7.6 Courthouse issue – verbal report**

##### **Resolution Number AAC-03-15-09**

Moved By Judy Nafziger

Seconded By Mary McLagan

The installation of bullet-proof glass by Court Services in Courtroom 1 at the Perth County Courthouse has resulted in a narrow passageway that is not accessible by wheelchairs and does not meet the Ontario Building Code standard. Solutions for the issue are being discussed.

**THAT** the Perth County Accessibility Advisory Committee accepts this report as information.

Carried.

#### **8. CORRESPONDENCE: None**

9. **CLOSED MEETING**

No closed session

10. **REPORTING OUT FROM CLOSED MEETING**

None

11. **NEXT MEETINGS**

The next meeting will be a training session based on the new AAC Guide on Tuesday, March 24, 2015 at the Perth East Council Chambers, 25 Mill Street East, Milverton, ON at 1:30 p.m.

The next regular meeting of the AAC will be held on Tuesday, April 28, 2015 at the Perth East Council Chambers, 25 Mill Street East, Milverton, ON at 1:30 p.m.

12. **ADJOURNMENT**

**Resolution Number AAC-03-15-10**

Moved By Judy Nafziger

Seconded By Shannon Palmer

**THAT** the meeting adjourns at 3:00 PM;

Carried.

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Dennis Manarey, Chairperson

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Julia Opie, Accessibility  
Coordinator