



**PERTH COUNTY FACILITIES REVIEW COMMITTEE
MINUTES**

**Thursday May 19, 2011 – 9:30AM
County of Perth – Board Room**

Present: Chairperson Robert Wilhelm, Warden Julie Behrns, Councillor Bob McMillan

Absent: Councillor Walter McKenzie

Staff Present: CAO Bill Arthur; Director of Public Works, Matt Ash; Facilities Supervisor, Brian Priestap; Director of Emergency Medical Services, Linda Rockwood; Administration Clerk/Recorder, Calana Hinnegan

1. CALL TO ORDER

Chairperson Robert Wilhelm called the meeting to order and verified quorum was present.

2. DECLARATIONS OF PECUNIARY INTEREST and general nature thereof

No disclosures stated.

3. ADOPTION OF AGENDA

Moved by Bob McMillan

Seconded By Julie Behrns

THAT the agenda as presented be adopted:

Carried.

4. ADOPTION OF PREVIOUS MINUTES

4.1 Facilities Review Committee Minutes - February 23, 2011

Moved By Julie Behrns

Seconded By Bob McMillan

THAT the minutes of the February 23, 2011 Facilities Review Committee meeting minutes be approved;

Carried.

5. DELEGATIONS - None

6. REPORTS

6.1 Archives Renovation Issues

Matt Ash reported that notice was given to the Province of Ontario (to vacate the basement). They will be vacated July 1, 2011



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a. Sprinkler System

Matt Ash recommended that a sprinkler system be installed in as part of the Archives renovation. The preliminary cost estimate is \$ 60-70k

Moved by Bob McMillan

Seconded By Julie Behrns

THAT the Archives renovation include a sprinkler system, at a preliminary cost estimate of \$60,000-\$70,000; Carried.

b. Upgraded Hydro Service and Backup Power

Matt Ash recommended all four services be combined into one service location. The cost to upgrade the generator would be \$ 27,000. The current generator in the Courthouse would be moved to EMS Headquarters. A portion of the Courthouse renovation budget could be transferred to the Archives Renovation budget to cover these costs, as the Courthouse project included funds for hydro upgrades.

Renovations are at the detail design phase with no expected work to commence until September, 2011.

It was suggested a presentation of the renovations/updates and projects plans be presented to the Municipal Liaison Committee(MLC).

Matt Ash will present a recommendation report with costs and project plans, at the MLC meeting on July 14, 2011

c. Courthouse Sewer System

Matt Ash recommended the sewer system be moved at the time of Archives Renovations to save costs. It would cost approximately \$ 15,000. This expense could be put into next year's budget. The overall consensus was to relocate the sewer system now versus running into problems in the future, which would result in higher costs.

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6.2 Mitchell Sand Dome

Matt Ash confirmed the shingling and repairs of the dome would be completed this year. Shingling alone will cost approximately \$ 70,000, with insurance covering majority of this cost (due to hail and wind storm). There is minimal structural damage, however, the entrance needs to be widened. The total cost of these renovations will be approximately \$ 100,000. Matt will confirm amount covered by insurance.

The Committee directed Matt Ash to proceed to request a budget amendment (from Council) for the Mitchell Sand Dome repairs.

6.3 Clayton Street, Mitchell Property

Matt Ash suggested to the committee to proceed to the final plan of the subdivision. Options are to sell as is, which would be 12 lots, all services in OR reconfigure to 6 single family homes and 6 semi-detached homes. Matt will calculate all costs spent on this subdivision to date and submit to the committee.

The Committee directed Matt Ash to proceed to Request budget approval from Council.

6.4 EMS Base – Land Selection Process

Linda Rockwood, Emergency Service Director, provided the Committee with updated information from reports and studies prepared by staff. The Committee discussed the importance of maintaining current service levels and to provide the best service to all of Perth County.

Linda Rockwood will revise and circulate a revised recommendation to Committee members.

Linda Rockwood will present a brief criteria report at the MLC meeting on July 14, 2011

6.5 Milverton Sand Shed

Brian Priestap reported the walls are bowing and beams are being snapped. Brian has estimates for cement to be poured every second post around the perimeter of the building. These estimates are being submitted by Sturdy Form and Schoonderwoerd Brothers.



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Robert Wilhelm suggested an Engineer Report, along with their recommendations be given to the Committee for further discussion.

- 7. **CORRESPONDENCE** - None
- 8. **OTHER BUSINESS** - None
- 9. **CLOSED MEETING** – No Closed Meeting
- 10. **NEXT MEETING**

To be determined at a later date by Matt Ash

12. ADJOURNMENT

Moved by Bob McMillan

Seconded by Julie

THAT the meeting adjourn at 11:16 a.m.;

Carried.

Robert Wilhelm, Chair

Calana Hinnegan,
Administration Clerk/Recorder