



**PERTH COUNTY FACILITIES REVIEW COMMITTEE  
MINUTES**

**Thursday, July 28, 2011 – 9:30AM  
County of Perth – Board Room**

Present: Chairperson Robert Wilhelm, Warden Julie Behrns, Councilor Bob McMillan, Councilor Walter McKenzie

Staff Present: CAO Bill Arthur; Director of Public Works, Matt Ash; Facilities Supervisor, Brian Priestap; Director of Emergency Medical Services, Linda Rockwood; Betty Jo Belton, Archivist; Administration Clerk/Recorder, Calana Hinnegan

Others Present: Brad Miller, Jonathon DeWeerd – NA Engineering

**1. CALL TO ORDER**

Chairperson Robert Wilhelm called the meeting to order and verified quorum was present.

**2. DECLARATIONS OF PECUNIARY INTEREST** and general nature thereof

No disclosures stated.

**3. ADOPTION OF AGENDA**

Moved by Warden Behrns

Seconded By Councilor McMillan

THAT the agenda as presented be adopted:

Carried.

**4. ADOPTION OF PREVIOUS MINUTES**

Facilities Review Committee Minutes – May 19, 2011

Moved By Councilor McMillan

Seconded By Warden Behrns

THAT the minutes of the May 19, 2011 Facilities Review Committee meeting minutes be approved;

Carried.

**5. DELEGATIONS - None**

**PERTH COUNTY FACILITIES REVIEW COMMITTEE  
MINUTES**

**6. REPORTS**

**6.1 Archives Renovation Updates**

Staff from NA Engineering; Brad Miller and Jonathon DeWeerd presented costs of \$ 3,000,000 for Archives Renovations. These cost were broken down into 3 categories: Additional/Extra Costs, Site Services Costs and Renovation costs.

Extra costs (approximate):

Diesel generator	\$ 100,000
Elevator	\$ 70,000
Rolling File Storage	\$ 185,000
Mechanical Fume Hood	\$ 25,000
Allowance added on for premium accessibility (hill/slope)	\$ 50,000

Site Services Work \$ 500,000

- Fair bit of underground sewage work needing to be changed to code
- Water Service updated
- New Sanitary line – existing is undersized and in an inconvenient location

Renovations - \$ 297.54 per sq ft (includes site costs)  
- \$ 230.00 per sq ft (if site cost eliminated)

Moved by Warden Behrns

Seconded By Councilor McKenzie

THAT the committee recommend to County Council that the Archives Project be put on hold due to cost presented with the exception of the ramp renovations

THAT the committee recommends to County Council grants permission to go ahead and tender the sanitary system upgrades (from the courthouse to the parking lot)

THAT the committee will explore all avenues for the Archives renovations and report at a later date

Carried.



**PERTH COUNTY FACILITIES REVIEW COMMITTEE  
MINUTES**

**6.2 Milverton Sand Shed Repairs**

Nothing to report at this date

**7. CORRESPONDENCE** - None

**8. OTHER BUSINESS** - None

**9. CLOSED MEETING** – Acquisition or Disposition of Land by the Municipality

**10. Report from Closed Meeting**

Nothing to report at this date. Staff knows direction

**11. NEXT MEETING**

To be held in the boardroom at the call of the Chair.

**12. ADJOURNMENT**

Moved by Warden Behrns

Seconded by Councilor McKenzie

THAT the meeting adjourn at 12:03 p.m.;

Carried.

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Councilor Wilhelm, Chair

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Calana Hinnegan,  
Administration Clerk/Recorder