



**FACILITIES REVIEW COMMITTEE
MINUTES**

**Thursday April 18, 2013 10:30AM
Perth County Boardroom, 1 Huron Street, Stratford**

Members Present: Chairperson, Councillor Wilhelm
Warden Vince Judge, Councillors Walter McKenzie, Jim
Aitcheson, Bob McMillan, Mert Schneider, Ian Forrest, Bill
French, Rhonda Ehgoetz, Julie Behrns

Members Absent: None

Staff Present: Bill Arthur, CAO; Kerri Ann O'Rourke, Clerk (Recording
Secretary); Matt Ash, Director of Public Works; Linda
Rockwood, Director of Emergency Services; Renato Pullia,
Director of Corporate Services; Betty Jo Belton, Archivist

1. CALL TO ORDER

Chairperson Wilhelm called the meeting to order and verified quorum was present.

2. CONFIRMATION OF THE AGENDA

Resolution Number PW07-2013

Moved By Julie Behrns

Seconded By Ian Forrest

THAT the agenda for April 18, 2013 be approved, with the following changes:

THAT the Committee move into Closed Session (Item 9.0) in advance of
Item 6.0 REPORTS; CARRIED.

3. DISCLOSURE OF PECUNIARY INTEREST and general nature thereof

No disclosures made.

4. ADOPTION OF PREVIOUS MINUTES

4.1 Minutes of the Facilities Review Committee – February 21, 2013

Resolution Number PW08-2013

Moved By Jim Aitcheson

Seconded By Vince Judge

THAT the minutes of the February 21, 2013 meeting of the Facilities Review
Committee be approved as circulated; CARRIED.



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5. DELEGATIONS – none

9. CLOSED SESSION

Resolution Number PW09-2013

Moved By Jim Aitcheson

Seconded By Mert Schneider

THAT the Facilities Review Committee move to closed session at 10:30AM in accordance with Section 239 of the Municipal Act, S.O. 2001, c.25 (as amended) for the purposed of a proposed or pending acquisition or disposal of land by the corporation:

1. Delegation – Stratford Perth Museum – Negotiate Land Purchase;
2. Archives Site – Purchase of Land;

CARRIED.

10. REPORTING OUT FROM CLOSED MEETING

The Facilities Review Committee rose from Closed Session and reported that the representatives of the Stratford Perth Museum attending the closed session meeting to discuss the terms of a potential sale of land to the County of Perth (for the relocation of the Stratford Perth Archives).

Staff was directed to negotiate the purchase of land under terms stated in Closed Session.

6. REPORTS

6.1 Archives Site Visit Statistical Report

Betty Jo Belton, Archivist clarified that the increased use of the website is reflective of the fact that the website is often utilized much like a phone call used to be (first point of contact). Not all Archives materials are digitized. Researchers are not able to obtain the majority of Archives materials electronically. Betty Jo clarified that the draft Archives building design/concept has the capacity to house the entire collection (including items currently stored off-site).

It was noted that the Township of Perth East recently declared the North Easthope Hall as surplus to the needs of the Corporation and would close the facilities in conjunction with the relocation of the Stratford-Perth Archives.

Betty Jo Belton was directed to forward the staff report to the West Perth Heritage Committee.



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Resolution Number PW10-2013

Moved By Ian Forrest

Seconded By Mert Schneider

THAT the report April 18, 2013 report on the Stratford-Perth Archives statistics update be received for information; **CARRIED.**

6.2 EMS Building Concept

Matt Ash, Director of Public Works restated that the intent of the report was to gather feedback from Council on the size, scope and anticipated cost of a new EMS facility. Staff acknowledge that the draft design presented to the Committee requires further adjustments.

Linda Rockwood, Director of Emergency Services clarified that with the construction of an EMS Administration facility, a further EMS Post was still required. Linda reviewed a number of efficiencies that would be experienced with the centralization of EMS Administration, but noted that this would not necessarily be reflected in dollars saved.

Renato Pullia, Director of Corporate Services reviewed potential OSIFA financing of the facility noting that an OSIFA Load would be financed over 30 years while PSAB permits amortization over 50 years. The Finance Division is working on a way to get around the differences in the amortization methods.

General discussions occurred regarding the details of the draft design presented.

It was noted that the budget implications of new Archives and EMS facilities were addressed in the 2013 budget (Archives – capital budget report; EMS partially in the 3-year Facilities operating budget).

Staff was directed to review the draft building design to provide the Facilities Review Committee with a full justification of the building size and usage, including finding efficiencies of combining usage of space.

Resolution Number PW11-2013

Moved By Ian Forrest

Seconded By Mert Schneider

THAT the Facilities Review Committee receives the report titled “Proposed EMS Building” dated April 18th, 2013 for information only; **CARRIED.**

7. CORRESPONDENCE - none



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8. OTHER BUSINESS - none

11. NEXT MEETING – Call of the Chair

12. ADJOURNMENT
Resolution Number PW12-2013
Moved By Mert Schneider
Seconded By Bob McMillan
THAT the meeting adjourn at 11:42 AM;

CARRIED.

Bob Wilhelm, Councillor

Kerri Ann O'Rourke, Clerk