



**PERTH COUNTY FACILITIES REVIEW COMMITTEE
MINUTES**

**Thursday, October 17, 2013 – 10:15am
County of Perth – Council Chambers**

Present: Chairperson Councillor Wilhelm, Councillor Forrest, Councillor McMillan, Councillor Ehgoetz, Councillor Aitcheson, Councillor McKenzie, Councillor French, Councillor Behrns, Councillor Schneider, Warden Judge

Staff Present: CAO Bill Arthur; Director of Public Works, Matt Ash; Director of Corporate Services and Treasurer, Renato Pullia; EMS Deputy Chief/Operations Manager, Cliff Eggleton; Archivist, Betty Jo Belton; Administration Clerk/Recorder, Calana Hinnegan

1. CALL TO ORDER

Chairperson Robert Wilhelm called the meeting to order and verified quorum.

2. DECLARATIONS OF PECUNIARY INTEREST and general nature thereof

No disclosures stated

3. ADOPTION OF AGENDA

Moved by Councillor Ehgoetz

Seconded by Councillor Forrest

THAT the agenda for October 17, 2013 be approved;

CARRIED

4. ADOPTION OF PREVIOUS MINUTES

4.1 Minutes of the June 6, 2013 Facilities Committee be approved;

Moved by Warden Judge

Seconded by Councillor Schneider

THAT the minutes of June 6, 2013 Facilities Review Committee minutes be approved;

CARRIED

5. DELEGATIONS – None



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6. REPORTS

6.1 Courthouse Roof Replacement

Matt Ash provided a report comparing the costs, life expectancy, and labour intensity when replacing the roof with asphalt shingles, synthetic slate, metal roofing or natural slate.

If the Facilities chooses to repair the Courthouse with material, other than natural slate, as originally constructed, the Committee is required to have this reviewed and approved by the Heritage Stratford Committee.

Moved by Councillor Forrest

Seconded by Councillor French

THAT the Facilities Committee endorses the replacement of the Courthouse roof in 2014 with natural slate tile, and that the capital budget be set at \$1,200,000

Carried

6.2 Update on Archives Building RFP

Matt Ash provided a report stating a total of 9 submissions for the new Archives Building. The RFP Working Group have received copies of each submission and will be reviewing/scoring these based on general requirements, specifications, pricing, compliance, experience and references. The Working Group is anticipating their consensus to be presented the Council Meeting of November 7, 2013, however, due to the amount of research involved, the recommended Proponent may not be awarded until the Council Meeting of November 21, 2013.

Moved by Councillor Aitcheson

Seconded by Councillor McKenzie

THAT the Facilities Committee receives the report titled "Update on Archives Building RFP" dated October 17th, 2013 for information.

Carried



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6.3 Update on EMS Land Purchase

Matt Ash provided a report stating a Letter of Intent has been secured with the property owner of 480 Douro Street in Stratford. The negotiated price is within the parameters as stated "In Camera" on June 6, 2013.

The City of Stratford has agreed that the County is exempt from severance and zoning provisions.

Moved by Councillor Behrns

Seconded by Councillor McMillan

THAT the Facilities Committee receives the report titled "Update on EMS Property Purchase" dated October 17th, 2013 for information

6.4 Archives/EMS Buildings Funding Sources

Matt Ash provided a report explaining how the expenses are shared between 4 partners; The City of Stratford, Town of St. Marys, Province of Ontario and the County.

Moved by Councillor Ehgoetz

Seconded by Councillor Forrest

THAT the Facilities Committee receives the report titled "Archives/EMS Funding Sources" dated October 17, 2013 for information

7. CORRESPONDENCE - None

8. OTHER BUSINESS - None

9. NEXT MEETING

Call of the chair



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10. ADJOURNMENT

Moved by Warden Judge
Seconded by Councillor Forrest
That the meeting adjourned at 10:33 am

CARRIED

Councilor Wilhelm, Chair

Calana Hinnegan
Administration Clerk/Recorder