



**PERTH COUNTY FACILITIES REVIEW COMMITTEE
MINUTES**

**Thursday, June 19, 2014 – 10:00am
County of Perth – Council Chambers**

Present: Chairperson Warden Wilhelm, Councillor Forrest, Councillor McMillan, Councillor Ehgoetz, Councillor Aitcheson, Councillor McKenzie, Councillor French, Councillor Behms, Councillor Schrieder, Councillor Judge

Staff Present: CAO Bill Arthur; Director of Public Works, Matt Ash; Facilities Supervisor, Brian Priestap; Director of Emergency Medical Services, Linda Rockwood; Director of Corporate Services, Renato Pullia; Director of Planning & Development, Allan Rothwell; Administration Clerk/Recorder, Calana Hinnegan

1. CALL TO ORDER

Bill Arthur, CAO, called the meeting to order and performed the duties of the Interim Chair. Members of the Facility Committee were asked to state their intention to seek the position of the Chairperson. Member, Councillor Wilhelm, was nominated for the position of Chairperson.

With member Councillor Wilhelm accepting this nomination, Bill Arthur declared Councillor Wilhelm as the 2014 Chairperson for the Facilities Committee.

2. DECLARATIONS OF PECUNIARY INTEREST and general nature thereof
No disclosures stated

3. ADOPTION OF AGENDA

Moved by Councillor Aitcheson

Seconded by Councillor Ehgoetz

THAT the Agenda for June 19, 2014, be approved;

CARRIED



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4. ADOPTION OF PREVIOUS MINUTES

4.1 Minutes of the May 15, 2014 Facilities Committee be approved;

Moved by Councillor Schneider

Seconded by Councillor Ehgoetz

THAT the minutes of the May 15, 2014 Facilities Committee be approved;

CARRIED

5. DELEGATIONS

None

6. REPORTS

6.1 Milverton Sand Shed Update

- Lease agreement has been sent to our lawyer and forwarded to Perth East lawyer and will be reviewed and approved before commencement of construction.
- Fuel storage will be used between the County of Perth and Perth East departments. Perth East will maintain the fuel system and invoice the County as per usage.
- Fuel storage vs local gas station was discussed. Card lock system is reasonably cheaper than purchasing from local gas depot.
- Backup for power outage will be provided
- The current County salt/shed site is not being utilized during the summer months; during the winter months, this shed facilitates salt and sand for the County. Upon completion, all functions for the County salt and sand will be maintained at the sand shed in Perth East.

Moved by Councillor McMillan

Seconded by Councillor Forrest

THAT the Facilities Committee endorses the Perth East tender results for the construction of a new Milverton Sand Shed on lands leased from the Township of Perth East; subject to a signed lease agreement.

CARRIED

6.2 New EMS HQ Building Report

Director of EMS, Linda Rockwood presented the existing plan; a conceptual plan. This design shows to be more efficient from the previous design. Overhead doors have been eliminated due to the door repair costs and this also eliminates the backing up of vehicles, which results in beepers being heard in residential area.



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This plan was presented for review and discussion only.

Moved by Councillor Forrest

Seconded by Councillor French

That the Perth County Facility Committee approve the next steps:

1. Develop a general requirement document
2. Obtain a Cost Consultant Report
3. Develop an RFP

7. CORRESPONDENCE

A tender for the Demolition of the Publics Works Garage in Mitchell has been advertised and submissions are due on June 24, 2014.

The Courthouse roof is on schedule, with project completion to be September 30, 2014, as per tender documents.

8. OTHER BUSINESS - none

9. CLOSED MEETING - none

10. NEXT MEETING

Call of the chair

11. ADJOURNMENT

Moved by Councillor Forrest

Seconded by Councillor McMillan

THAT the meeting adjourn at 11:21 a.m. ;

CARRIED

Councillor Wilhelm, Chair

Calana Hinnegan
Administration Clerk/Recorder