



**PERTH COUNTY FACILITIES REVIEW COMMITTEE
MINUTES**

**Thursday, October 20, 2014 – 11:00am or immediately following Land Division
Meeting
County of Perth – Council Chambers**

Present: Chairperson Warden Wilhelm, Councillor Forrest, Councillor McMillan, Councillor Ehgoetz, Councillor Aitcheson, Councillor McKenzie, Councillor French, Councillor Behrns, Councillor Schnieder, Councillor Judge

Staff Present: CAO Bill Arthur; Facilities Supervisor, Brian Priestap; Acting Facilities Manager, Sandy McLean; Administration Clerk/Recorder, Calana Hinnegan

1. CALL TO ORDER

Chairperson Robert Wilhelm called the meeting to order and verified quorum

2. DECLARATIONS OF PECUNIARY INTEREST and general nature thereof

No disclosures stated

3. ADOPTION OF AGENDA

Moved by Councillor Aitcheson

Seconded by Councillor French

THAT the agenda for October 20, 2014 be approved;

CARRIED

4. ADOPTION OF PREVIOUS MINUTES

4.1 Minutes of the June 19, 2014 Facilities Committee

Moved by Councillor McKenzie

Seconded by Councillor Schneider

THAT the minutes of June 19, 2014 Facilities Review Committee minutes be approved;

CARRIED

5. DELEGATIONS

None

**PERTH COUNTY FACILITIES REVIEW COMMITTEE
MINUTES**

6. REPORTS

6.1 EMS Facility PreQualification

Bill Arthur presented his analysis of scoring for all 24 Expressions of Interest reports received. As well, the scoring analysis prepared by Matt Ash was included in the agenda package. Both scoring analysis result in similar top 5 to 10 contractors.

Discussion as to whether a 3rd analysis should be completed by an Ad Hoc EMS RFQ Selection Committee. As well, would this committee consist of current or new Council members and should this analysis be deferred until after the Election. Waiting until after the election would only delay the summer deadline date of the EMS RFP, resulting in later commencement of the project start date. A later start date may result in higher costs if construction was to flow into the winter months.

The Facilities Committee is responsible for the final selection of the successful contractor, therefore it should not only be based on the number of points, but the cost submitted for this project.

Brian Priestap, Facilities Supervisor and Sandy McLean, Acting Facilities Manager, have been directed to prepare their scoring analysis on the 24 submissions and present their recommendations for the RFP to Bill Arthur, CAO before the next Council meeting on November 6, 2014.

Moved by Councillor French

Seconded by Councillor Judge

THAT the Perth County Facilities Committee recommends deferring the EMS Selection Committee until after the next Council meeting on November 6, 2014;

CARRIED

6.2 Mitchell Public Works Garage

A report along with schedule of pros and cons, a plow route map and draft copy of the Public Works garage was submitted by Matt Ash.

It was discussed that the Public Works rebuild was premature since the plow route and public works yards are included in the Service Review; which has not been finalized at this date.

As well, it was suggested that the PW Shop should be located near an urban area for convenience and suppliers close by. The current Plow Routes will be explained at the next Facilities Meeting.

Further, the degree of contamination at the Mitchell Public Works yard needs to be valued as it may be beneficial to rebuild at the same location vs the cost to



**PERTH COUNTY FACILITIES REVIEW COMMITTEE
MINUTES**

cleanup the contamination; for resale of property. Bill Arthur is investigating the cost involved to clean up the contamination.

Moved by Councillor Forrest

Seconded by Councillor Schneider

THAT the Perth County Facilities Committee recommends to Perth County Council that the location of the Mitchell Public Works Yard be deferred until a later date;

CARRIED

6.3 Archives Mural

Matt Ash prepared a report suggesting a large mural be purchased and mounted on the front wall of the New Archives Building.

A supported alternative was to have some short of metal work/sculpture as opposed to a mural. There are grants and other sources of income to support the cost of this artwork vs County funds.

Moved by Councillor Behrns

Seconded by Councillor Judge

THAT the Perth County Facilities Committee directs the Archivist to assist Bill Arthur, CAO, on researching other alternatives for the façade of the new Archives Building;

CARRIED

7. CORRESPONDENCE - none
8. OTHER BUSINESS - none
9. CLOSED MEETING - None
10. NEXT MEETING – November 6, 2014
11. ADJOURNMENT

Moved by Councillor Judge

Seconded by Councillor Aitcheson

THAT the meeting adjourned at 11:55 a.m. ;

CARRIED