



**PERTH COUNTY FACILITIES REVIEW COMMITTEE
MINUTES**

**Thursday, Nov 6, 2014
Immediately following Human Resources Committee
County of Perth – Council Chambers**

Present: Chairperson Warden Wilhelm, Councillor Forrest, Councillor McMillan, Councillor Ehgoetz, Councillor Aitcheson, Councillor McKenzie, Councillor French, Councillor Behrns, Councillor Schneider, Councillor Judge

Staff Present: CAO Bill Arthur; Facilities Supervisor, Brian Priestap; Acting Facilities Manager, Sandy McLean; Acting Roads and Fleet Manager, John McClelland; Administration Clerk/Recorder, Calana Hinnegan

1. CALL TO ORDER

Chairperson Robert Wilhelm called the meeting to order and verified quorum

2. DECLARATIONS OF PECUNIARY INTEREST and general nature thereof

No disclosures stated

3. ADOPTION OF AGENDA

Moved by Councillor Aitcheson

Seconded by Councillor McKenzie

THAT the agenda for November 6, 2014 be approved;

CARRIED

4. ADOPTION OF PREVIOUS MINUTES

4.1 Minutes of the October 20, 2014 Facilities Committee

Moved by Councillor Judge

Seconded by Councillor Schneider

THAT the minutes of October 20, 2014 Facilities Review Committee minutes be approved;

CARRIED

5. DELEGATIONS

None



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6. REPORTS

6.1 EMS Facility Prequalification

Bill Arthur presented a matrix for all Expressions of Interest submissions. This matrix included evaluations completed on an individual basis by Brian Priestap, Sandy McLean, Brian Priestap and Bill Arthur. Each evaluation resulted in consistency with the top 5 contractors. It was discussed as to whether the Pre-Qualification RFP be tendered to the top 5 or 7 contractors, as well as the option to include 2 local contractors that scored lower on the analysis.

Moved by Councillor McMillan

Seconded by Councillor Forrest

THAT the Perth County Facilities Committee pre-qualify only the top 5; Collaborative Structure Limited, McKay-Cocker, JR Certus, Gateman-Milloy, METTKO Design-Builders for the EMS Headquarters Building Design-Build RFP;

And Further that this shall be the complete list of qualified bidders, and no further contractors shall be eligible to bid on this project;

And Further that the CAO be authorized to proceed to issue an RFP for the EMS RFP to the selected pre-qualified bidders;

DEFEATED

Moved by Councillor Judge

Seconded by Councillor Schneider

That the Perth County Facilities Committee pre-quality only Collaborative Structure Limited, McKay-Cocker, JR Certus, Gateman-Milloy, METTKO Design-Builders, Northern Structures Ltd. And Agri-Urban Buildings Inc. for the EMS Headquarters Building Design-Build RFP;

And Further that this shall be the complete list of qualified bidders, and no further contractors shall be eligible to bid on this project;

And Further that the CAO be authorized to proceed to issue an RFP for the EMS RFP to the selected pre-qualified bidders;

CARRIED



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6.2 Mitchell Public Works Garage

John McClelland, Acting Roads and Fleet Manager, presented and explained the Perth County Plow Routes and the Tables from Ontario Minimum Maintenance Standards. This information was presented for information only.

Perth County plow routes, lower tier plow routes, Contractor plow routes and boundary agreements were discussed. Having access to our contracted plow operators' data would be beneficial in the future.

Moved by Councillor McKenzie

Seconded by Councillor French

THAT the Perth County Facilities Committee recommends to Perth County Council that County operations remain at the current location of the Mitchell Public Works Yard, 4 Napier Street, Mitchell.

CARRIED

7. CORRESPONDENCE - none

8. OTHER BUSINESS - none

9. CLOSED MEETING - None

10. NEXT MEETING – Call of the chair

11. ADJOURNMENT

Moved by Councillor Schneider

Seconded by Councillor Judge

THAT the meeting adjourned at 12:50 p.m. ;

CARRIED

Councillor Wilhelm, Chair

Calana Hinnegan, Admin Clerk/Recorder