

**HUMAN RESOURCES COMMITTEE
OPEN MINUTES**

**May 18, 2011
Courthouse Boardroom**

- Members Present:** Chairperson Councillor Ian Forrest, Warden Julie Behrns, Councillor Bill French, Councillor Jim Aitcheson, Councillor Rhonda Ehgoetz
- Members Absent:** None
- Staff Present:** Bill Arthur, CAO; Ann McKnight Duralia, HR Manager; Tricia Wilhelm, HR Administration Clerk

1. CALL TO ORDER

Chairperson Councillor Ian Forrest called the meeting to order at 1:02 pm and verified quorum was present.

2. ADOPTION OF AGENDA

Moved By Councillor Jim Aitcheson
Seconded By Councillor Rhonda Ehgoetz
THAT the agenda for May 18, 2011 be approved.

Carried.

3. DECLARATIONS OF PECUNIARY INTEREST and general nature thereof

No Disclosures Stated.

4. ADOPTION OF PREVIOUS MINUTES

Moved By Warden Julie Behrns
Seconded By Councillor Bill French
THAT the minutes of the February 17, 2011 HR Committee open meeting be approved.

Carried.

5. DELEGATIONS

5.1 Connie Morrison - Synergy Business Strategies

Connie Morrison made a presentation to the HR Committee members regarding her proposal submitted to the County for a Job Evaluation and Compensation System review.

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5.2 Connie Van Andel – Barcon Consulting

Connie Van Andel made a presentation to the HR Committee members regarding her proposal submitted to the County for a Job Evaluation and Compensation System review.

6. REPORTS

6.1 Summary of RFP Responses

Moved By Councillor Bill French

Seconded By Councillor Jim Aitcheson

THAT the HR Committee recommends to Council that Connie Van Andel of Barcon Consulting be contracted to carry out a Job Evaluation and Compensation System review in accordance with her proposal at a maximum cost of \$25,200 plus HST.

Carried.

7. CORRESPONDENCE - None

8. OTHER BUSINESS - None

9. CLOSED MEETING

9.1 CAO Performance Feedback

Moved by Councillor Jim Aitcheson

Seconded by Councillor Rhonda Ehgoetz

THAT the HR Committee move into a Closed Meeting at 2:46 pm in accordance with Sec. 239 of the Municipal Act S.O. 2001 c.25 (as amended), regarding subject matter as follows:

Personal matter about an identifiable individual, including Municipal or local board employees.

Carried.

The Committee reconvened in Regular Meeting at 3:44 pm.

10. REPORTING OUT FROM CLOSED MEETING

Moved By Councillor Bill French

Seconded By Councillor Jim Aitcheson

THAT the HR Committee directs Warden Julie Behrns and Chair Councillor Ian Forrest to meet with Bill Arthur, CAO, to discuss his Performance Review.

Carried.



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11. NEXT MEETING

The next HR Committee meeting will be at the Call of the Chair.

12. ADJOURNMENT

The HR Committee adjourned at 3:45 pm.

Ian Forrest, Councillor

Tricia Wilhelm,
HR Administration Clerk