



HUMAN RESOURCES COMMITTEE

OPEN MINUTES

October 3, 2013

Perth County Council Chamber, Court House
1 Huron Street, Stratford, ON

Members Present: Chairperson Councillor Jim Aitcheson, Warden Vince Judge, Councillor Bill French, Councillor Rhonda Ehgoetz, Councillor Mert Schneider, Councillor Walter McKenzie, Councillor Bob Wilhelm, Councillor Bob McMillan, Councillor Ian Forrest, Councillor Julie Behrns;

Staff Present: Bill Arthur, CAO (by phone) ; Ann McKnight Duralia, HR Manager; Tricia Wilhelm, HR Administration Clerk;

1. CALL TO ORDER
Chairperson Councillor Jim Aitcheson called the meeting to order at 9:45 AM and verified quorum was present.
2. CONFIRMATION OF THE AGENDA
Resolution Number HR-24-2013
Moved by: Councillor Julie Behrns
Seconded by: Councillor Bob Wilhelm
THAT the Agenda for October 3, 2013 be approved as circulated;
Carried.
3. DISCLOSURE OF PECUNIARY INTEREST and general nature thereof
No disclosures made.
4. ADOPTION OF PREVIOUS MINUTES
4.1 Human Resources Committee – August 15, 2013
Resolution Number HR-25-2013
Moved by: Councillor Rhonda Ehgoetz
Seconded by: Councillor Walter McKenzie
THAT the minutes of the August 15, 2013 meeting of the Human Resources Committee be approved as circulated;
Carried.
5. DELEGATIONS
5.1 Dennis Donnelly, Donnelly Management Advisory Services Limited attended the HR Committee meeting to present an overview of the proposed Harmonization of Benefits plan.

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6. REPORTS

6.1 Harmonization of Benefits – Contract Changes – Bill Arthur, CAO and Ann McKnight Duralia, HR Manager

7. CORRESPONDENCE – None

8. CLOSED SESSION

8.1 Harmonization of Benefits
Resolution Number HR-26-2013
Moved by: Councillor Rhonda Ehgoetz
Seconded by: Councillor Bob Wilhelm

THAT the Human Resources Committee move to closed session at 9:53 AM in accordance with Section 239 of the Municipal Act S.O. 2001 c.25 (as amended), for the purpose of:

Personal matters about an identifiable individual, including municipal or local board employees;
Employee negotiations of labour relations;

Carried.

9. REPORTING OUT FROM CLOSED MEETING

During the closed meeting of the Human Resources Committee, the Committee discussed the Harmonization of Benefits – Details of Proposed Contract Changes report by Bill Arthur, CAO (by phone) and Ann McKnight Duralia, HR Manager with questions answered by Dennis Donnelly, Donnelly Management Advisory Services Limited.

9.1 Resolution Number HR-27-2013
Moved by: Councillor Walter McKenzie
Seconded by: Councillor Bob McMillan

THAT the Human Resources Committee receives the October 3, 2013 Report entitled “Harmonization of Benefits – Contract Changes” for information; and

FURTHER THAT the Human Resources Committee recommends that County Council endorses the Harmonized Plan;

Carried.

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10. OTHER BUSINESS

- 10.1 Recruitment of a Planner
Resolution Number HR-28-2013
Moved by: Julie Behrns
Seconded by: Bob Wilhelm

THAT the Human Resources Committee direct Jim Aitcheson and Bill Arthur to look into the process used when the organizational structure changes before proceeding with hiring another planner; and Bill to bring a report to the next HR Committee Meeting;

Carried.

11. NEXT MEETING – at the call of the Chair

12. ADJOURNMENT

- Resolution Number HR-29-2013
Moved by: Warden Vince Judge
Seconded by: Councillor Bob Wilhelm
THAT the meeting adjourn at 10:20 AM;

Carried.

Chairperson Councillor Jim Aitcheson

Tricia Wilhelm, HR Administration Clerk