



HUMAN RESOURCES COMMITTEE

OPEN MINUTES

October 17, 2013

Perth County Council Chamber, Court House
1 Huron Street, Stratford, ON

Members Present: Chairperson Councillor Jim Aitcheson, Warden Vince Judge, Councillor Bill French, Councillor Rhonda Ehgoetz, Councillor Mert Schneider, Councillor Walter McKenzie, Councillor Bob Wilhelm, Councillor Bob McMillan, Councillor Ian Forrest, Councillor Julie Behrns;

Staff Present: Bill Arthur, CAO; Ann McKnight Duralia, HR Manager; Tricia Wilhelm, HR Administration Clerk; Allan Rothwell, Director of Planning; Cliff Eggleton, Operations Manager; Renato Pullia, Director of Corporate Services; Matt Ash, Director of Public Works; Betty Jo Belton, Archivist.

1. CALL TO ORDER
Chairperson Councillor Jim Aitcheson called the meeting to order at 9:56 AM and verified quorum was present.
2. CONFIRMATION OF THE AGENDA
Resolution Number HR-30-2013
Moved by: Councillor Bob Wilhelm
Seconded by: Councillor Mert Schneider
THAT the Agenda for October 17, 2013 be approved as circulated;
Carried.
3. DISCLOSURE OF PECUNIARY INTEREST and general nature thereof
No disclosures made.
4. ADOPTION OF PREVIOUS MINUTES
4.1 Human Resources Committee – October 3, 2013
Resolution Number HR-31-2013
Moved by: Warden Vince Judge
Seconded by: Councillor Rhonda Ehgoetz
THAT the minutes of the October 3, 2013 meeting of the Human Resources Committee be approved as circulated;
Carried.
5. DELEGATIONS - None

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6. REPORTS

- 6.1 Organizational Structure Changes – Bill Arthur, CAO
Resolution Number HR-32-2013
Moved by: Councillor Walter McKenzie
Seconded by: Warden Vince Judge

THAT the HR Committee recommends to County Council that the CAO's Position Mandate be revised by adding the following paragraph under Schedule "A" – 'Authority to Hire':

'The CAO has authority to replace existing positions that become vacant (after first determining the continued need) but if it is being proposed to change the level of the position (higher or lower on the Pay Grid) or the substantive nature of the Job Mandate is changed, then Council, through the HR Committee, needs to approve the change.' and

FURTHER THAT the HR Committee recommends to County Council to approve the changing of the Senior Planner position to Planner position; and

FURTHER THAT the HR Committee approves the position of Planner being advertised with appointment subject to Council ratification of the approval of changing the Senior Planner position to Planner Position.

7. CORRESPONDENCE – None
8. OTHER BUSINESS
9. CLOSED SESSION - None
10. NEXT MEETING – At the call of the Chair
11. ADJOURNMENT
Resolution Number HR-33-2013
Moved by: Councillor Bob McMillan
Seconded by: Councillor Mert Schneider
THAT the meeting adjourn at 10:13 AM;

Carried.