



HUMAN RESOURCES COMMITTEE

OPEN MINUTES

October 2, 2014

Perth County Council Chamber, Court House
1 Huron Street, Stratford, ON

Members Present: Chairperson Councillor Jim Aitcheson, Warden Bob Wilhelm, Councillor Vince Judge, Councillor Julie Behrns, Councillor Mert Schneider, Councillor Walter McKenzie, Councillor Ian Forrest, Councillor Bob McMillan, Councillor Rhonda Ehgoetz, Councillor Bill French

Staff Present: Ann McKnight Duralia, HR Manager; Bill Arthur, CAO (by phone); Tricia Wilhelm, HR Administration Clerk

1. CALL TO ORDER
Chairperson Councillor Jim Aitcheson called the meeting to order at 10:13 AM and verified quorum was present.
2. CONFIRMATION OF THE AGENDA
Resolution Number HR-18-2014
Moved by: Warden Bob Wilhelm
Seconded by: Councillor Vince Judge
THAT the Agenda for October 2, 2014 be approved as circulated with the following change: move 9. CLOSED MEETING to follow 5. DELEGATIONS;
Carried.
3. DISCLOSURE OF PECUNIARY INTEREST and general nature thereof

No disclosures made.
4. ADOPTION OF PREVIOUS MINUTES
 - 4.1 Human Resources Committee Minutes – September 4, 2014
Resolution Number HR-19-2014
Moved by: Councillor Vince Judge
Seconded by: Councillor Rhonda Ehgoetz
THAT the Minutes of the September 4, 2014 meeting of the Human Resources Committee be approved as circulated;
Carried.
5. DELEGATIONS – None



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6. CLOSED SESSION

Resolution Number HR-20-2014

Moved by: Warden Bob Wilhelm

Seconded by: Councillor Julie Behrns

THAT the Human Resources Committee move to closed session at 10:16 AM in accordance with Section 239 of the Municipal Act S.O. 2001 c.25 (as amended), for the purpose of:

Personal matters about an identifiable individual, including municipal or local board employees;

Carried.

7. REPORTING OUT FROM CLOSED MEETING

During the closed meeting of the Human Resources Committee, the committee discussed the report on the Proposed Temporary Reorganization of the Public Works Department and Summary Review of Director of Public Works Candidates and Qualifications.

8. STAFF REPORT

8.1 Proposed Temporary Reorganization of the Public Works Department – Bill Arthur

Resolution Number HR-21-2014

Moved by: Walter McKenzie

Seconded by: Mert Schneider

THAT the Perth County Human Resources Committee receive the HR Report - "Proposed Temporary Reorganization of the Public Works Department" dated October 2, 2014 and authorizes the CAO to implement the directions therein with the following amendment: to delete "Add some CAO Administrative functions" under PW Administration Clerk on page 2 of the report to clarify that this position would only be taking direction from the CAO for Public Works functions; and

FURTHER THAT the HR Committee authorizes the CAO to review the temporary positions of "Acting Roads & Fleet Manager" and "Acting Facilities Manager" after 3 months and again re-evaluate after 6 months, and at either time, if either party decides that it isn't working out well, the incumbents would return to their original positions and pay with no repercussion; and

FURTHER THAT the HR Committee authorizes the CAO to further report back to the HR Committee in regards to the acting positions after three months (and/or again after six months, if applicable) and if the decision is made to recruit



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for the Director of Public Works position, that the CAO is to report back regarding adding an Engineering Degree to that position's mandate.

Carried.

9. CORRESPONDENCE – None
10. OTHER BUSINESS - None
11. NEXT MEETING – At the call of the Chair.
12. ADJOURNMENT
Resolution Number HR-22-2014
Moved by: Councillor Rhonda Ehgoetz
Seconded by: Councillor Mert Schneider
THAT the meeting adjourn at 10:48 AM;

Carried.

Chairperson Councillor Jim Aitcheson

Tricia Wilhelm, HR Administration Clerk