

MUNICIPAL LIAISON COMMITTEE

A meeting of the Municipal Liaison Committee was held at 1:30 p.m. on April 18, 2013 in the Avon Room, Stratford City Hall Annex, 82 Erie Street, Stratford.

Present:

City of Stratford:

Ron Shaw – CAO, Andre Morin – Director of Corporate Services,
Bill Tigert – Director of Social Services, Councillor Karen Smythe,
Casey Riehl - Recording Secretary

County of Perth:

Warden Vince Judge, Councillor Bob Wilhelm, Councillor Walter McKenzie,
Bill Arthur – CAO, Linda Rockwood – Director of Emergency Medical Services,
Betty Jo Belton – Archivist, Linda Becker – POA Coordinator

Town of St. Marys:

Councillor Don Van Galen – Chair Presiding, *Kevin McIlwain - CAO

MINUTES

Where appropriate, motions contained in the Municipal Liaison Committee Minutes are considered recommendations to the affected municipalities.

1.0 Adoption of the Agenda

Motion by Bob Wilhelm, seconded by Walter McKenzie, to adopt the April 18, 2013 agenda as printed. Carried.

2.0 Disclosure of Pecuniary Interest and the General Nature Thereof

None declared.

3.0 Adoption of the Previous Minutes – February 7, 2013

Motion by Vince Judge, seconded by Bob Wilhelm to adopt the minutes of February 7, 2013 as presented. Carried.

4.0 Business Arising from the Previous Minutes

None.

**Kevin McIlwain is now present.*

5.0 2013 Financial Reports – 1st Quarter

5.1 Social Services Update

Bill Tigert – Director of Social Services, presented the Social Services 1st Quarter Report.

Councillor Smythe inquired if Mr. Tigert had any updates regarding the income tax program put on at the Salvation Army. Mr. Tigert reported that he will have more information to report on this when the program wraps up. He did explain that one free income tax clinic was held in conjunction with some accounting firms in the City and it was very well attended.

Walter McKenzie inquired if, that due to the recent ice storm, community assistance and services could possibly be looked at and re-assessed? He received an e-mail from a citizen who had some difficulties with outreach services during the storm. Mr. Tigert, suggested 211 that directs callers to county-wide services. He does meet regularly with service providers and will discuss future advertising and how they can be contacted more easily.

**Motion by Walter McKenzie, seconded by Karen Smythe, that the Social Services Report dated April 2, 2013 be accepted as circulated.
Carried.**

5.2 Provincial Offences Administration Update

Linda Becker – POA Coordinator, presented the 1st Quarter Provincial Offences Administration Update.

Linda Becker reported that the office is operating normally, seeing numerous requests for early resolution meetings, receiving payments and many tickets being issued with the new traffic initiatives.

Vince Judge inquired about an update on the steps to rectify delinquent payments? Ms. Becker explained that this process may take up to two years to implement. Currently, there is plate denial, which means you cannot buy a new sticker to renew your license plate. This is for parking violations or red light camera violations. In our municipality, most of the volume of license suspensions are unpaid. They are given notification of impending suspensions and some drivers pay. She also explained that the new collection programs are working well. There is less response with the older collections, however the new collections are going very well and payments are coming in on a regular basis.

**Motion by Bob Wilhelm, seconded by Walter McKenzie that the Provincial Offences Administration Update dated April 4, 2013 be accepted as circulated.
Carried.**

5.3 Stratford-Perth Archives Update

Betty Jo Belton - Archivist, presented the 1st Quarter Stratford-Perth Archives Update

Betty Jo Belton stated that the total inquiries are 2623 over the quarter. The number is slightly skewed this quarter due to the four significant public outreach events, which inflated the numbers.

Motion by Karen Smythe, seconded by Bob Wilhelm that the Stratford-Perth Archives Report dated April 4, 2013 be accepted as circulated. Carried.

5.4 Emergency Medical Services Update

Linda Rockwood – Director of Emergency Medical Services, presented the 1st Quarter Perth County EMS Update.

Linda Rockwood reported that, despite the recent ice storm, there was not a significant increase in call volumes and they did not experience any issues with running their generators. She asked if there were any other details members would like to see in further reports. There were no requests.

Kevin McIlwain inquired about fire response practices and fire departments being dispatched immediately. Ms. Rockwood suggested the St. Marys Fire Chief contact her to discuss this further and clarify call responses, perhaps it may require a re-education component for EMS staff. Also, it is difficult with part-time crews and changing locations frequently, as practices are different.

Motion by Vince Judge, seconded by Walter McKenzie that the Perth County EMS Update dated April 4, 2013 be accepted as circulated. Carried.

6.0 New Business

None.

7.0 Next Meeting – July 18, 2013 @ 1:30 p.m. - County of Perth

8.0 Adjournment

Motion by Bob Wilhelm, seconded by Walter McKenzie that the meeting adjourn. Carried.

Time: 1:50 p.m.