



The Corporation of The County of Perth

Minutes of the February 24, 2011 Council Meeting

Council Present: Councillor Wilhelm
Councillor Forrest
Councillor McMillan
Warden Behrns
Councillor Aitcheson
Councillor Judge
Councillor French
Councillor Ehgoetz
Councillor McKenzie

Absent: Councillor Meredith Schneider

Staff Present: Bill Arthur, CAO
Linda Rockwood, Director of Emergency Services
Renato Pullia, Director of Corporate Services, Treasurer
Dave Hanly, Director of Planning & Development
Matt Ash, Director of Public Works
Kerri Ann O'Rourke, Clerk

1. CALL TO ORDER & ROLL CALL

The Regular/Budget Meeting of Perth County Council with Quorum present was called to order at 9:00 a.m. and the roll call conducted.

2. OPENING PRAYER

The Regular/Budget Committee meeting of Perth County Council commenced with Opening Prayer.

3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No Disclosure of Pecuniary Interest stated.

4. ADOPTION OF AGENDA

2011-75

Moved By: Councillor Wilhelm
Seconded By: Councillor McKenzie

THAT the Agenda for the February 24th, 2011 Council/Budget Committee Meeting be approved with the following additions

5.1 Carol Sproat & Yvonne Thompson, Program Coordinators - St. Marys Adult Learning Program - 2011 Grant Request

Carried

5. DELEGATIONS

Carol Sproat and Yvonne Thompson, Program Co-ordinators for the St. Marys Adult Learning Program clarified the program components and the 2011 grant request.

6. BUDGET ADVISORY COMMITTEE

2011-76

Moved By: Councillor McMillan
Seconded By: Councillor Forrest

THAT the Council of the Corporation of the County of Perth adjourns to convene as the Budget Committee at 9:40 a.m.

Carried

6.1 Updated and Additional Budget Information

Director of Corporate Services, Pullia reviewed the updated budget pages, which were incorporated into the Budget Binder.

6.2 Capital Budget - Budget Binder TAB 1

Director of Corporate Services, Pullia reviewed the Software Licensing capital expenses incurred by the County of Perth. Steve Drake, Technical Services Coordinator also in attendance.

Budget Committee reviewed all Capital Project Requests.

Recess taken at 10:33 a.m. Resumed meeting from recess at 10:47 a.m.

Staff were directed to research implications of utilizing OSIFA loan financing versus borrowing from own funds.

2011-77

Moved By: Councillor Aitcheson

Seconded By: Councillor Wilhelm

THAT the Budget Advisory Committee recommend to Council that the Capital Project Request CW0003 Paperless Council be removed from the 2001 draft budget; and

THAT the related Operating Expense for connectivity be removed from the 2011 draft budget;

Carried

6.3 Operating Budget - Summary & Reserves - Budget Binder - TAB 2

Director of Corporate Services, Pullia reviewed the "Continuity of Reserves" spreadsheet and stated that the total corporate reserves (including Externally Controlled, Capital, Earmarked, Discretionary and Reserve Funds) will be decreasing from approximately \$7.8million in 2010 to a projected \$5.89million at the end of 2011.

Staff were directed to undertake a reserve analysis in 2011.

6.4 Council Operating Budget, Grants and Shared Services - Budget Binder TAB 3

Staff directed to provide the Human Resources Committee with details of the initial plans made for the County Banquet.

Staff directed to review the CPP eligibility of County Councillors to ensure the draft budget figures are accurate.

Recess taken at 11:58 a.m. Resumed meeting from recess at 12:45 p.m.

2011-78

Moved By: Councillor McMillan

Seconded By: Councillor Aitcheson

THAT the Budget Committee recommend to Council that the St. Marys Adult Learning Program grant request be denied;

Carried

6.5 Operating - CAO Office (CAO, Clerk, Human Resources, Accessibility and Economic Development) - Budget Binder TAB 4

CAO Arthur noted that the Human Resources Committee recommended that the Human Resources draft budget (Line Item 5130 - Consultant Fees) be increased from \$16,000 to \$18,000 to ensure sufficient funds to permit the Salary Grid Review in 2011.

Staff were directed to provide Council with a follow-up report on the overall benefits of the AMCTO - Executive Diploma in Municipal Management (attended by a number of Perth County employees) at the end of the program.

The Economic Development Committee will request the Economic Development Coordinator to prepare a report to Council on program initiatives (new and ongoing).

6.6 Operating - Corporate Services (Finance, Technology Services, Provincial Offences, Archives) - Budget Binder TAB 5

Corporate Services draft Operating Budget was reviewed.

6.7 Operating - Public Works (Roads, Facilities and Fleet) - Budget Binder TAB 6

A report entitled "2011 Draft Budget - Public Works" was circulated at the meeting. Report included Appendix "A" Fleet Forecasting.

Staff directed to review Public Works - Roads draft budget (31-1-5570 Winter Patrol) to ensure accuracy.

Staff directed to review Public Works - Facilities draft budget (EMS St. Mary's Base Operating Costs) to determine if the facility should be showing an operating loss until the loan is fully repaid.

6.8 Operating - Planning & Development (Planning, Land Division, Protection to Persons) - Budget Binder TAB 7

Director of Planning & Development, Hanly noted that the draft budget would be revised to reflect \$35,000 being received from the Lake Erie Source Water Protection Committee to assist the County in retaining a consultant to develop appropriate policies to reflect the Source Water Protection study results.

Staff were directed to provide the Committee with a report on the benefit line items and why benefit expenses have increased more in some departments.

6.9 Operating - Emergency Services (Emergency Medical Services, Emergency Management) - Budget Binder TAB 8

Director of Emergency Services, Rockwood noted that the Emergency Management Coordination budget was being amended to reflect the removal of animation software (\$225).

Subsequent to the review of all capital and operating budgets, Warden Behrns noted that the Committee started the meeting with a projected 2.95% increase in the levy amount. Director of Corporate Services, Pullia noted that with the changes made by the Committee (throughout the meeting) the projected levy increase had been reduced to 2.44%. It was noted that a 1% levy adjustment equates to \$95,000.

2011-79

Moved By: Councillor Wilhelm

Seconded By: Councillor Forrest

THAT the Budget Committee recommend to Council the approval, in principle, of the draft Capital Budget (as amended) for 2011;

Carried

2011-80

Moved By: Councillor Forrest

Seconded By: Councillor McMillan

THAT the Budget Committee recommend to Council the approval, in principal, the draft Operating Budget (as amended to 2.44%) for 2011;

Carried

2011-81

Moved By: Councillor Ehgoetz

Seconded By: Councillor Judge

THAT the Budget Committee adjourn and reconvene as Council at 2:21 p.m.;

Carried

7. BUSINESS ARISING FROM THE BUDGET COMMITTEE

2011-82

Moved By: Councillor Wilhelm

Seconded By: Councillor Forrest

THAT the Council of the County of Perth endorses all recommendations from the February 24, 2011 Budget Committee meeting;

Carried

8. NEW BUSINESS

No new business.

9. CONFIRMATORY BY-LAW

2011-83

Moved By: Councillor Aitcheson

Seconded By: Councillor Forrest

THAT By-law 3235-2011, being a By-law to confirm the Proceedings of the Council of the Corporation of the County of Perth at its Council/Budget meeting held on February 24, 2011, be read a first, second and third time; and

THAT the Warden and the Clerk are hereby authorized and instructed to sign the same, and attach the Corporate Seal thereto;

Carried

10. ADJOURNMENT

2011-84

Moved By: Councillor Judge

Seconded By: Councillor Wilhelm

THAT the meeting adjourn at 2:25 p.m.;

Carried

“Original Minutes Signed and Available from the County Clerk”

Julie Behrns, WARDEN

Kerri Ann O'Rourke, County Clerk