



# The Corporation of The County of Perth

## Minutes of the January 19, 2012 Council Meeting

January 19, 2012

Council Present: Councillor Wilhelm  
Warden Forrest  
Councillor Behrns  
Councillor Aitcheson  
Councillor Schneider  
Councillor Judge  
Councillor Ehgoetz  
Councillor McKenzie

Absent: Councillor Bob McMillan  
Councillor Bill French

Staff Present: Bill Arthur, CAO  
Linda Rockwood, Director of Emergency Services  
Renato Pullia, Director of Corporate Services, Treasurer  
Dave Hanly, Director of Planning & Development  
Matt Ash, Director of Public Works  
Kerri Ann O'Rourke, Clerk  
Pauline Walkom, Administrative Support Clerk/Recording Secretary

Others Present: Councillor Barb McLean, Municipality of West Perth;  
Steve Drake, Technical Services Co-ordinator; Betty Jo Belton, Archivist

### 1. CALL TO ORDER

The Regular Meeting of Perth County Council with Quorum present was called to order at 9:00 A.M. and the roll call conducted.

**2. OPENING PRAYER**

The Regular meeting of Perth County Council commenced with Opening Prayer.

**3. DISCLOSURE OF PECUNIARY INTEREST**

No Disclosure of Pecuniary Interest stated.

**4. ADDITION TO AGENDA/ADOPTION**

**2012-19**

**Moved By: Councillor Ehgoetz**

**Seconded By: Councillor Judge**

THAT the following items be added to the agenda:

9.1.1 Orr Insurance Brokers Inc. - January 13, 2012 -  
Archives building;

Carried

**5. CONSENT AGENDA AND COUNCIL MINUTES - NONE**

**6. ADJOURN TO PUBLIC MEETING - NONE**

**7. DELEGATIONS - NONE**

**8. ADJOURN TO COMMITTEE OF THE WHOLE**

**2012-20**

**Moved By: Councillor Behrns**

**Seconded By: Councillor Aitcheson**

THAT the Council of the County of Perth adjourns to convene as  
Committee of the Whole with Councillor Robert Wilhelm chairing the  
meeting at 9:05 A.M.;

Carried

**8.1 Planning and Development - no report**

**8.2 CAO - no report**

### **8.3 Corporate Services - 2012 Budget Review**

The Director of Corporate Services presented Council with a summary of the draft 2012 budget and indicated a 10.31% increase to the County levy. The draft budget (binder) was circulated to Council at the January 12, 2012 Council meeting. It was determined that Council would review the draft by following the order in which it has been presented in the binder.

#### **8.3.1 Capital Budget**

Thirty-five capital project requests were reviewed and Council was reminded that there are three capital asset managers (IT, Facilities and EMS).

Project FB0008 New Archives Building – Capital Budget Request will be reduced to reflect that construction will not proceed in 2012. Purchase of land and building design will be undertaken 2012.

Project ET0002 Fire/Passport Radios – Capital Budget Request may be reduced if new research into the project realizes same savings.

Project EM0004 Replacement of Medical Equipment – Capital Budget Request to be increased to reflect purchase of electronic training mannequin.

**2012-21**

**Moved By: Councillor Schneider**

**Seconded By: Warden Forrest**

THAT the Committee of the Whole recommend to Perth County Council that pre-budget approval be given for tendering the Public Works Capital Projects;

Carried

Recess taken at 10:28 A.M.

Resumed meeting from recess at 10:40 A.M.

#### **8.3.2 Operating Budget**

Director of Corporate Services circulated an updated “Operating Budget Summary” sheet.

Council moved directly to Item 8.3.2.4 to review Grant Requests.

#### **8.3.2.4 Grant Requests**

Director of Corporate Services circulated "Grants – 2012 Operating Budget Notes".

**2012-22**

**Moved By: Councillor Ehgoetz**

**Seconded By: Councillor Schneider**

THAT the Committee of the Whole recommend to Perth County Council that the 2012 Operating Budget be adjusted as follows in budget binder;

a) Clean Water Program be reduced to \$25,000

b) Gateway Rural Health be reduced to \$0

c) Perth County Visitor's Association (PCVA) be reduced to \$90,000;

Carried

#### **8.3.2.3 Council Budget**

It was noted that the budget for the 2012 Gala will be reduced by \$2000, from \$13,050 to \$11,050.

#### **8.3.2.5 Shared Services - External (For MLC Review)**

The Director of Corporate Services circulated an updated "Cost Shared Programs – 2012 Operating Budget" sheet to Council.

City/County Cost Sharing Agreement dated July 15, 2010 was distributed to Council and Director of Corporate Services reviewed impact on the 2012 draft budget and the 5-year phase in process.

It was noted that the Spruce Lodge capital requirement for roof repairs will be reduced by \$50,000, from \$200,000 to \$150,000.

It was noted that the Municipal Liaison Committee members will request an explanation for budget increased in the 2012 (versus uploading of costs to the province) Social Services budget at the

February 16, 2012 meeting.

#### **8.3.2.6 CAO Office**

Clerk, Human Resources, Accessibility and Economic Development division budgets were reviewed.

Human Resources – Professional Development – Corporate will be reduced to \$18,000.

#### **8.3.2.7 Corporate Services**

The Director of Corporate Services circulated an updated “Technology Services – 2012 Operating Budget” sheet to Council.

Technology Services, Provincial Offences and Archives division budgets were reviewed.

#### **8.3.2.8 Public Works**

The Director of Corporate Services circulated an updated “Roads – 2012 Operating Budget” sheet to Council. The Director of Public Works circulated two reports to Council:

1. 2011 Public Works Annual Report
2. Perth County Public Works Road Division – Budget Analysis 2005-2011.

Administration, Roads, Facilities and Fleet division budgets were reviewed. The Director of Public Works informed Council that some expenses previously allocated to the Administration budget have been reallocated to Fleet, Roads and Facilities to more accurately reflect operations.

#### **8.3.2.9 Planning & Development**

Planning, Land Division, and Protection to Persons budgets were

reviewed.

### **8.3.2.10 Emergency Services**

Emergency Medical Services division budget was reviewed.

The Director of Emergency Services requested the following amendments to the draft budget:

Salaries be reduced by \$6,000 (no Summer Student in 2012)

Equipment Maintenance be increased by \$3,800

Professional Development be increased by \$2,200

Lunch Recess taken at 12:05 P.M.

Resumed meeting from recess at 12:58 P.M.

The Emergency Management division budget was reviewed.

### **8.3.2.1. Reserves**

The Director of Corporate Services clarified and explained the impact of the City/County Cost Sharing Agreement and reviewed the purpose and history of each reserve and reserve fund (Externally Controlled Reserves, Capital Reserves, Earmarked Reserves, Discretionary Reserves and Reserve Funds).

### **8.3.2.2. Non-Departmental**

The Non-Departmental draft budget allocations were reviewed.

Based on information/amendments made to the draft budget throughout the meeting, staff indicated that the budget impact had been reduced from 10.31% to 8.51%.

Staff were directed to do an analysis and provide recommendations to the February 2, 2012 Council meeting which consider the impact of utilizing the County Levy Stabilization Reserve and application of 2012 property assessment figures. Council discussed the 2012 transfer to reserves of \$ 50,000 for the 2013 International Plowing Match. It was decided this transfer will remain in the 2012 budget (impacting the levy).

## **9. CORRESPONDENCE**

**2012-23**

**Moved By: Councillor McKenzie**

**Seconded By: Councillor Aitcheson**

THAT the Committee of the Whole recommended to Perth County Council that the correspondence dated January 13, 2012 regarding consideration of a new building for the main branch of Stratford-Perth Archives be received; and

THAT staff be direct to respond to the request; Carried

## **10. BUSINESS ARISING FROM COMMITTEE OF THE WHOLE**

**2012-24**

**Moved By: Councillor Judge**

**Seconded By: Councillor Ehgoetz**

THAT the Committee of the Whole adjourn and reconvene as Council at 1:50 P.M.; Carried

No items were deferred or removed from the Committee of the Whole recommendations.

**2012-25**

**Moved By: Councillor Behrns**

**Seconded By: Councillor Wilhelm**

THAT the Council of the County of Perth endorses all recommendations from the Committee of the Whole on January 19, 2012;

Carried

## **11. NOTICE OF MOTIONS**

No Notice of Motions were stated.

**12. NEW BUSINESS**

No New Business.

**13. BY-LAWS - NONE**

**14. CLOSED MEETING – no Closed Meeting**

**15. REPORT OUT – nothing to report**

**16. CONFIRMING BY-LAW**

**2012-26**

**Moved By: Councillor Ehgoetz**

**Seconded By: Councillor Aitcheson**

THAT By-law 3276-2012, being a By-law to confirm the Proceedings of the Council of the Corporation of the County of Perth at its regular meeting held on January 19, 2012 be read a first, second and third time. And that the Warden and the Clerk are hereby authorized and instructed to sign the same, and attach the Corporate Seal thereto;

Carried

**17. ADJOURNMENT**

**2012-27**

**Moved By: Councillor Schneider**

**Seconded By: Councillor Judge**

THAT the meeting adjourn at 2:00 P.M.;

Carried

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WARDEN IAN FORREST

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KERRI ANN O'ROURKE, CLERK