



The Corporation of The County of Perth

Minutes of the February 14, 2013 Council Meeting

February 14, 2013

Council Present: Councillor Wilhelm
Councillor Forrest
Councillor McMillan
Councillor Behrns
Councillor Aitcheson
Councillor Schneider
Warden Judge
Councillor French
Councillor Ehgoetz
Councillor McKenzie

Staff Present: Bill Arthur, CAO
Linda Rockwood, Director of Emergency Services
Renato Pullia, Director of Corporate Services, Treasurer
Dave Hanly, Director of Planning & Development
Matt Ash, Director of Public Works
Kerri Ann O'Rourke, Clerk
Pauline Walkom, Administrative Support Clerk/Recording Secretary

Others Present: Corey Bridges, Deputy Treasurer; Ann McKnight-Duralia, Human Resources Manager; Kristen Sainsbury, Economic Development Coordinator; Steve Drake, Technical Services Coordinator; Linda Becker, POA Coordinator; Betty-Jo Belton, Archivist

1. CALL TO ORDER

The Regular Meeting of Perth County Council with Quorum present was called to order at 9:00 A.M.

2. MOMENT OF REFLECTION

The Regular meeting of Perth County Council commenced with a moment of silent reflection.

3. CONFIRMATION OF THE AGENDA

2013-31

Moved By: Councillor Wilhelm

Seconded By: Councillor Aitcheson

THAT the Council agenda for February 14, 2013 be approved;

Carried

4. DISCLOSURE OF PECUNIARY INTEREST

No Disclosure of Pecuniary Interest stated.

6. PUBLIC MEETINGS, PUBLIC HEARINGS AND DELEGATIONS

6.1 DELEGATIONS

6.1.1 Kate Monk (Ausable Bayfield Conservation Authority) and Brad Glasman (Upper Thames River Conservation Authority) - Clean Water Program - 2013 Grant Request

Craig Merkley, Upper Thames River Conservation Authority; Kate Monk, Ausable Bayfield Conservation Authority and Brad Glasman, Upper Thames River Conservation Authority presented details of the 2013 Clean Water Program Grant Request. The Perth County annual funding has supported the Decommissioning of Wells and Structural Erosion Control grant program.

Craig Merkley outlined Clean Water Program projects and reviewed priorities. The 2013 Clean Water Program Funding Application to the County of Perth requests \$30,000. This is an increase from the \$25,000 funding provided in 2012.

7. STAFF REPORTS

7.1 Planning and Development - NONE

7.2 Chief Administrative Officer - NONE

7.3 Corporate Services

7.3.1 2013 Capital Budget Review Continued (TAB 1 of Budget Binder)

Renato Pullia highlighted the "10-Year Capital Budget Summary 2013-2022 Budget Years" spreadsheet located in TAB 1 of the Budget Binder. Renato also reviewed the 10-Year Reserve Continuity Schedules for each Perth County reserve.

The review highlighted the impact of the amounts being paid into the Reserves from the 2013 draft Operating Budget.

Councillor Bob McMillan arrived at 9:30AM.

7.3.2 2013 Operating Budget Review (TAB 2 to 8)

Council recessed at 11:56 AM for Lunch.

Council resumed the meeting from recess at 12:46 PM.

It was determined that Council would review the draft Operating Budget by following the order in which it was presented in the Budget Binder(circulated January 24, 2012).

Council reviewed the spreadsheet "2013 Operating Budget - Levy Summary Change by Division" (TAB 2) which indicates that the draft budget results in a 10.98% increase to the levy. The "2013-2015 Operating Budget Summary" further indicates a 4.85% increase in 2014 and 5.68% increase in 2015.

Renato Pullia referred to a series of slides presented at two previous Council meetings which outline the breakdown of the 10.98% including Departmental, Non-Departmental and Shared Services costs. Discussion ensued regarding the use of the Levy Stabilization Reserve, 10.98% increase impact on the Average Single Family Home (\$41.86) and reviewed Average Perth County Levy Changes (2000-2012). Renato Pullia stated that Council should strive to ensure the Levy Stabilization Reserve balance remain at \$400,000-\$500,000 and noted that this Reserve can be used to mitigate the impact of budget fluctuations on the levy but that another permanent source of revenue must be pursued.

Renato confirmed that the 2012 estimated surplus of \$250,000 would automatically be allocated to the Levy Stabilization Reserve and further utilized in 2013 to reduce the 10.98% increase by approximately 2.5%.

Council requested that staff provide actual Levy Change figures to Council (not in a chart form). Council requested that staff (in the 2014 budget process) indicate in the budget documents which items impact the levy.

Recess taken on 10:30 AM and the meeting resumed and 10:45 AM.

Kristin Sainsbury, Economic Development presented the 2013 Draft Economic Development Budget (TAB 4). No changes to this budget were made at this time.

Linda Rockwood, Director of EMS reviewed 2013 Draft EMS Budget (TAB 8). Linda noted that the draft budget was presented to the Municipal Liaison Committee on February 7th, 2013. No amendments were requested by the Committee. Linda circulated additional information (pie charts).

Staff was directed to prepare a report to Council regarding the estimated costs associated with staff time and resources (EMS & Public Works) including recommendations for repayment from the IPM 2013.

Staff was directed to pursue an EMS Cross-Border Billing Agreement with the Region of Waterloo.

Kerri Ann O'Rourke presented the 2013 Draft Council Budget (TAB 3).

2013-3

Moved By: Councillor Behrns
Seconded Councillor Wilhelm
By:

THAT the Council draft budget be amended by moving the budget for retirement gifts to the Non-Departmental draft budget;

Carried

Renato Pullia presented the 2013 Draft Grants, Non-Departmental and Shared Services Budgets (TAB 3). Renato Pullia noted that the Non-Departmental Budget includes any revenue or expenditure not attributed to a specific department.

Staff was requested to adopt a 5-year average when calculating the budget for Tax Write-offs (Account 7990).

The CAO was directed to prepare an update report for Council outlining progress with Shared Services Agreement discussions between the County, City of Stratford and Town of St. Marys (including a financial update on the St. Marys outstanding account).

Council reviewed the Grant Requests.

2013-34

Moved By: Councillor Wilhelm

Seconded By: Councillor Forrest

THAT Perth County Council 2013 Grant to the Clean Water Program remain at \$25,000;

Carried

Lunch Recess was taken at 11:56 AM; the meeting resumed at 12:46 PM.

Following the lunch recess Council resumed reviewing the 2013 Draft Shared Services Budget. Council reviewed the Perth District Health Unit, Social Services and Spruce Lodge budgets. These budgets were presented to the Municipal Liaison Committee on February 7th, 2013. No amendments were requested by the Committee. Renato Pullia made note of the new Shared Services Formula.

Bill Arthur, CAO presented the 2013 Draft CAO Budget (TAB 4). Discussion regarding the Joint Service Delivery Review occurred (\$100,000) and remained in the draft budget as a result. No changes were made to the draft budget at this time.

Kerri Ann O'Rourke, Clerk presented the 2013 Draft Clerk Budget (TAB 4). No changes were made to the draft budget at this time.

Ann McKnight, Human Resources Manager presented the 2013 Draft Human Resources and Accessibility Budgets. (TAB 4) Council reviewed the Accessibility Committee recommendation that the number of meetings be increased to a maximum of 10 per year. No changes were made to the Human Resources or Accessibility draft budget at this time.

Corey Bridges, Deputy Treasurer presented the 2013 Draft Finance Budget (TAB 5). No changes were made to the draft budget at this time.

Steve Drake, Technical Services Coordinator presented the 2013 Draft Technology Services Budget (TAB 5). No changes were made to the draft budget at this time.

Linda Becker, Provincial Offences Coordinator presented the 2013 Draft POA Services Budget (TAB 5). The POA budget was presented to the Municipal Liaison Budget at the February 7th, 2013 meeting. No amendments were requested by the Committee. No changes were made to the draft budget at this time.

Betty Jo Belton, Archivist presented the 2013 Draft Archives Budget (TAB 5). The Stratford-Perth Archives budget was presented to the Municipal Liaison Budget at the February 7th, 2013 meeting. No amendments were requested by the Committee. No changes were made to the draft budget at this time.

Matt Ash, Director of Public Works presented the 2013 Draft Road and Facilities Budgets (TAB 6). The draft budget was re-circulated to Council, indicating 2012 Actual figures not provided when the Budget Binder was issued. Matt Ash provided a PowerPoint presentation to Council.

Staff were directed to contact the owner of the former MTO Salt Dome (in Milverton) to determine if it is available to rent.

No changes were made to the draft Road or Facilities Budgets at this time. Review of the Fleet budget will resume at the next Council meeting.

7.4 Emergency Services - NONE

7.5 Public Works - NONE

8. CORRESPONDENCE - NONE

9. COUNCIL REPORTS

9.1 Warden Meeting Log & Report - NONE

9.2 Council Member Reports - NONE

10. BY-LAWS - NONE

11. NOTICE OF MOTIONS - NONE RECEIVED

12. OTHER BUSINESS

15. CONFIRMATORY BY-LAW

2013-34

Moved By: Councillor Wilhelm

Seconded By: Councillor Aitcheson

THAT By-law 3345-2013, being a By-law to confirm the Proceedings of the Council of the Corporation of the County of Perth at its regular meeting held on February 14, 2013 be read a first, second and third time;

Carried

16. ADJOURNMENT

2013-35

Moved By: Councillor Schneider

Seconded By: Councillor Behrns

THAT the meeting adjourn at 2:34 PM

Carried

Vince Judge, Warden

Kerri Ann O'Rourke, Clerk