



The Corporation of The County of Perth

Minutes of the December 5, 2013 Council Meeting

December 5, 2013

Council Present: Warden Wilhelm
Councillor Forrest
Councillor McMillan
Councillor Behrns
Councillor Aitcheson
Councillor Schneider
Councillor Judge
Councillor French
Councillor Ehgoetz
Councillor McKenzie

Staff Present: Bill Arthur, CAO
Linda Rockwood, Director of Emergency Services
Renato Pullia, Director of Corporate Services, Treasurer
Allan Rothwell, Director of Planning & Development
Matt Ash, Director of Public Works
Kerri Ann O'Rourke, Clerk
Pauline Walkom, Administrative Support Clerk/Recording Secretary

Others Present: Stephen Cornwell, Planner, Corey Bridges, Deputy Treasurer, Ann McKnight Duralia, Human Resources Coordinator, Julia Opie, Accessibility Coordinator, Kristin Sainsbury, Economic Development Coordinator, Steve Drake, Technical Service Coordinator, Betty Jo Belton,

1. CALL TO ORDER

The Regular Meeting of Perth County Council with Quorum present was called to order at 9:00 A.M.;

2. MOMENT OF REFLECTION

The Regular meeting of Perth County Council commenced with a moment of silent reflection.

3. CONFIRMATION OF THE AGENDA

2013-252

Moved By: Councillor Ehgoetz

Seconded By: Councillor Schneider

THAT the Council agenda for December 5, 2013 be approved.

Carried

4. DISCLOSURE OF PECUNIARY INTEREST

No Disclosure of Pecuniary Interest stated.

5. CONSENT AGENDA

5.1 Perth County Council - November 21, 2013 - Draft Regular Minutes

5.2 Perth District Health Unit - October 16, 2013 - Regular Minutes

5.3 Spruce Lodge Board of Management - October 16, 2013 - Regular Minutes

**5.4 Randy Pettapiece, MP, Perth Wellington - November 22, 2013 - Rail
Transportation**

**5.5 County of Perth Land Division Committee - September 13, 2013 - Regular
Minutes**

2013-253

Moved By: Councillor Aitcheson

Seconded By: Councillor Forrest

THAT the Consent Agenda Items 5.1 to 5.5 be received for information and the minutes of the November 21, 2013 Council Meeting be adopted;

Carried

6. PUBLIC MEETINGS, PUBLIC HEARINGS AND DELEGATIONS - None

7. STAFF REPORTS

7.1 Planning and Development

7.1.1 Approval of Part Lot Control By-law No. 145-2013 Affecting Property Described as Block 33, Registered Plan 44M-41 in the Municipality of North Perth (Listowel Ward)

2013-254

Moved By: Councillor Behrns

Seconded By: Councillor Schneider

THAT Perth County Council approve the Municipality of North Perth's By-law No. 145-2013 for the removal of part-lot control on property described as Block 33, Registered Plan 44M-41 in the Municipality of North Perth (Listowel Ward);

Carried

7.1.2 Tree Inspection Report

Allan Rothwell, Director of Planning and Development introduced new Planning employee, Stephen Cornell, Planner.

2013-255

Moved By: Councillor McMillan

Seconded By: Councillor Forrest

THAT Perth County Council receive the Tree Inspection report dated December 5, 2013 for information;

Carried

7.2 Chief Administrative Officer

7.2.1 Appoint Acting Warden - 2014

In accordance with Section 5.2.1 of the Perth County Procedure By-law, the Clerk asked Councillors to indicate their interest in seeking the position of 2014 Acting Warden.

The votes for Acting Warden shall be cast by a show of hands. The member who receives the majority of total votes cast shall be declared elected by the County Clerk.

Councillor Walter McKenzie stated interest, and the Clerk declared Councillor Walter McKenzie the 2014 Acting Warden.

7.2.2 Committee and Board Appointments - 2014

2013-256

Moved By: Councillor Ehgoetz

Seconded By: Councillor Behrns

THAT the Committee members schedule be adopted;

COMMITTEE/ BOARD	MEMBER	MEMBER	MEMBER	MEMBER	MEMBER
Spruce Lodge Board	Forrest	Aitcheson			
Perth District Health Unit	Judge	Wilhelm	Forrest		
Stratford-Perth Museum	French				
Joint Accessibility	Ehgoetz				
Municipal Liaison	Judge	McKenzie	Wilhelm		
Facilities Review	All Council	Wilhelm			
Human Resources Advisory	All Council	Aitcheson			
Economic Development	All Council	Wilhelm			
Land Division	French	Forrest	Schneider	Aitcheson	Ehgoetz
SWEA	Wilhelm	Judge	CAO Arthur		
SWEA Advisory Council	Wilhelm				

Perth County Drug Strategy Task Force	Wilhelm				
Perth County Visitors Association	Forrest				
Stratford-Perth Region Interoperability Joint Committee	Judge				

Carried

7.2.3 Stratford and Perth Community Foundation – 5th Annual Mayors’ Gala

2013-257

Moved By: Councillor Ehgoetz

Seconded By: Councillor McMillan

THAT the County of Perth purchase two tickets for the Warden and spouse to attend the 2014 Mayor’s Gala in support of the Stratford and Perth Community Foundation being held on Friday January 18th, 2014 being held at the University of Waterloo Stratford Campus;

Carried

7.3 Corporate Services

7.3.1 2014 Operating Budget Review

Renato Pullia, Director of Corporate Services stated that the Revised Combined Overall Levy (Capital & Operating) stands at 12.62% including newly announced OMPF reductions.

Council agreed to consider the use of the Levy Stabilization Reserve at the end of the budget process.

Tab 2 – Operating Budget/Summary & Reserves

Renato Pullia, Director of Corporate Services reviewed Levy Summary Change by Division; 2013-2014 Operating Budget Expenses Breakdown and 2014 Operating Budget (2013-2016 Budget)

Proposed Continuity of Reserves, (2014-2016) were reviewed but no amendments were recommended.

TAB 3 – Council Operating Budget

Bill Arthur, Chief Administrative Officer reviewed the draft 2014 Operating Budget. No amendments were recommended by Council.

Councillor Vince Judge is present at 9:51 AM

TAB 3 – Grants Requests

Bill Arthur, Chief Administrative Officer reviewed the draft 2014 Operating Budget for Grants.

Council directed staff to remove the Clean Water Program \$30,000 completely. No financial support for the program will be provided in 2013.

No further amendments were recommended by Council.

Allan Rothwell, Director of Planning was directed to prepare a report on appropriate fines for contravention of the County Tree Bylaw.

TAB 3 Non-Departmental & Shared Services Budgets

Renato Pullia, Director of Corporate Services reviewed 2014-2016 Non-Departmental and Shared Services budget and circulated additional budget supporting documentation for the Perth District Health Unit, Social Services and Spruce Lodge. No amendments were recommended.

TAB 4 – CAO Operating Budget

Bill Arthur, Chief Administrative Officer reviewed the draft CAO Operating Budget. Bill Arthur, Chief Administrative Officer stated that the purpose of \$50,000 Special Project budget request was to fund any expenditures relating to moving forward on potential Service Delivery Review recommendations. No amendments were recommended by Council.

Recess taken on 10:24 AM

Resumed meeting from recess on 10:40 AM

Clerk – Clerk Operating Budget

Bill Arthur, Chief Administrative Officer reviewed the draft Operating Budget for Clerk's Office. No amendments were recommended by Council.

Human Resources – Human Resources Operating

Bill Arthur, Chief Administrative Officer reviewed the draft Operating Budget for Human Resources. No amendments were recommended by Council.

Accessibility – Accessibility Operating Budget

Bill Arthur, Chief Administrative Officer reviewed the draft Operating Budget. No amendments were recommended by Council.

Economic Development – Economic Development Operating Budget

Bill Arthur, Chief Administrative Officer reviewed the draft Operating Economic Development budget. No amendments were recommended by Council.

TAB 5 – Finance – Operating Budget

Renato Pullia, Director of Corporate Services reviewed the draft 2014 Operating Finance Budget. No amendments were recommended by Council.

Technology service – Technology Services Operating Budget

Renato Pullia, Director of Corporate Services reviewed the draft Technology Services Operating Budget. No amendments were recommended by Council.

Provincial Offences – Provincial Offences Operating Budget

Renato Pullia, Director of Corporate Services reviewed the draft Operating Provincial Offences Operating Budget. No amendments were recommended by Council.

Director of Corporate Services was directed to investigate the option to hold currently being paid to other municipalities (no including lower tier partners.)

Archives – 2014 Archives Operating Budget

Renato Pullia, Director of Corporate Services reviewed the draft Operating Archives Operating Budget. No amendments were recommended by Council. .

Renato Pullia, Director of Corporate Services was directed to prepare a cost report for operation of each Archives Branch for the next budget meeting.

It was requested that a road tour be arranged.

Council directed staff to arrange a tour of Archives branch locations, with the option of additional corporate facilities and roads as staff consider appropriate.

Discussion occurred about Social Services costs upload to the Province and the fact that the County has not experienced a corresponding reduction in costs. Council requested an additional review of 2014 Capital Projects. (Project by Project – TAB 1)

Discussion occurred about the impact of OMPF reductions, changing Farm Tax Rebate policies and lobbying the Province for change.

9. COUNCIL REPORTS

9.1 Warden Meeting Log & Report - November 2013

2013-258

Moved By: Councillor Behrns

Seconded By: Councillor French

THAT the November 2013 Warden's Activity Report dated December 5, 2013 be received for information;

Carried

7. STAFF REPORTS

7.4 Emergency Services - No Report

7.5 Public Works - No Report

8. CORRESPONDENCE - None

9. COUNCIL REPORTS

9.2 Council Member Reports - None

10. BY-LAWS - None

11. NOTICE OF MOTIONS

Councillor Behrns requested a Human Resources Advisory Committee meeting to discuss membership fees, professional development fees, wages, public relations, budget items (all department). Current Committee Chair, Councillor Jim Aitcheson called a meeting for January 9, 2014.

12. OTHER BUSINESS - None

13. ANNOUNCEMENTS - NONE

14. CLOSED SESSION MEETING AND REPORTING OUT

15. CONFIRMATORY BY-LAW

2013-259

Moved By: Councillor Judge

Seconded By: Councillor McMillan

THAT By-law 3386-2013, being a By-law to confirm the Proceedings of the Council of the Corporation of the County of Perth at its regular meeting held on December 5, 2013 be read a first, second and third time;

Carried

16. ADJOURNMENT

2013-260

Moved By: Councillor Forrest

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Seconded By: Councillor Aitcheson

THAT the meeting adjourn at 11:47 AM

Carried

Robert Wilhelm, Warden

Kerri Ann O'Rourke, Clerk