



**The Corporation of The County of Perth
Council - Regular Meeting
Minutes**

September 3, 2015

Council Present:

Warden Wilhelm
Councillor McMillan
Councillor Behrns
Councillor Aitcheson
Councillor Schneider
Councillor Ehgoetz
Councillor McKenzie
Councillor Eidt
Councillor Kellum
Councillor Dowd

Staff Present:

Bill Arthur, CAO
Linda Rockwood, Director of Emergency Services
Renato Pullia, Director of Corporate Services, Treasurer
Allan Rothwell, Director of Planning & Development
Jillene Bellchamber-Glazier, Clerk

Others Present:

Mark Swallow, Planner; Adam Betteridge, Planner; Spencer McDonald, Planner; Sandy McLean, Acting Facilities Manager; John McClelland, Acting Roads and Fleet Manager

1. Call to Order

The Regular Meeting of Perth County with Quorum present was called to order at 9:00 AM.

2. Moment of Reflection

The Regular Meeting of Perth County Council commenced with a moment of silent reflection.

3. Disclosure of Pecuniary Interest - None

4. Confirmation of the Agenda

2015-256

Moved By: Councillor Aitcheson

Seconded By: Councillor Dowd

THAT the Council Agenda for the September 3, 2015 be approved as amended to include item 7.2.7 CAO's Report;

Carried

5. Consent Agenda

2015-257

Moved By: Councillor Kellum

Seconded By: Councillor Schneider

THAT the Consent Agenda Item 5.1 is received for information and the minutes of the August 6, 2015 Regular Council Meeting be adopted;

Carried

5.1 Perth County Council - August 6, 2015 - Regular Minutes

6. Public Meetings, Public Hearings and Delegations - None

7. Staff Reports

7.1 Planning and Development

7.1.1 Tree Inspection Report

2015-258

Moved By: Councillor Schneider

Seconded By: Councillor Ehgoetz

THAT Perth County Council receive the Tree Inspection report dated September 3, 2015 for information;

Carried

7.1.2 Surplus Farmhouse Severance Policy

2015-259

Moved By: Councillor Eidt

Seconded By: Councillor Aitcheson

THAT Perth County Council receive the report dated September 3, 2015 entitled, "Surplus Farmhouse Severance Policy" and direct staff to prepare a report outlining criteria and options to consider at a Special Meeting of Council;

Carried

7.2 Chief Administrative Officer

7.2.1 24 St Andrews Renovation – Ad-Hoc Committee

2015-260

Moved By: Councillor Aitcheson

Seconded By: Councillor McMillan

THAT Perth County Council hereby receives the Report '24 St Andrews Renovation – Ad-Hoc Committee'; and

THAT Perth County Council appoints the following members of council to the Ad-Hoc' Committee for the Renovation of 24 St Andrews Street': the Warden and Councillors Schneider, Ehgoetz and McKenzie; and

THAT Perth County Council approves the Terms of Reference attached to this Report;

Carried

7.2.2 Human Resources Manager – Filling of Vacancy

2015-261

Moved By: Councillor Behrns

Seconded By: Councillor Ehgoetz

THAT Council direct the CAO, Warden and Councillor Aitcheson to follow the hiring policy for the filling of the Human Resources Manager vacancy;

Carried

2015-262

Moved By: Councillor Schneider

Seconded By: Councillor Eidt

THAT Perth County Council receive the report 'Human Resources Manager – filling of Vacancy' for information;

Carried

7.2.3 Municipal Act, 2001 Section 270 Policies – Draft Accountability and Transparency Policy, Draft Public Notice Policy

2015-263

Moved By: Councillor Kellum

Seconded By: Councillor Aitcheson

THAT Perth County Council receive the report on *Municipal Act, 2001* Section 270 Policies – Draft Accountability and Transparency Policy, Draft Public Notice Policy, dated September 3, 2015; and

THAT Perth County Council direct staff to develop a draft by-law which updates the County of Perth's policies required under section 270 of the *Municipal Act, 2001* and include the draft Accountability and Transparency Policy and draft Public Notice Policy as schedules to such a by-law;

Carried

7.2.4 Committees of Council

2015-264

Moved By: Councillor Aitcheson

Seconded By: Councillor McMillan

THAT Perth County Council receive the Committees of Council report dated September 3, 2015 for information; and

THAT Perth County Council dissolve the Human Resources Advisory Committee, the Facilities Advisory Committee, and the Economic Development Committee and receive all matters related to human resources, county facilities, and economic development as council;

Carried

7.2.5 Council Rules of Procedure

2015-265

Moved By: Councillor Aitcheson

Seconded By: Councillor McKenzie

THAT Perth County Council receive the report 'Council Rules of Procedure' dated September 3, 2015;

Carried

7.2.6 2016 Council Meeting Schedule

2015-266

Moved By: Councillor Schneider

Seconded By: Councillor Dowd

THAT Perth County Council receive the 2016 County Council meeting schedule for information; and

THAT staff be directed to review with all departments and bring a revised schedule with one meeting in December, January, February;

Carried

7.2.7 CAO's Report

2015-267

Moved By: Councillor McKenzie

Seconded By: Councillor Dowd

THAT council receive the CAO's report dated September 3, 2015

7.3 Corporate Services

7.3.1 Adoption of Revised Fee By-law

Moved By: Councillor Aitcheson

Seconded By: Councillor Ehgoetz

THAT Perth County Council adopt Fee By-law 3482-2015, as amended, effective September 1, 2015, and that the Warden and Clerk be authorized to affix their signatures and the corporate seal thereto;

Carried

**7.3.2 POA Court Costs – Ministry of the Attorney General
Announces Increases**

Moved By: Councillor Kellum

Seconded By: Councillor Aitcheson

THAT Perth County Council receive the September 3, 2015 report
“POA Court Costs – Ministry of the Attorney General Announces
Increases” for information;

Carried

7.4 Emergency Services - No Reports

7.5 Public Works

7.5.1 Land Ambulance HQ/Stratford EMS Base Update Report

2015-270

Moved By: Councillor Dowd

Seconded By: Councillor Eidt

THAT Perth County Council receive the ‘Land Ambulance
HQ/Stratford EMS Base Update Report’ for information purposes
and requests that a further update report come back to Council on
October 1, 2015;

Carried

7.5.2 Public Works Garage Mitchell Update Report

2015-271

Moved By: Councillor Kellum

Seconded By: Councillor McMillan

THAT Perth County Council receive the Public Works Garage
Mitchell Update Report for information purposes and requests that
a further update report come back to Council on October 1, 2015;

Carried

7.5.3 Tender Results-Structure Repairs 180119/180121

2015-272

Moved By: Councillor Schneider

Seconded By: Councillor Dowd

THAT Perth County Council receive the report titled Tender Results-Structure Repairs 180119/180121 for information;

AND THAT Perth County Council approve Bylaw 3481-2015, being a Bylaw to award contract BR-1160 to Theo Vandenberg Construction Inc. in the amount of \$92,736.84 including HST;

AND FURTHER THAT Perth County Council authorize the Warden and Clerk to enter into a contract agreement with Theo Vandenberg Construction Inc.;

Carried

7.5.4 Ontario Community Infrastructure Fund (OCIF) and Small Community Fund (SCF)

2015-273

Moved By: Councillor Schneider

Seconded By: Councillor Aitcheson

THAT Perth County Council authorize the CAO to submit an Expression of Interest to the Ontario Community Infrastructure Fund for the reconstruction of Perth Road 180 in the amount of \$1,850,000 (\$1,665,000 grant);

AND THAT Perth County Council authorize the CAO to submit an Expression of Interest to the Small Community Fund for the replacement of the Meyer Bridge #044237 in the amount of \$1,300,000 (\$866,666 grant);

Carried

8. Correspondence

2015-274

Moved By: Councillor Dowd

Seconded By: Councillor Schneider

THAT Correspondence Items 8.1 to 8.3 be received for information;

Carried

2015-275

Moved By: Councillor Behrns

Seconded by: Councillor Schneider

That item 8.2 from Haldimand County be supported;

Carried

9. Council Reports

Warden updated County Council on the delegation with the Ministry of Finance at the Association of Municipalities of Ontario conference.

10. By-Laws

Moved By: Councillor Ehgoetz

Seconded By: Councillor Schneider

- 3481-2015 A By-law to Award Contract BR-1160 to Theo Vandenberg Construction Inc. for Structure Repairs
- 3482-2015 A By-law to Repeal By-law 3365-2013 and By-law 3408-2014 Being a By-law to establish Fees and Require Payment for Information, Services, Activities, and Use of Municipal Property

THAT the By-laws listed above be read a first, second and third time and finally passed;

Carried

11. Notice of Motions - None

12. Other Business - None

14. Closed Session Meeting and Reporting Out

Moved By: Councillor McMillan

Seconded By: Councillor Eidt

THAT Perth County Council move into Closed Session at 11:25AM in accordance with Section 239 (2) (b) of the Municipal Act S.O. 2001, c. 25 (as amended) to consider:

- Personal matters about an identifiable individual, including municipal or local board employee;

Specifically, the Closed Session business relates to:

1. County Council Draft Closed Minutes - April 2, 2015 and May 12, 2015;
2. Personal matters about an identifiable individual, including municipal or local board employee.

15. Confirmatory By-Law

2015-278

Moved By: Councillor Dowd

Seconded By: Councillor Aitcheson

THAT By-law 3483-2015, Being a By-law to confirm the proceedings of Council of the Corporation of the County of Perth at its regular meeting held on September 3, 2015 be read a first, second and third time;

Carried

16. Adjournment

2015-279

Moved By: Councillor Schneider

Seconded By: Councillor Ehgoetz

THAT the meeting adjourn at 12:14 PM

Carried

Robert Wilhelm, Warden

Jillene Bellchamber-Glazier