



**The Corporation of The County of Perth
Council - Regular Meeting
Minutes**

November 5, 2015

Council Present:

Warden Wilhelm
Councillor McMillan
Councillor Behrns
Councillor Aitcheson
Councillor Schneider
Councillor Ehgoetz
Councillor McKenzie
Councillor Eidt
Councillor Dowd

Absent:

Councillor Kellum

Staff Present:

Bill Arthur, CAO
Director of Emergency Services Linda Rockwood
Renato Pullia, Director of Corporate Services, Treasurer
Allan Rothwell, Director of Planning & Development
Jillene Bellchamber-Glazier, Clerk

Staff Absent:

Pauline Walkom, Administrative Support Clerk/Recording Secretary

1. Call to Order

The Regular Meeting of Perth County with Quorum present was called to order at 9:00 AM.

2. Moment of Reflection

The Regular Meeting of Perth County Council commenced with a moment of silent reflection.

3. Disclosure of Pecuniary Interest - none

4. Confirmation of the Agenda

2015-322

Moved By: Councillor Aitcheson

Seconded By: Councillor McKenzie

THAT the Council Agenda for the November 5, 2015 meeting be approved with the following additions and amendments:

- Agenda number 7.5.3 add to the staff recommendation “THAT Council authorize the Warden and Clerk to sign the site plan agreement between the County of Perth and the Municipality of West Perth;”
- Agenda Number Item 10.0 change the proposed By-law Number to 3489-2015 and;
- Agenda Number 15.0 change the proposed By-law Number to 3490-2015;
- Agenda Number 14.0 change the reason for going into closed session to:

Labour relations or employee negotiations

Specifically, the closed session business relates to:

Contract negotiations with CUPE Local 4514;

Carried

5. Consent Agenda

2015-323

Moved By: Councillor Behrns

Seconded By: Councillor Schneider

THAT the Consent Agenda Items 5.1 to 5.11 are received for information and the minutes of the October 1, 2015 Regular Council Meeting and October 26, 2015 Council meeting be adopted;

Carried

6. Public Meetings, Public Hearings and Delegations - None

7. Staff Reports

7.1 Planning and Development

7.1.1 Tree Report

2015-324

Moved By: Councillor Eidt

Seconded By: Councillor Schneider

THAT Perth County Council receives the “Monthly Tree Inspection Report” for information;

Carried

7.1.2 County OPA 142 OMB Decision

2015-325

Moved By: Councillor Schneider

Seconded By: Councillor Eidt

THAT Perth County Council receives the “Ontario Municipal Board Decision regarding County of Perth OPA No. 142 (Report PL-2015)” for information;

Carried

7.2 Chief Administrative Officer

7.2.1 CAO's Report

2015-326

Moved By: Councillor Dowd

Seconded By: Councillor McMillan

THAT Perth County Council receives the “CAO’s Report on Corporate Activities – November 5, 2015” report;

Carried

7.2.2 Procedure By-law Amendments

2015-327

Moved By: Councillor Behrns

Seconded By: Councillor Schneider

THAT Perth County Council receives the “Perth County Council Schedule of Regular Meetings - Procedure By-law Amendment (CAO-2015)” report; and

THAT County Council amend section 5.3 a) of By-law 3447-2015,

being the Procedure By-law, to provide for a schedule of regular meetings for two meetings per month for the calendar year, with the exception of one meeting per month for the months of July and August; and

THAT the amended regular meeting schedule come into effect starting January 2016;

Carried

7.2.3 Policy Process for New Facilities and Major Renovations

2015-328

Motion to defer

Moved By: Councillor Behrns

Seconded By: Councillor Ehgoetz

THAT consideration of the “New Facility and Major Renovation Process– CAO – 2015” be deferred for more information;

Carried

2015-329

Moved By: Councillor Behrns

Seconded By: Councillor Ehgoetz

THAT Staff are directed to develop an internal process to deal with all Capital Works;

Carried

7.2.4 Draft Hiring Policy

2015-330

Moved By: Councillor Aitcheson

Seconded By: Councillor Schneider

THAT Perth County Council receives the “Draft County of Perth Hiring Policy” report; and

THAT staff be directed to develop a by-law which updates the County of Perth’s policies required under section 270 of the *Municipal Act, 2001* and include the draft Hiring Policy as a schedule to such a by-law;

Carried

7.2.5 Tartan Ad Hoc Committee Business Plan Proposal

Warden Wilhelm recognized Perth County Tartan ad hoc committee member Pauline Hartfiel

2015-331

Moved By: Councillor Behrns

Seconded By: Councillor Dowd

THAT Perth County Council receives the “Perth County Tartan Project Recommendation (CAO – 2015)” report; and

THAT Council support the recommendation of the Perth County Tartan Ad Hoc Committee to pursue the design and registration of a tartan which represents and celebrates the history of Perth County, and

THAT the unveiling of a Perth County tartan be a component of regional celebrations of Canada’s sesquicentennial in 2017; and further

THAT the costs associated with designing and registering a Perth County tartan and producing tartan products be included in the 2016 and 2017 council budgets;

AND FURTHER THAT final design and colours to be approved by Council;

Carried

7.2.6 Facilities Division Staffing

2015-332

Moved By: Councillor Behrns

Seconded By: Councillor McMillan

THAT Perth County Council receives the “Follow-up to ‘Facilities Division Staffing Report 7.5.4 deferred from October 1, 2015 (PW/FAC)’ report; and

THAT Council approves the request for hiring of one (1) temporary Facilities Maintenance Worker for a six-month period;

Carried

7.3 Corporate Services

7.3.1 Q3 Variance Reports

2015-333

Moved By: Councillor Behrns

Seconded By: Councillor Schneider

THAT Perth County Council receives the “Q3 Variance Reports with Year-End Projections – CS-2015” report;

Carried

7.3.2 MLC 2016 Budget Reports for POA Nov 19, 2015

2015-334

Moved By: Councillor Dowd

Seconded By: Councillor Behrns

THAT Perth County Council receives the “MLC 2016-2018 Budget Report for Provincial Offences Administration - CS- 2015” report; and

THAT Council approve the report for submission to the MLC budget meeting of November 19, 2015;

Carried

7.3.3 MLC 2016 Budget Reports for Archives Nov 19, 2015

2015-335

Moved By: Councillor Schneider

Seconded By: Councillor McMillan

THAT Perth County Council receives the “MLC 2016-2018 Budget Report for Stratford-Perth Archives - CS- 2015” report; and

THAT Council approve the report for submission to the MLC budget meeting of November 19, 2015;

Carried

7.3.4 August Meeting Re Terms of Reference and Criteria For Community Caring Fund

2015-336

Moved By: Councillor Behrns

Seconded By: Councillor Aitcheson

THAT Perth County Council receives the “Terms of Reference, Perth County Community Care Fund Committee - CS-2015” report; and

THAT Council approve the Terms of Reference for the Perth County Community Care Fund Committee, with an amendment to the Terms of Reference to ensure that fund expenditures do not exceed fund revenues;

Carried

7.3.5 Warden's Service Gift

2015-337

Moved By: Councillor McKenzie

Seconded By: Councillor Aitcheson

THAT Perth County Council receives the “Warden’s Gift Amount – CS-2015” report; and

THAT Council approve the amount up to a combined amount of \$500 as the annual service gift to the Warden and his/her spouse; and

THAT the \$500 amount include the County’s portion of the applicable taxes, is subject to the submission of expense receipt(s), and is to be funded from the Public Relations account in the Council budget;

Carried

7.4 Emergency Services

7.4.1 EMS Municipal Liaison Committee 2016 Budget Reports For Nov 19, 2015

2015-338

Moved By: Councillor Behrns

Seconded By: Councillor Aitcheson

THAT Perth County Council receives the “MLC 2016 EMS Budget ES: 2016” report; and

THAT Council authorize the submission of the MLC 2016 EMS Budget Report ES: 2016 to Municipal Liaison Committee for the November 19, 2015 meeting;

Carried

7.5 Public Works

7.5.1 EMS Headquarters Construction Update

2015-339

Moved By: Councillor Dowd

Seconded By: Councillor Aitcheson

THAT Perth County Council receives the Land Ambulance HQ/Stratford EMS Base Update PW/FAC – 2015 report for information purposes; and

THAT staff be directed to provide a further update report at the regular meeting of Council on December 3, 2015.

Carried

7.5.2 Mitchell Public Works Garage Update

2015-340

Moved By: Councillor McMillan

Seconded By: Councillor Eidt

THAT Perth County Council receives the Mitchell Public Works Garage Update PW/FAC – 2015 report for information purposes; and

THAT staff be directed to provide a further update report at the regular meeting of Council on December 3, 2015;

Carried

7.5.3 Public Works Garage Mitchell Site Plan Agreement Land Transfer Undertaking

2015-341

Moved By: Councillor Dowd

Seconded By: Councillor Eidt

THAT Council approves the submission of a Letter of Understanding to the Corporation of the Municipality of West Perth to transfer a one (1) foot reserve of land along the western boundary of the Public Works Yard in Mitchell, being part of Park Lot 48, Registered Plan No. 339 known locally as 4 Napier Street, to the Corporation of the Municipality of West Perth; and

THAT Council authorize the Warden and Clerk to sign the Site Plan Agreement between the County of Perth and the Municipality of West Perth;

Carried

8. Correspondence

2015-342

Moved By: Councillor Schneider

Seconded By: Councillor McKenzie

THAT Correspondence 8.1 to 8.5 is received for information;

Carried

9. Council Reports

1. Warden's Election – Candidates for Warden's Election and Comments on 2015 Council Term

As per past practice, the Warden asked council members interested seeking the office of Warden of Perth County to declare their intent.

Councillor Meredith Schneider indicated an interest in running for Warden.

2. Age-Friendly Communities Steering Committee - Councillor Ehgoetz

noted that the committee has completed its search for a consultant.

3. Perth County Visitors' Association – Councillor Ehgoetz

requested that the minutes of the Association are forwarded to County Council. Staff were asked to follow up with request.

4. **Random Act of Kindness Day** – Councillor Behrns shared a random act of kindness card to Linda Rockwood, Director of Emergency Medical Services, and requested that it be passed on to the Perth County Paramedics who show random acts of kindness every day.

9.1 Warden's Activity Report

2015-343

Moved By: Councillor Dowd

Seconded By: Councillor Schneider

THAT Perth County Council receives the "Warden's Activity Report for July and August 2015" dated November 5, 2015 for information;

Carried

10. By-Laws

2015-344

Moved By: Councillor Schneider

Seconded By: Councillor Dowd

- 3489-2015 Being a By-law to Amend By-law No. 3447-2015; Being a By-law to Govern the Calling, Place and Proceedings of Meetings;

THAT the By-law listed above be read a first, second and third time and finally passed;

Carried

11. Notice of Motions – None

12. Other Business – None

13. Announcements - None

14. Closed Session Meeting and Reporting Out

2015-345

Moved By: Councillor Eidt

Seconded By: Councillor Schneider

THAT Perth County Council move into Closed Session at 10:55AM in accordance with Section 239 of the Municipal Act S.O. 2001, c. 25 (as amended) to consider:

- 14.1 County Council Closed Meeting - October 1, 2015
- 14.2 Labour relations or employee negotiations

Specifically, the Closed Session business relates to: contract negotiations with CUPE Local 4514;

Carried

**15. Confirmatory By-Law
2015-346**

Moved By: Councillor Behrns

Seconded By: Councillor Dowd

THAT By-law 3490-2015, Being a By-law to confirm the proceedings of Council of the Corporation of the County of Perth at its regular meeting held on November 5, 2015 be read a first, second and third time;

Carried

**16. Adjournment
2015-347**

Moved By: Councillor Schneider

Seconded By: Councillor Behrns

THAT the meeting adjourn at 11:12 AM;

Carried

Robert Wilhelm, Warden

Jillene Bellchamber-Glazier