



**The Corporation of The County of Perth
Council - Regular Meeting
Minutes**

February 4, 2016

Council Present:

Councillor Wilhelm
Councillor McMillan
Warden Schneider
Councillor Ehgoetz
Councillor McKenzie
Councillor Eidt
Councillor Kellum
Councillor Dowd

Absent:

Councillor Behrns
Councillor Aitcheson

Staff Present:

Bill Arthur, CAO
Linda Rockwood, Director of Emergency Services
Renato Pullia, Director of Corporate Services, Treasurer
Allan Rothwell, Director of Planning & Development
Jillene Bellchamber-Glazier; Clerk
Pauline Walkom, Administrative Support Clerk/Recording
Secretary

Others Present:

John McClelland, Acting Roads and Fleet Manager and Sandy
McLean, Acting Facilities Manager

1. Call to Order

The Regular Meeting of Perth County with Quorum present was called to order
at 9:00 AM.

2. Moment of Reflection

The Regular Meeting of Perth County Council commenced with a moment of silent reflection.

3. Disclosure of Pecuniary Interest - None

4. Confirmation of the Agenda

2016-38

Moved By: Councillor Wilhelm

Seconded By: Councillor Eidt

THAT the Council Agenda for the February 4, 2016 meeting be approved.

Carried

5. Consent Agenda

2016-39

Moved By: Councillor Wilhelm

Seconded By: Councillor Ehgoetz

THAT the Consent Agenda Items 5.1 to 5.5 are received for information and the minutes of the January 21, 2016 Regular Council Meeting be adopted;

Carried

5.1 County Council - January 21, 2016 - Regular Minutes

5.2 Spruce Lodge Board of Management - December 16, 2015 - Regular Minutes

5.3 North Perth Economic Development Committee - December 14, 2015 - Draft Minutes

5.4 Perth District Health Unit Board - December 16, 2015 - Regular Minutes

5.5 Maitland Valley Board of Directors - October 21, 2015 and November 18, 2015 - Regular Minutes

6. Public Meetings, Public Hearings and Delegations - None

7. Staff Reports

7.1 Planning and Development

7.1.1 Addressing of Vacant Farm Parcels that Currently Do Not Have a Municipal Address

2016-40

Moved By: Councillor Wilhelm

Seconded By: Councillor Kellum

THAT the matter of addressing of vacant Farm Parcels that currently do not have a municipal address be deferred until April 2016, and

THAT staff be directed to investigate options for making municipal addressing signs mandatory through lower-tier bylaws, and include options for cost recovery;

Carried

7.1.2 Summary of Planning Act Applications

2016-41

Moved By: Councillor McKenzie

Seconded By: Councillor Wilhelm

THAT County Council receives the “Annual Summary of Planning Act Applications Reviewed by the Planning Department” (PL-2016) report;

Carried

7.2 Chief Administrative Officer

7.2.1 CAO’s Report on Corporate Activities – February 4, 2016

2016-42

Moved By: Councillor McMillan

Seconded By: Councillor Eidt

THAT Perth County Council receives the “CAO’s Report on Corporate Activities – February 4, 2016” report;

Carried

7.2.2 Comprehensive Facilities Review

2016-43

Moved By: Councillor Eidt

Seconded By: Councillor Dowd

THAT Perth County Council receives the “Comprehensive Facility Plan, Part 1 – (CAO – 2016)” report;

Carried

2016-44

Moved By: Councillor McMillan

Seconded By: Councillor Wilhelm

THAT staff be directed to investigate the ability of the County to demolish the county-owned building at 24 St Andrew Street, in the City of Stratford, and report back to County Council;

Carried

2016-45

Moved By: Councillor Wilhelm

Seconded By: Councillor McMillan

THAT staff be directed to investigate potential parking options at the county-owned property at 1 Huron Street, Stratford, with the Avon Maitland District School Board and report back with possible next steps; and

THAT the option for a parking garage be included in the report;

Carried

2016-46

Moved By: Councillor Wilhelm

Seconded By: Councillor Dowd

THAT staff be directed to investigate options for building a second floor at the county-owned property at 5 Huron Street, Stratford, and report back with options which include:

- a foyer
- an elevator

- connection to the courthouse located at 1 Huron Street, Stratford; and

THAT the options include cost estimates;

Carried

2016-47

Moved By: Councillor Wilhelm

Seconded By: Councillor Ehgoetz

THAT staff be directed to review a previous report on building a new administration facility located within the County of Perth and report back to council with updates on costs and implications;

Carried

2016-48

Moved By: Councillor McMillan

Seconded By: Councillor Wilhelm

THAT staff be directed to investigate the opportunity to have county council meetings held at the four lower-tier municipal facilities; and

THAT the report include the pros and cons associated with this option;

Carried

Council adjourned at 10:36 am

Council resumed at 10:50 am

7.2.3 Delegated Powers and Duties

2016-49

Moved By: Councillor Dowd

Seconded By: Councillor McKenzie

THAT Perth County Council receives the "Proposed New Delegated Powers and Duties (CAO-2016)" report; and

THAT staff be directed to prepare the necessary by-laws to authorize the delegation of powers and duties for matters related to

general administration of the affairs of the municipality, including public works, planning and development, and corporate services;

Carried

7.3 Corporate Services

7.3.1 Proposed Changes for Meal Reimbursement Policy and By-law

2016-50

Moved By: Councillor Eidt

Seconded By: Councillor Wilhelm

THAT Perth County Council receives the “Council Remuneration By-law and Expense Reimbursement Policies Update – (CS–2016)” report; and

THAT Council approve the updated HR Policy II-5 Reimbursement of Expenses and HR Policy V-2 Conferences, Seminars, Conventions, Workshops & Business Meetings, both effective February 1, 2016; and

THAT By-law 3501-2016, being a by-law to establish remuneration for Council, be read and passed;

Carried

7.3.2 Municipal Liaison Committee (MLC) Report for Stratford-Perth Archives

2016-51

Moved By: Councillor Wilhelm

Seconded By: Councillor Ehgoetz

THAT Perth County Council receives the “MLC Report for Stratford-Perth Archives – CS – 2016” report; and

THAT Council approve the report for submission to the MLC meeting of February 18, 2016;

Carried

7.3.3 Municipal Liaison Committee (MLC) Report for Provincial Offences Administration

2016-52

Moved By: Councillor Kellum

Seconded By: Councillor McKenzie

THAT Perth County Council receives the “MLC Report for Provincial Offences Administration CS-2016” report; and

THAT Council approve the report for submissions to the MLC Meeting of February 18, 2016;

Carried

7.3.4 Asset Management Project Proposal – CS/Finance-2016

2016-53

Moved By: Councillor Wilhelm

Seconded By: Councillor McMillan

THAT Perth County Council receives the “Asset Management Project Proposal – CS/Finance-2016” report; and

THAT Council support the request for funding for the asset management project of \$50,000 in 2016 and \$35,000 in 2017 in the Public Works Administration operating budget; and

THAT Council approve the proposal from Public Sector Digest, and authorizes the Director of Corporate Services to enter into an agreement with Public Sector Digest for the asset management project;

Carried

7.4 Emergency Services

7.4.1 FATPOT Technologies Fleetmatics to Grey Island AVL Interface Project Agreement

2016-54

Moved By: Councillor Dowd

Seconded By: Councillor Wilhelm

THAT Perth County Council receives the “FATPOT Technologies Fleetmatics to Grey Island AVL Interface Project Agreement” (ES/PS – 2016) report; and

THAT the recommendation to that Perth County Council enter into an agreement between FATPOT Technologies, LLC and the Counties of Perth, Huron, Bruce, Norfolk for the AVL Interface between Fleetmatics and the Ministry of Health and Long-Term Care vendor Grey Island be approved; and further

THAT By-law 3502-2016 be passed authorizing the Director of Emergency Services to enter into a Software License and Services Agreement with FATPOT Technologies LLC for the AVL Interface between Fleetmatics and the Ministry of Health and Long-Term Care vendor Grey Island, provided that the other three named municipalities also execute the agreement;

Carried

7.4.2 Perth County Paramedic Service First Quarter MLC Report

2016-55

Moved By: Councillor Wilhelm

Seconded By: Councillor Ehgoetz

THAT Perth County Council receives the “Perth County Paramedic Service First Quarter MLC Report” (EM-PCPS 2016); and

THAT Council approve the submission of the report at the next meeting of the Municipal Liaison Committee;

Carried

7.5 Public Works

Linda Rockwood is now absent at 11:41 am

7.5.1 Mitchell Public Works Garage Update PW/FAC

2016-56

Moved By: Councillor McKenzie

Seconded By: Councillor Wilhelm

THAT Perth County Council receives the Mitchell Public Works Garage Update (PW/FAC – 2016) report for information purposes; and

THAT staff be directed to provide a further update report at the regular meeting of Council on March 17, 2016;

Carried

7.5.2 EMS Headquarters Construction Update

2016-57

Moved By: Councillor Kellum

Seconded By: Councillor Eidt

THAT Perth County Council receives the Land Ambulance HQ/Stratford EMS Base Update (PW/FAC – 2016) report for information purposes; and

THAT staff be directed to provide a further update report at the regular meeting of Council on March 17, 2016;

Carried

7.5.3 Winter Maintenance Inquiries (Boundary Roads)

2016-58

Moved By: Councillor Wilhelm

Seconded By: Councillor Dowd

THAT Perth County Council receives the “Winter Maintenance Inquiries (Boundary Roads) – PW Roads - 2016” report;

Carried

Council recessed for lunch at 12:10 P.M.

Council reconvened at 12:55 P.M.

Linda Rockwood is now present at 12:55 P.M.

Allan Rothwell is now absent at 12:55 P.M.

14. Closed Session Meeting and Reporting Out

2016-59

Moved By: Councillor Wilhelm

Seconded By: Councillor Eidt

THAT Perth County Council move into Closed Session at 12:55 PM in accordance with Section 239 of the Municipal Act S.O. 2001, c. 25 (as amended) to consider:

-Personal matters about an identifiable individual, including municipal or local board employee;

-Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Specifically, the Closed Session business relates to:

1. Closed Minutes - January 7, 2016 and December 17, 2015
2. Matters about an identifiable individual
3. Legal Advice regarding Shared Services; Negotiations and Boundary Road Agreement

Carried

Council returned to Open Session at 2:15 P.M.

8. Correspondence - None

9. Council Reports

9.1 Warden's Activity Report for January 2016

2016-60

Moved By: Councillor Kellum

Seconded By: Councillor Wilhelm

THAT Perth County Council receive the "Warden's Activity Report for January 2016" dated February 4, 2016, as amended to remove the November 2015 reference, for information;

Carried

9.2 Budget Options Discussion

2016-61

Moved By: Councillor Kellum

Seconded By: Councillor Dowd

THAT Perth County Council receives the "Budget Update – CS-2016" report; and

THAT Perth County Council approves the actions in the "Budget Update – CS-2016" report for reductions in the 2016 levy; and

THAT staff be directed to prepare a by-law for the February 18, 2016 meeting for approval of the 2016 budget with a levy of \$13,836,558, representing an increase of 4.97% or \$655,037;

Carried

10. By-Laws

2016-62

Moved By: Councillor McKenzie

Seconded By: Councillor Wilhelm

- 3501-2016 A By-law of the Municipal Corporation of the County of Perth Establishing Remuneration for Council in Their Capacity as Members of Perth County Council and to Repeal By-law 3233-2011 and 3342-2013;
- 3502-2016 Being a By-law to authorize the Director of Emergency Services to Execute a Partnership Agreement Between the Corporation of the County of Perth and FATPOT Technologies, LLC, for the Fleetmatics to Grey Island AVL Interface Project;

THAT the By-laws listed above be read a first, second and third time and finally passed;

Carried

11. Notice of Motions - None

12. Other Business - None

13. Announcements - None

15. Confirmatory By-Law

2016-63

Moved By: Councillor Dowd

Seconded By: Councillor Wilhelm

THAT By-law 3503-2016, Being a By-law to confirm the proceedings of Council of the Corporation of the County of Perth at its regular meeting held on February 4, 2016 be read a first, second and third time;

Carried

16. Adjournment

2016-64

Moved By: Councillor Eidt

Seconded By: Councillor Kellum

THAT the meeting adjourn at 3:01 PM.

Carried

Meredith Schneider, Warden

Jillene Bellchamber-Glazier, Clerk