



**The Corporation of The County of Perth
Council - Regular Meeting
Minutes**

April 21, 2016

Council Present: Councillor Wilhelm
Councillor McMillan
Councillor Behrns
Councillor Aitcheson
Warden Schneider
Councillor Ehgoetz
Councillor McKenzie
Councillor Eidt
Councillor Kellum
Councillor Dowd

Staff Present: Bill Arthur, CAO
Linda Rockwood, Director of Emergency Services and
Chief of Paramedic Services
Renato Pullia, Director of Corporate Services, Treasurer
Allan Rothwell, Director of Planning & Development
John McClelland, Director of Public Works
Jillene Bellchamber-Glazier, County Clerk
Pauline Walkom, Administrative Support Clerk/Recording
Secretary
Sandy McLean, Acting Facilities Manager

1. Call to Order

The Regular Meeting of Perth County with Quorum present was called to order at 9:00 AM.

2. Moment of Reflection

The Regular Meeting of Perth County Council commenced with a moment of silent reflection.

3. Disclosure of Pecuniary Interest - None

4. Confirmation of the Agenda

2016-156

Moved By: Councillor Dowd

Seconded By: Councillor McKenzie

THAT the Council Agenda for the April 21, 2016 meeting be approved;

Carried

5. Consent Agenda

2016-157

Moved By: Councillor Wilhelm

Seconded By: Councillor Aitcheson

THAT the Consent Agenda Items 5.1 to 5.3 are received for information and the minutes of the April 7, 2016 Regular Council Meeting be adopted;

Carried

5.1 Perth County Council - April 7, 2016 - Regular Minutes

**5.2 EMS Stratford Base HQ Review Ad Hoc Committee - March 17, 2016
Regular Minutes**

**5.3 Grand River Conservation Authority - February 26, 2016 - Annual
General Meeting Minutes**

6. Public Meetings, Public Hearings and Delegations - None

7. Staff Reports

7.1 Planning and Development

7.1.1 Tree Report

2016-158

Moved By: Councillor Behrns

Seconded By: Councillor Eidt

THAT County Council receives the “Monthly Tree Inspection Report” (PL-2016) for information;

Carried

7.2 Chief Administrative Officer

7.2.1 CAO's Report

2016-159

Moved By: Councillor Wilhelm

Seconded By: Councillor Ehgoetz

THAT Perth County Council receives the “CAO’s Report on Corporate Activities – April 21, 2016” report;

Carried

7.2.2 Public Works Staffing Changes April 2016-(CAO – 2016)

2016-160

Moved By: Councillor Kellum

Seconded By: Councillor Aitcheson

THAT Perth County Council receives the “Public Works Staffing Changes April 2016-(CAO – 2016)” report; and

THAT Council approves the following:

- 1) The confirmation of the appointment of John McClelland as Director of Public Works for Perth County, and
- 2) The continuation of the position of Facilities Manager until the Paramedic Service Headquarters is administratively completed as determined by the Public Works Director and the CAO, upon which time the position will then revert to Facilities Supervisor, and
- 3) Changing the Public Works Administrative Clerk to report to the Director of Public Works;

Carried

Bill Arthur, CAO congratulated John McClelland on the appointment of Director of Public Works

7.2.3 Section 270 Policy Update – (CAO–2016)

2016-161

Moved By: Councillor Wilhelm

Seconded By: Councillor Aitcheson

THAT Perth County Council receives the “Section 270 Policy Update” (CAO-2016) report; and

THAT By-law 3526-2016 be passed to establish the mandatory policies related to accountability and transparency, public notice, sale and disposition of land, hiring, procurement of goods and services, and delegation of powers and duties for the County of Perth, as amended in Schedule 'C', the Sale and Disposition of Land policy to include a section under Appraisals to indicate that the appraisal report come back to County Council for approval to proceed;

Carried

7.3 Corporate Services

7.3.1 2016 Borrowing & Requisition By-laws – (CS– 2016)

2016-162

Moved By: Councillor McKenzie

Seconded By: Councillor Eidt

THAT Perth County Council receives the “2016 Borrowing & Requisition By-laws – (CS– 2016)” report and approve the requisite by-laws;

Carried

7.3.2 Loan Application By-Law for New Public Works Mitchell Operations Yard - CS–2016

2016-163

Moved By: Councillor Aitcheson

Seconded By: Councillor Wilhelm

THAT Perth County Council receives the “Loan Application By-Law for New Public Works Mitchell Operations Yard- CS–2016” report; and

THAT By-law 3529-2016 be passed to authorize the submission of an application to the Ontario Infrastructure and Lands Corporation (“OILC”) for up to \$1,576,000 for financing certain capital works of the Corporation of the County of Perth; and to authorize long term borrowing for such works through the issue of debentures to OILC; and

THAT the application include a repayment term of 10 years;

Carried

7.3.3 2016 Q1 Operating and Capital Budget Variance Report – (CS– 2016)

2016-164

Moved By: Councillor Ehgoetz

Seconded By: Councillor Wilhelm

THAT Perth County Council receives the “2016 Q1 Operating and Capital Budget Variance Report – (CS– 2016)” report;

Carried

7.3.4 Municipal Liaison Committee Report for Stratford-Perth Archives – CS - 2016

2016-165

Moved By: Councillor McMillan

Seconded By: Councillor Dowd

THAT Perth County Council receives the “Municipal Liaison Committee Report for Stratford-Perth Archives – CS – 2016” report; and

THAT Council approve the report for submission to the Municipal Liaison Committee meeting of May 5, 2016;

Carried

7.3.5 Municipal Liaison Committee Report for Provincial Offences Administration – (CS -2016)

2016-166

Moved By: Councillor Aitcheson

Seconded By: Councillor Wilhelm

THAT Perth County Council receives the “Municipal Liaison Committee Report for Provincial Offences Administration” – (CS-2016) report; and

THAT Council approves the report for submissions to the Municipal Liaison Committee Meeting of May 5, 2016;

Carried

7.3.6 Verbal Updates

1. Procurement Training for Council and Municipal Property Assessment Corporation (MPAC)

Renato Pullia, Director of Corporate Services provided a verbal update on potential dates for a training session for council members related to procurement requirements and practices. Additionally, Mr. Pullia noted that staff is investigating a potential half day session to be delivered by MPAC.

7.4 Emergency Services

7.4.1 New Paramedic Service Building Furniture Quote (ES/PS – 2016)

2016-167

Moved By: Councillor Wilhelm

Seconded By: Councillor Dowd

THAT Perth County Council receives the “New Paramedic Service Building Furniture Quote” (ES/PS – 2016) report; and

That County Council approves the purchase of the furniture from Staples Business Advantage in the amount of \$62,875.09 including installation;

Carried

7.4.2 Perth County Paramedic Service Second Quarter Municipal Liaison Committee Report (EM - PCPS 2016)

2016-168

Moved By: Councillor Behrns

Seconded By: Councillor Aitcheson

THAT Perth County Council receives the “Perth County Paramedic Service First Quarter MLC Report” (EM - PCPS 2016) report; and

THAT Council approve the submission of the report at the May 5, 2016 meeting of the Municipal Liaison Committee;

Carried

7.4.3 Verbal Updates

1. Tiered Response Education Session

Linda Rockwood, Director of ES and Chief of Paramedicine provided a verbal update on an upcoming Tiered Response Education Session. County Council recommended a fall date.

2. County Council Visit to new EMS HQ and Base

Linda Rockwood, Director of ES and Chief of Paramedicine provided a verbal update on a proposed visit to the new EMS HQ and Base. It was suggested for the second meeting in June. Hard hats and steel toed shoes will be required for the visit.

7.5 Public Works

7.5.1 Update on EMS Building

2016-169

Moved By: Councillor Wilhelm

Seconded By: Councillor Dowd

THAT Perth County Council receives the Land Ambulance HQ/Stratford EMS Base Update PW/FAC – 2016 report for information purposes;

Carried

7.5.2 Update on Mitchell Facility

2016-170

Moved By: Councillor McMillan

Seconded By: Councillor McKenzie

THAT Perth County Council receives the Mitchell Public Works Garage Update PW/FAC – 2016 report for information purposes;

Carried

Council recessed at 10:46 AM

Council reconvened at 10:57 AM

8. Correspondence

2016-171

Moved By: Councillor Aitcheson

Seconded By: Councillor McKenzie

THAT Correspondence Items 8.1 to 8.6 be received for information;

Carried

9. Council Reports

1. **Stratford Perth Museum** – Councillor Kellum informed Council that the Innkeepers Dinner was a success. The upcoming event – “Flavours of Perth” could be moved to Rostock to be more central. Councillor Kellum requested that Stratford Perth Museum be updated on resolution progress with water on trails, signs and trees.

10. By-Laws

2016-172

Moved By: Councillor Wilhelm

Seconded By: Councillor McMillan

- 3526-2016 - A Bylaw to Establish Policies For Accountability And Transparency, public notice, the sale and other disposition of land, hiring of employees, procurement of goods and services, and delegation of powers and duties, as required under subsection 270 (1) of the Municipal Act, 2001;
- 3527-2016 - A by-law to provide for the temporary borrowing of funds in 2016 by the County of Perth

- 3528-2016 A By-Law to Establish the Property Class Tax Rates and the County Requisition for the Year 2016
- 3529-2016 A By-law to authorize Certain Capital Works of The Corporation of the County of Perth (The Municipality)

THAT the By-laws listed above be read a first, second and third time and finally passed;

Carried

12. Other Business

County Council recommended that the Surplus Farm House discussion be held at the May 19, 2016 Council meeting.

13. Announcements - None

14. Closed Session Meeting

2016-173

Moved By: Councillor Wilhelm

Seconded By: Councillor Dowd

THAT Perth County Council move into Closed Session at 11:05 AM in accordance with Section 239 of the Municipal Act S.O. 2001, c. 25 (as amended) to consider:

Specifically, the Closed Session business relates to:

- Personal matters about an identifiable individual, including municipal or local board employee;
- Employee negotiations or labour relations related to negotiations with CUPE local 4514;

Carried

15. Reporting Out

Coming out of the closed session Warden Schneider noted the following:

During the closed session, discussion were held regarding personal information about identifiable individuals and matters related to union negotiations.

Council was updated on the negotiations with CUPE 4574 representing the county's paramedics. The union voted and ratified the amendments to the collective agreement, and County Council are bringing forward a by-law to ratify the agreement on behalf of the County in open session.

2016-174

Moved By: Councillor Aitcheson

Seconded By: Councillor Wilhelm

- 3530-2016 - A Bylaw Concerning the Collective Agreement with the Canadian Union of Public Employees (CUPE) 4514 and the County of Perth;

THAT the By-law listed above be read a first, second and third time and finally passed;

Carried

16. Confirmatory By-Law

2016-175

Moved By: Councillor Aitcheson

Seconded By: Councillor McKenzie

THAT By-law 3531-2016, Being a By-law to confirm the proceedings of Council of the Corporation of the County of Perth at its regular meeting held on April 21, 2016 be read a first, second and third time;

Carried

17. Adjournment

2016-176

Moved By: Councillor Aitcheson

Seconded By: Councillor Wilhelm

THAT the meeting adjourn at 12:10 PM.

Carried

Meredith Schneider, Warden

Jillene Bellchamber-Glazier, Clerk