



The Corporation of The County of Perth
Council - Regular Meeting
Minutes

July 7, 2016

Council Present: Councillor Wilhelm
Councillor McMillan
Councillor Behrns
Councillor Aitcheson
Warden Schneider
Councillor Ehgoetz
Councillor McKenzie
Councillor Eidt
Councillor Kellum

Absent: Councillor Dowd

Staff Present: Renato Pullia, Interim CAO, Director of Corporate Services,
Treasurer
Linda Rockwood, Director of Emergency Services
Allan Rothwell, Director of Planning & Development
Jillene Bellchamber-Glazier; Clerk
Amy Thomson, Human Resources Manager
Linda Becker, Provincial Offences
Mark Swallow, Planner
Jen Burns, Planning Summer Student
Corey Bridges, Deputy Treasurer

Others Present: Tracy Van Kalsbeek, Stratford Perth Community Foundation
Drea Kerr, Stratford Perth Community Foundation

1. Call to Order

The Regular Meeting of Perth County with Quorum present was called to order at 9:00 AM.

2. Moment of Reflection

The Regular Meeting of Perth County Council commenced with a moment of silent reflection.

3. Disclosure of Pecuniary Interest

None disclosed

4. Confirmation of the Agenda

2016-251

Moved By: Councillor Aitcheson

Seconded By: Councillor Behrns

THAT the Council Agenda for the July 7, 2016 meeting be approved;

Carried

5. Consent Agenda

2016-252

Moved By: Councillor McMillan

Seconded By: Councillor Wilhelm

THAT the Consent Agenda Items 5.1 to 5.8 are received for information and the minutes of the June 16, 2016 Regular Council Meeting be adopted;

Carried

6. Public Meetings, Public Hearings and Delegations

6.1 Delegation

6.1.1 Stratford Perth Community Foundation - Tracy Van Kalsbeek, Executive Director

Tracy Van Kalsbeek presented information to council on the objectives of the Stratford Perth Community Foundation and was available for questions.

7. Staff Reports

7.1 Planning and Development

7.1.1 Monthly Tree Inspection Report – (PL-2016)

2016-253

Moved By: Councillor Kellum

Seconded By: Councillor McKenzie

THAT County Council receives the “Monthly Tree Inspection Report” (PL-2016) for information;

Carried

7.1.2 Perth County Agricultural Working Group (Report PL-2016)

2016-254

Moved By: Councillor Behrns

Seconded By: Councillor Aitcheson

THAT Council receives the “Perth County Agricultural Working Group” (Report PL-2016)” for information; and

THAT Council approves the Terms of Reference for the Perth County Agricultural Working Group, as amended;

Carried

7.1.3 County Initiated Official Plan Amendment regarding Surplus Farmhouse Severances (Report PL-2016)

2016-255

Moved By: Councillor Wilhelm

Seconded By: Councillor Aitcheson

THAT County Council receives the “County Initiated Official Plan Amendment regarding Surplus Farmhouse Severances (Report PL-2016)” for information; and

THAT the proposed amended policy per below be reviewed by legal counsel:

County of Perth Official Plan sections to be amended to read as follows:

5.5.16 *Non-farm Residential Development*

New non-farm residential development, excepting single-detached dwelling uses that may be permitted by Section 5.5.15 or created by the provisions of Section 5.6.3.1 of this Plan, shall not be permitted in the "Agriculture" designation. Consents involving the creation of new non-farm residential building lots shall not be permitted, with the exception of surplus farm dwelling severances permitted under Section 5.5.16.1 of this Plan.

5.6.3 Residential Use

Consents for the severance of lots for residential use on lands within the "Agriculture" designation shall be prohibited. This includes the creation of all new non-farm related residential lots and the severance of existing farm dwellings (principal dwelling, supplementary dwellings, mobile homes and garden suites).

Notwithstanding the above, consents for the severance of lots for surplus farm dwellings on lands within the "Agriculture" designation may be permitted in accordance with Section 5.6.3.1 of this Plan.

5.6.3.1 Surplus Farm Dwelling Severances

Farm dwellings made surplus to farm operations as a result of farm consolidation may be considered for severance provided all of the following criteria are satisfied:

- a) the applicant must be a resident of Perth County*
- b) the land on which the surplus farm dwelling is situated must be operated as part of the consolidated farm operation. For the purposes of this section of the Official Plan, a corporation may be an eligible farming operation provided the same corporation owns at least two farms, each containing a residence, one of which may be severed in accordance with this section; and an unincorporated group of one or more person(s) may be an eligible farming operation provided a majority of the owners, together or individually each own another farm containing a residence, one of which may be severed in accordance with this section of the Official Plan; where owners normally reside in the same household, they may be considered as one individual within the group of owners;*

- c) *the land on which the surplus farm dwelling is situated and the land to which the consolidated farm operation to which the farm dwelling has become surplus must be located within the County of Perth;*
- d) *the minimum distance separation provisions of MDS I must be satisfied;*
- e) *the surplus farm dwelling must be a minimum of 10 years old, and must be habitable, as determined by the local Chief Building Official;*
- f) *the area of land to be severed for the surplus farm dwelling lot shall be limited to the minimum size required for the residential use and to accommodate the appropriate sewage and water services;*
- g) *the existing owner of the farm unit may apply for the severance of a surplus farm dwelling provided the balance of the farmland is sold to a farm operation to which the subject residence is surplus;*
- h) *the farm property on which a surplus farm dwelling is located must be within a designation that allows for agricultural activity and be eligible for the Farm Property Class Tax Rate Program and the property owner must have a valid Farm Business Registration Number;*
- i) *the proposed lot for the surplus farm dwelling shall not include any barns or structures used for livestock housing purposes; and*
- j) *an amendment to the local municipality's implementing Zoning By-law shall be required in order to prohibit any new permanent residential dwellings, with the exception of those permitted by Section 5.5.6.5 (Second Dwelling Units) on the remnant farm property. Further, an agreement for such prohibition of any new permanent residential dwellings shall be registered on the property title of the remnant farm property. The Zoning By-law amendment and the agreement as noted above shall be implemented through conditions imposed by the County of Perth Land Division Committee at the time that provisional consent approval is*

given to a consent application to sever a lot for a surplus farm dwelling.

Carried

Council recessed at 10:24 AM

Council resumed at 10:40 AM

7.2 Chief Administrative Officer

7.2.1 Review and Recommendations regarding HR Policy I-9 'Job Evaluation/Maintenance Review Process' (CAO/HR – 2016)

2016-256

Moved By: Councillor Behrns

Seconded By: Councillor Wilhelm

THAT Perth County Council receives the "Review and Recommendations regarding HR Policy I-9 'Job Evaluation/Maintenance Review Process' – (CAO – 2016)" report; and

THAT Council approves of the following policy amendments:

- 1) Add an appeal process at time of submission of job to be evaluated, when an employee and their direct supervisor are in disagreement regarding job changes.
- 2) Job Evaluation submissions and final results will be communicated to the Senior Management team for information.
- 3) All job evaluation results are brought to Council for information annually, at the next scheduled meeting following process results.

THAT Council approve of the following to be added to the current policy for clarification of hiring process:

"When duties of an existing position change over a period of time sufficiently to warrant changes in salary band or in the case of creation of a new position, the position is excluded from being posted, as it normally would be per HR Policy I-4, pending CAO approval.";

Carried

7.2 Chief Administrative Officer

7.2.2 Visioning Session Follow Up (CAO– 2016)

2016-257

Moved By: Councillor Behrns

Seconded By: Councillor McMillan

THAT Perth County Council receives the “Visioning Session Follow Up (CAO-2016)” report; and

THAT Council support in principle the development of a long term financial plan; and

THAT Council holds its next meeting of August 4, 2016 at the Paramedic Services headquarters building for regular council and a visioning session;

Carried

7.2.3 Provincial Climate Change Action Plan and Access to Natural Gas (CAO – 2016)

2016-258

Moved By: Councillor Behrns

Seconded By: Councillor Wilhelm

WHEREAS, the Ontario Provincial Government recently released a five-year Climate Change Action Plan for 2016-2020 which includes a strategy for reducing greenhouse gases and moving to a low-carbon economy;

AND WHEREAS, the Ministry of Energy has identified the need for a balanced mix of clean energy sources, including natural gas, to meet the demand for electricity;

AND WHEREAS the Premier has acknowledged by her remarks at the 2015 OGRA/ROMA conference that “limited access to natural gas is acting as a barrier to growth in too many rural municipalities”;

AND WHEREAS, the identified actions in the province’s Climate Change Action Plan include a “cap” to limit emissions from natural gas distribution;

AND WHEREAS, Southwestern Ontario is one of Ontario and Canada’s most productive agricultural regions;

AND WHEREAS, the production of affordable food from rural Ontario benefits all Ontarians;

AND WHEREAS, access to reliable, affordable energy, including natural gas, is vital for the Ontario agri-food sector and rural communities;

AND WHEREAS, the availability of natural gas is recognized in Ontario as a key component to economic development growth and retention;

AND WHEREAS, municipal governments adopt policies to support the protection, preservation, enhancement and improvement of the natural environment;

NOW, THEREFORE, BE IT RESOLVED THAT the County of Perth requests:

1. THAT the Ontario government commit to consultations with rural Ontario municipalities, residents, and businesses regarding the design and implementation of the government's Climate Change Action Plan; and
2. THAT the Premier remain committed to a provincial government that puts a rural lens on its decision-making, and ensure the expansion of natural gas to rural municipalities within the Climate Change Action Plan; and
3. THAT the Ontario government outline in detail how it will financially assist rural Ontario municipalities, residents, and businesses in order to transition to meet provincial targets for reducing greenhouse gases;
4. AND THAT this resolution be provided to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Glen Murray, Minister of Environment and Climate Change, the Honourable Jeff Leal, Minister of Agriculture, Food and Rural Affairs, the Honourable Glenn Thibeault, Minister of Energy, Mr. Randy Pettapiece, MPP Perth-Wellington, the Association of Municipalities of Ontario, the Rural Ontario Municipalities Association, the Western Ontario Warden's Caucus and all Ontario municipalities.

Carried

7.2.4 CAO Selection Committee Recommendations

2016-259

Moved By: Councillor McKenzie

Seconded By: Councillor Wilhelm

THAT Perth County Council receives the "CAO Selection Committee Recommendations (CAO-2016)" report; and

THAT Council agree to engage with Barcon Consulting to provide services to the County of Perth in the recruitment of a permanent CAO for a period of up to 10 days for an amount of \$165/hour, or \$1,300/day, plus HST and expenses; and

THAT Council approves the CAO Selection Committee's recommendation for a CAO recruitment and selection work plan; and

THAT Council approves the advertising plan for the CAO recruitment process;

Carried

7.3 Corporate Services

7.3.1 Cost Shared Services Agreement Financials (CS – 2016)

2016-260

Moved By: Councillor Wilhelm

Seconded By: Councillor Aitcheson

THAT Perth County Council receives the "Cost Shared Services Agreement Financials (CS-2016)" report;

Carried

7.3.2 MLC Report for Provincial Offences Administration (CS -2016)

2016-261

Moved By: Councillor Kellum

Seconded By: Councillor Wilhelm

THAT Perth County Council receives the "MLC Report for Provincial Offences Administration - CS-2016" report; and

THAT Council approves the report for submissions to the MLC Meeting of August 4, 2016;

Carried

7.3.3 MLC Report for Stratford-Perth Archives (CS – 2016)

2016-262

Moved By: Councillor Ehgoetz

Seconded By: Councillor Wilhelm

THAT Perth County Council receives the “MLC Report for Stratford-Perth Archives – CS – 2016” report; and

THAT Council approves the report for submission to the MLC meeting of August 4, 2016;

Carried

7.3.4 Write-Off of Provincial Offences fines for 2015-2016 (CS – 2016)

2016-263

Moved By: Councillor Behrns

Seconded By: Councillor Eidt

THAT Perth County Council receives the “Write-Off of Provincial Offences fines for 2015 – 2016 CS-2016” report; and

THAT Council approves the 10 fines listed on the attached “Write-off of Provincial Offences Fines Over \$1000 for January 2015 to June 2016”, totaling \$204,060, be written off in accordance with policy number POA – 1.02;

Carried

7.3.5 Interim CAO Backfilling Plan (CAO – 2016)

2016-264

Moved By: Councillor McKenzie

Seconded By: Councillor Ehgoetz

THAT Perth County Council receives the “Interim CAO Backfilling Plan” report; and

THAT Council approves the following:

1. The appointment of Corey Bridges as Interim Director of Corporate Services; and
2. The appointment of Martin Minifie as Interim Deputy Treasurer; and
3. The backfilling of the Financial Analyst position with a temporary individual,

to act in such capacities at the greater of 90% of Level 1 of the new role or the existing rate, and returning to their regular duties and termination of contract terms as of the start date of a permanent CAO; and

THAT Council approves the requisite by-law to appoint the legislative duties of deputy treasurer to the Interim Deputy Treasurer;

Carried

7.3.6 2015 Audited Consolidated Financial Statements (CS – 2016)

2016-265

Moved By: Councillor Wilhelm

Seconded By: Councillor Aitcheson

THAT Perth County Council receives the 2015 Audited Consolidated Financial Statements (CS – 2016) report; and

THAT Council receives and approves the Consolidated Financial Statements for the fiscal year ending December 31, 2015, as audited by the firm BDO Canada, LLP;

Carried

7.4 Emergency Services

7.4.1 Community Paramedicine Strategy Bruce, Huron, Perth Counties Phase 2 Consultant Report (ES– 2016)

2016-266

Moved By: Councillor McMillan

Seconded By: Councillor Aitcheson

THAT Perth County Council receives the “Community Paramedicine Strategy Bruce, Huron, Perth Counties Phase 2 Consultant Report (ES/PS– 2016)” report;

Carried

7.4.2 Perth County Paramedic Service Second Quarter MLC Report (ES 2016)

2016-267

Moved By: Councillor Behrns

Seconded By: Councillor Wilhelm

THAT Perth County Council receives the “Perth County Paramedic Service Second Quarter MLC Report (EM - PCPS 2016) report; and

THAT Council approves the submission of the report at the next meeting of the Municipal Liaison Committee;

Carried

7.5 Public Works

7.5.1 Tender Results – ERV Conversion Units (PW – 2016)

2016-268

Moved By: Councillor Ehgoetz

Seconded By: Councillor Wilhelm

THAT Perth County Council receives the “Tender Results – ERV Conversion Units – (PW Fleet – 2016)” report; and

THAT By-law 3541-2016 is passed to award the supply of two (2) ERV Conversion Units to D&R Electronics Co. Ltd. in the amount of \$61,318.18 including HST;

Carried

7.5.2 Tender Results – Small Culvert Replacement (PW – 2016)

2016-269

Moved By: Councillor Behrns

Seconded By: Councillor Aitcheson

THAT Perth County Council receives the “Tender Results – Small Culvert Replacement – (PW Roads – 2016)” report; and

THAT By-law 3540-2016 is passed to award contract number BR1194 Replacement of Culvert 130104 to Kurtis Smith Excavating Inc. in the amount of \$158,200.00 including HST;

Carried

7.5 Public Works

7.5.3 Preventative Maintenance-Perth Road 147(PW - 2016)

2016-270

Moved By: Councillor McKenzie

Seconded By: Councillor Aitcheson

THAT Perth County Council receives the “Preventative Maintenance-Perth Road 147- (PW Roads - 2016)” report; and

THAT By-law 3542-2016 be passed to enter into an agreement with Norjohn Contracting and Paving Limited for Fibermat-Type 'A' Wearing Surface with Traprock application on Perth Road 147;

Carried

7.5.4 Capital Projects - Boundary Roads (PW - 2016)

2016-271

Moved By: Councillor Behrns

Seconded By: Councillor Wilhelm

THAT Perth County Council receives the “Capital Projects - Boundary Roads - (PW Roads - 2016)” report; and

THAT Perth County Council approves repairs to Structure 178024, in 2016, to be funded by the Bridges & Culverts Capital Reserve;

Carried

8. Correspondence

Councillor McMillan requested that Correspondence 8.6 from Mr. McTavish be pulled for discussion. Council discussed the items raised and was made aware that Mr. McTavish is expected to appear as a delegation at the August 4, 2016 meeting, and further consideration may be given to the matter at that time.

2016-272

Moved By: Councillor Aitcheson

Seconded By: Councillor Eidt

That Correspondence 8.1 to 8.6 be received for information;

Carried

9. Council Reports

9.1 Warden's Activity Report for June 2016 (CAO – 2016)

2016-273

Moved By: Councillor Aitcheson

Seconded By: Councillor Behrns

THAT Perth County Council receive the "Warden's Activity Report for June 2016" dated July 7, 2016 for information;

Carried

10. By-Laws

2016-274

Moved By: Councillor McKenzie

Seconded By: Councillor Eidt

- 3540-2016 Being a By-law to award Contract BR1194 For the Replacement of Culvert 130104 to Kurtis Smith Excavating Inc.
- 3541-2016 Being a By-law to award the supply of two (2) Emergency Response Vehicles Conversion Units to D & R Electronics Co. Ltd. for use by the County of Perth Paramedic Services;
- 3542-2016 Being a By-law to enter into an agreement with Norjohn Contracting and Paving Limited for preventative maintenance on Perth Road 147
- 3543-2016 Being a By-law to Appoint an Interim Deputy Treasurer for the Corporation of the County of Perth

THAT the By-laws listed above be read a first, second and third time and finally passed;

Carried

- 11. **Notice of Motions – None**
- 12. **Other Business – None**
- 13. **Announcements - None**
- 14. **Closed Session Meeting and Reporting Out - None**
- 15. **Confirmatory By-Law**

2016-275

Moved By: Councillor Behrns

Seconded By: Councillor Aitcheson

THAT By-law 3544-2016, Being a By-law to confirm the proceedings of Council of the Corporation of the County of Perth at its regular meeting held on July 7, 2016 be read a first, second and third time;

Carried

- 16. **Adjournment**

2016-276

Moved By: Councillor Eidt

Seconded By: Councillor McMillan

THAT the meeting adjourn at 12:26 PM;

Carried

Meredith Schneider, Warden

Jillene Bellchamber-Glazier, Clerk