



The Corporation of The County of Perth

Council - Regular Meeting

Minutes

1 Huron Street, Stratford

September 1, 2016

9:00 AM

Council Present:

Councillor Wilhelm
Councillor McMillan
Councillor Behrns
Councillor Aitcheson
Warden Schneider
Councillor McKenzie
Councillor Kellum
Councillor Dowd

Absent:

Councillor Ehgoetz
Councillor Eidt

Staff Present:

Renato Pullia, Interim CAO
Corey Bridges Interim Director of Corporate Services
Linda Rockwood, Director of Emergency Services
Allan Rothwell, Director of Planning & Development
John McClelland, Director of Public Works
Jillene Bellchamber-Glazier, Clerk
Betty Jo Belton, Archivist

Staff Absent:

Pauline Walkom, Administrative Support Clerk/Recording
Secretary

1. Call to Order

The Regular Meeting of Perth County with Quorum present was called to order at 9:00 AM.

2. Moment of Reflection

The Regular Meeting of Perth County Council commenced with a moment of silent reflection.

3. Disclosure of Pecuniary Interest – None Declared

4. Confirmation of the Agenda

2016-300

Moved By: Councillor Wilhelm

Seconded By: Councillor Aitcheson

THAT Council defer Item 8. Visioning to a future meeting, and;

THAT Council Agenda for September 1, 2016 meeting be approved as amended;

Carried

5. Consent Agenda

2016-301

Moved By: Councillor Behrns

Seconded By: Councillor McKenzie

THAT the Consent Agenda Items 5.1 to 5.4 are received for information and the revised minutes of the August 4, 2016 Regular Council Meeting be adopted;

Carried

6. Public Meetings, Public Hearings and Delegations - None

7. Staff Reports

7.2 Chief Administrative Officer

7.2.1 CAO Selection Committee Recommendations

2016-302

Moved By: Councillor McMillan

Seconded By: Councillor Wilhelm

THAT Perth County Council receives the “CAO Selection Committee Recommendations” (CAO-2016) report; and

THAT Council approves the revised chief administrative officer position mandate for the County of Perth contained in Appendix A of the July 21, 2016 Barcon Consulting report; and further

THAT Council approves a corporate-wide salary market review be included in the 2017 budget;

Carried

7.2.2 Age Friendly Communities Draft Action Plan

2016-303

Moved By: Councillor Behrns

Seconded By: Councillor Aitcheson

THAT Perth County Council receives the “Age-Friendly Communities Draft Action Plan Summary” (CAO/HR-2016) report for information;

Carried

7.2.3 Archives Sign Update

2016-304

Moved By: Councillor Wilhelm

Seconded By: Councillor McMillan

THAT Perth County Council receives the “Archives Sign Update – (CAO – 2016)” report; and

THAT Perth County Council approves the new Archives sign to read:

Stratford-Perth Archives, (with hyphen and maple leaf above);

Carried

7.2.4 WOWC Update August 2016

2016-305

Moved By: Councillor Aitcheson

Seconded By: Councillor McKenzie

THAT Perth County Council receives the “WOWC Update August 2016” (CAO - 2016) report;

Carried

7.2.5 Council Remuneration By-law Update

2016- 306

Moved By: Councillor Behrns

Seconded By: Councillor Wilhelm

THAT Perth County Council receives the “Council Remuneration By-law Update (CAO - 2016)” report; and

THAT council expense forms will be reviewed by the Clerk and approved by the Warden in accordance with this by-law and;

THAT the Warden and Clerk be authorized to execute by-law # 2016-3551;

Carried

7.2.6 Economic Development & Tourism Implementation Update

2016- 307

Moved By: Councillor Dowd

Seconded By: Councillor Aitcheson

THAT Perth County Council receives the “Economic Development & Tourism Implementation Update (CAO - 2016)” report; and

THAT Perth County Council confirms the closure of the Perth County Visitors Centre; and

THAT the CAO be directed to relocate Divisions from the Courthouse to other county-owned facilities until a courthouse campus solution is implemented;

Carried

7.2.7 Promotional Items Policy Update

2016- 308

Moved By: Councillor Behrns

Seconded By: Councillor Wilhelm

THAT Perth County Council receives the “Promotional Items Policy Update (CAO - 2016)” report; and

THAT revised policy CL – 2.02, Use and Distribution of Promotional Items, be approved;

Carried

7.3 Corporate Services

7.3.1 Insurance Proof of Loss

2016- 309

Moved By: Councillor Wilhelm

Seconded By: Councillor Aitcheson

THAT Perth County Council receives the “2016 Fire Proof of Loss – 2013 Fire Mitchell PW Garage” (CS– 2016) report; and

THAT Perth County Council authorizes the Warden and Interim Director of Corporate Services to sign the fire proof of loss - insurer claim no. 8300229329;

Carried

7.4 Emergency Services – Verbal Updates

Paramedic Facility Open House – September 17, 2016

Linda Rockwood, Director of Emergency Services provided a verbal update on the upcoming Paramedic Facility Open House and requested input from Council on finalizing details of the event.

Tiered Response Meeting - Sept. 15, 2016 – 1:30 PM at the Paramedic Facility, 480 Douro Street, Stratford. Dr. Don Eby, Southwestern Ontario Base Hospital Physician and Active ED physician at Grey Bruce Regional Health Care Centre will be the speaker.

7.5 Public Works - None

County Council recessed at 10:06 AM

County Council resumed at 10: 15 AM

8. Visioning (Referred to a future date – See 4.0)

9. Correspondence

2016- 310

Moved By: Councillor Kellum

Seconded By: Councillor Wilhelm

THAT Correspondence 9.1 to 9.3 be received for information;

Carried

10. Council Reports - None

11. By-Laws

2016- 311

Moved By: Councillor Wilhelm

Seconded By: Councillor Aitcheson

- 3551-2016 A Bylaw of the Municipal Corporation of the County of Perth Establishing Remuneration for Council in Their Capacity as Members of Perth County Council and to Repeal By-law 3501-2016;

THAT the By-laws listed above be read a first, second and third time and finally passed;

Carried

12. Notice of Motions - None

13. Other Business - None

14. Announcements - None

15. Closed Session Meeting and Reporting Out

2016- 312

Moved By: Councillor McKenzie

Seconded By: Councillor Aitcheson

THAT Perth County Council move into Closed Session at 10:23 AM in accordance with Section 239 of the Municipal Act S.O. 2001, c. 25 (as amended) to consider:

- Employee negotiations or labour relations;
Specifically, the Closed Session business relates to:

Perth County Council Closed Meeting Minutes - June 2, 2016; and

Report from Barcon Consulting regarding CAO Recruitment;

Carried

Reporting Out From Closed Session

2016- 313

Moved By: Councillor Behrns

Seconded By: Councillor Wilhelm

THAT Perth County Council approves the methodology for remuneration for the position of the Chief Administrative Officer for the County of Perth based on an average of eleven comparator municipalities and the professional advice provided by Barcon Consulting, Inc. ; and further

THAT the Chief Administrative Officer Salary Range be amended as follows:

CAO Salary Scale 2016

Revised Hourly Rate

Start: \$75.00

Step 1: \$78.13

Step 2: \$81.38

Step 3: \$84.77

Job Rate: \$88.31

Revised Annual Rate

Start: \$136,504

Step 1: \$142,192

Step 2: \$148,116

Step 3: \$154,288

Job Rate: \$160,716;

And further,

THAT Barcon Consulting be directed to include the revised salary range to assist in the recruitment of a permanent Chief Administrative Officer; and further,

THAT staff be directed to revise the salary range adjustments for the position of Chief Administrative Officer effective on the date of hire of the new CAO:

Carried

16. Confirmatory By-Law

2016- 314

Moved By: Councillor Kellum

Seconded By: Councillor Wilhelm

THAT By-law 3552-2016, Being a By-law to confirm the proceedings of Council of the Corporation of the County of Perth at its regular meeting held on September 1, 2016 be read a first, second and third time;

Carried

17. Adjournment

2016-315

Moved By: Councillor Behrns

Seconded By: Councillor McKenzie

THAT the meeting adjourn at 10:47 AM;

Carried

Meredith Schneider, Warden

Jillene Bellchamber-Glazier, Clerk